

Recruitment person specification

Team Manager (Building Standards)

Our Behaviours

Respect

Integrity

Flexibility

Person specification

Category

Essential

Desirable (not every post needs desirable requirements)

Experience

Extensive experience in verifying building warrant applications for compliance with the Scottish building regulations and mandatory standards.

Experience of inspecting building work on site in order to ensure compliance with approved plans and identifying where rectification is required.

Experience of working as a building standards verifier within a Scottish verifying authority.

Experience of successful partnership working and networking with key stakeholders, e.g. citizens, voluntary sector, business communities, government and public agencies

Experience of leading employee and stakeholder engagement.

Knowledge, skills and understanding

Knowledge and considerable practical experience of statutory processes, local government structure and functions, and best practice and innovation in building standards, sufficient to enable the evaluation of major proposals and to develop and review policy and to represent the service on multi-disciplinary teams

Knowledge of major legislative and other issues facing local government with a particular focus on achieving effective delivery of services at a time of significant change and financial challenges. Understanding of the political, organisational and financial context within which the service is delivered.

Comprehensive knowledge of The Building (Scotland) Act and associated legislation.

Knowledge of the Mandatory Standards and Technical Handbooks.

A knowledge of the Licensing (Scotland) Act 2005 and how it interfaces with Building Standards

Awareness of Health and Safety legislation and risk assessment processes in so far as they relate to office duties and the safety of employees performing all out of office duties

Problem solving skills, political sensitivity and awareness, along with communication, project management and interpersonal skills to enable the postholder to deal with sensitive situations in a complex and pressured service environment

	Project management skills, especially the ability to manage projects that include a multi-disciplinary team, to achieve agreed outputs within defined work programmes Appropriate interpersonal skills to deputise for Senior/Operations Manager, build and lead team of staff, and respond to range of contacts from outside the authority. Ability to provide strong leadership to a multi-disciplinary team in order to create a high-performance culture and a clear sense of purpose. Ability to strategically manage relationships with other council services, community planning partners, central government, statutory bodies, stakeholders, landowners, investors and customer groups Ability to communicate verbally and in writing in an effective and factual manner in relation to the duties of the post to elected members, architects, engineers, builders and other building professionals and to members of the public.	
Qualifications and training	Full professional qualification in an appropriate construction discipline or Corporate Membership of an appropriate professional body and several years post final examination building standards experience.	

Job specific requirements	Must be prepared to attend the scene of building incidents, such as fires, if required and attend such incidents out of normal working hours when the occasion demands. This can lead to exposure to smoke, inclement weather and other difficult working conditions, and the need to wear appropriate PPE equipment. Must hold a valid driving licence	• Valid Driving Licence
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