

Recruitment person specification

Posts being recruited for: Wider Achievement Development Officers (Empowered Outdoor Learning / schools and communities)

Our Behaviours

These apply to all posts

Respect

Integrity

Flexibility

[\[go to the next page\]](#)

Person specification

Category	Essential	Desirable (not every post needs desirable requirements)
Experience	At least two years of delivering effective outdoor learning to children and young people. Proven success in creating relevant and meaningful educational resources, which reflect the latest pedagogy. Proven success in delivering CLPL to others. Proven success in delivering demanding projects on time and achieving desired results. Proven success in using strategic plans which provide pace and direction via outputs, timelines and outcomes. Liaising effectively with colleagues and a range of stakeholders. Report writing and creating a range of publications. Use of at least one OL&AE wider achievement award.	Proven success of teaching outdoor learning within a school or early years setting and across the curriculum and / or in-depth via secondary phase subjects. Proven success in creating a wide range of relevant and meaningful educational resources, which reflect the latest pedagogy and used successfully by others. Co-ordinating a CLPL offer across a team or organisation. Proven success in leading or co-leading OL&AE projects; delivering successful experiences and outcomes. Proven experience in developing online OL&AE content. Use of more than one OL&AE wider achievement award.

Knowledge, skills and understanding	Up-to-date knowledge of key policy and initiatives relevant to OL&AE. Up-to-date knowledge and understanding of OL&AE, and its benefits / impacts on curricula. Ability to plan a sequence of learning that incorporates OL&AE to secure quality outcomes. Ability to deliver some OL&AE CLPL to a specific audience. Ability to create relevant and meaningful educational resources, which reflect the latest pedagogy. Effective project management skills. Able to identify, assess and mitigate potential project risks. Effective problem-solving, influencing and negotiating skills. Computer literate with a working knowledge of appropriate software applications, including Microsoft 365 Word, Excel, Teams and Outlook. Strong verbal, written and presentation skills. Ability to work independently and show significant initiative. Ability to work with wider Council staff. Ability to work with partners. Can listen and consult. Can undertake robust evaluation. Ability to undertake risk assessments to support delivery. Ability to travel and work at remote locations across Edinburgh OL&AE (Benmore, Lagganlia and in Edinburgh). An ability to use PPE competently to work in these areas.	Up-to-date knowledge of wider education policy and initiatives, and how this influences OL&AE. Ability to deliver a wide range of OL&AE CLPL to different audiences.
Qualifications and training	Educated to degree level or equivalent in a relevant area. Equivalent qualification points in the Scottish qualification framework. Willingness to undertake ongoing CLPL for personal development and supporting OL&AE Team needs and strategic development priorities.	Relevant post-graduate qualifications, including but not limited to teaching or youth work. Some qualifications and training across OL&AE.