

Recruitment person specification

Post being recruited for: **Assistant Building Surveyor**

Our Behaviours

These apply to all posts

Respect

Integrity

Flexibility

Person specification

Category	Essential	Desirable (not every post needs desirable requirements)
Experience	<p>Knowledge and skills in Building/Quality Surveying or Construction.</p>	<p>Experience of working in a Local Authority.</p> <p>Experience in a related field and the ability to demonstrate transferable skills.</p>
Knowledge, skills and understanding	<p>A working knowledge of Health and Safety legislation, as it applies to the construction industry and personal safety.</p> <p>Good numeracy skills.</p> <p>Competence in all standard IT applications including Microsoft Office.</p> <p>Ability to read plans and technical drawings.</p>	<p>A working knowledge of all relevant areas of Housing (Scotland) Act.</p> <p>Awareness of all relevant national legislation and Codes of Practice.</p>
Qualifications and training	<p>BSC in a Building related subject or an equivalent qualification.</p>	

<p>Job specific requirements</p>	<p>Show ability to embrace and positively support innovation and change.</p> <p>Show the ability to promote the importance of quality customer care/client service.</p> <p>Ability to cope with changing priorities and keep to deadlines.</p> <p>High quality communication skills – both written and oral.</p> <p>Ability to work with others as part of a team.</p>	<p>Valid Driving licence.</p>
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