

THE CITY OF EDINBURGH COUNCIL
NOTICE OF BY-ELECTION
ELECTORAL WARDS No.15 SOUTHSIDE/NEWINGTON and No.17
PORTOBELLO/CRAIGMILLAR

A Councillor is to be elected for each of the following wards in the City of Edinburgh Council.

WARD NO	WARD NAME	NUMBER OF COUNCILLORS TO BE ELECTED
15	Southside/Newington	One (1)
17	Portobello/Craigmillar	One (1)

Nomination Papers

1. Nomination forms can be downloaded from www.edinburgh.gov.uk/elections, from the Electoral Commission, www.electoralcommission.org.uk/ourguidance/candidate-or-agent/council-elections-scotland or by contacting the offices of the Returning Officer, contact details below.
2. Completed nomination papers must be delivered by hand to the **Depute Returning Officer, Election Office, City Chambers, High Street, Edinburgh EH1 1YJ** by prior appointment between the hours of 10am and 4pm on any working day (excluding Saturdays, Sundays and public holidays) after the date of this notice but no later than 4pm on **Friday 31 July 2026**.
3. Prior to lodging papers Candidates and Agents should email elections@edinburgh.gov.uk or contact 0131 469 3126 to arrange an appointment.
4. Before the original documents are officially lodged by hand with the Depute Returning Officer, candidates can scan and email their forms to elections@edinburgh.gov.uk for an informal check

Polling

5. Polling will take place between the hours of 7am and 10pm on **Thursday 3 September 2026** unless the elections are uncontested.

Registering to Vote

6. Applications to register to vote must reach the office of the Electoral Registration Officer, details below, by 12 midnight on **Tuesday 18 August 2026**. Online applications to register can be made at: www.gov.uk/register-to-vote .

Postal or Proxy Voting

7. If unable to or if your preference is not to attend the polling station, any elector may apply for a postal or proxy vote at this election.
8. Applications for new postal votes, or amendments or cancellations of existing postal or proxy votes must reach the office of the Electoral Registration Officer, as undernoted, by **5pm on Wednesday 19 August 2026**.
9. Applications to vote by proxy (not postal proxy), except for emergencies, must reach the office of the Electoral Registration Officer, as undernoted, by **5pm on Wednesday 26 August 2026**.
10. Applications to vote by emergency proxy at this election, i.e., made after the **Wednesday 26 August 2026** deadline must reach the office of the Electoral Registration Officer, as undernoted, by **5pm on Thursday 3 September 2026** on the following grounds:
 - In the case of a medical condition, illness or disability arising after the deadline for ordinary proxy applications.
 - Are a mental health patient detained under civil powers.
 - If your occupation, service or employment means you cannot go to the polling station in person and you only become aware of this after the deadline for ordinary proxy applications.
 - For Scottish local council elections, an elector may be able to change their proxy if their appointed proxy's circumstances have changed and they cannot reasonably be expected to vote at the polling station.
 - If you have been convicted and are serving a prison sentence of 12 months or less in a UK prison and you would usually be resident in Scotland.
11. For advice on postal or proxy voting, please contact the office of the Electoral Registration Officer.

Contact details of Electoral Registration Officer		
Rory Mackenzie	Electoral Registration Officer at 17A South Gyle Crescent, Edinburgh, EH12 9FL	0131 344 2500 or email enquiries@lothian-vjb.gov.uk

PAUL LAWRENCE
Returning Officer for the City of Edinburgh

Election Office
City Chambers
High Street
Edinburgh
EH1 1YJ
0131 469 3126

Email: elections@edinburgh.gov.uk
Website: www.edinburgh.gov.uk/elections