

PUBLIC NOTICE OF APPLICATION FOR SHORT-TERM LETS LICENCE

The Civic Government (Scotland) Act 1982(Licensing of Short-term Lets) Order 2022

Note: no public notice form is required for a temporary licence

☐ New application

☐ Renewal application

Applicant	
Applicant's Address	
Postcode	

Has applied to the City of Edinburgh Council for a Short-term Lets Licence.

Short-term lets premises address (If different from above)	
Type of licence applied for (Please tick ✓)	Home sharing ☐ Secondary letting ☐ Home Letting ☐ Home sharing & home letting ☐
Maximum number of Guests	
Number of Bedrooms	
Day to day manager/ agent details (If different from applicant)	Name: Address: Postcode;

Objections or Representations

Objections or Representations about the application may be made by any member of the public.
Objections or Representations must

- be in writing.
- specify the grounds of the objection or, as the case may be, the nature of the representation.
- set out the name and address of the person making it.
- must be signed by the person or on their behalf
- be made within 28 days of public notice of the application being given

Copies of any objections or representations will be given to the applicant. If an objection or representation is made to the Council after this date but before a final decision is taken on the application, reasons for the objection or representation being late must be given. The Council may consider the late representation if it is satisfied that it was reasonable for the representation to have been made after the deadline.

Objections or Representations should be sent to: **The Licensing Section at**
licensing@edinburgh.gov.uk ,

Date application lodged/public notice given	/	/
Last date for objections or representations	/	/

- This notice must be displayed on or near the Short-term let property in a position where it can be easily read by the public.
- This notice must be displayed for a period of 21 days from the date the application was lodged with the Council.
- After the notice has been displayed for 21 days, a certificate of compliance must be completed and the whole notice returned to the Council at the address above. Alternatively, confirmation of display can be submitted in writing and signed, together with full applicant and property details

CERTIFICATE OF COMPLIANCE

SHORT-TERM LETS LICENCE – CONFIRMATION OF DISPLAY OF PUBLIC NOTICE

The Civic Government (Scotland) Act 1982(Licensing of Short-term Lets)
Order 2022

CONFIRMATION OF DISPLAY OF NOTICE			
This section must be completed by the applicant and the whole notice returned to the Council at the above address at the end of the 21-day display period. Alternatively, please provide confirmation of display in writing with signature, along with full applicant and property details			
I (Full name of applicant)			
Certify that the notice of application has been displayed as prescribed above for a period of not less than 21 days from _____ ending on _____			
Applicant's signature		Date	