

## **Edinburgh Accessibility Commission – Minutes**

**Wednesday 6 May 2026, 2:00 PM – 4:30 PM – Microsoft Teams Meeting**

### **Attendees**

#### **1. Accessibility Commission members**

Zara Todd (Chair); Councillor Stephen Jenkinson (Vice Chair, City of Edinburgh Council (CEC)); Robin Wickes (Edinburgh Access Panel); Nicoletta Primo (Sight Scotland); Euan Hamilton (Equality and Rights Network); Maureen Morrison (Spinal Injuries Scotland); Alan Dudley (RNIB Scotland); David Hunter (Living Streets Edinburgh Group); Elizabeth Campbell (HCL Transport).

#### **2. Guest attendees**

#### **3. Secretariat**

Rurighd McMeddes (CEC); Michael Mackenzie (CEC); Pamela Curran (CEC); Catriona McKenna (CEC); Simon Boxall (CEC).

#### **4. Apologies**

Councillor Kayleigh Kinross-O'Neill (CEC); Councillor Neil Gardiner (CEC); Councillor Kevin Lang (CEC); Councillor Iain Whyte (CEC); Councillor Neil Cuthbert (CEC); Amanda Whitfield (Sight Scotland); Caitlin McPherson (Lothian Centre for Inclusive Living); Kirstie Henderson (RNIB Scotland); David French (Spokes Lothian); Kevin Wood (Taxi Trade representatives); Amy Bailey (The Scottish Assembly); Eleanor Ryan-Saha (The Yard); Ken Talbot (Spokes); Michael Moore (The Guide Dogs for the Blind Association); Antonia Lee-Bapty (Euan's Guide); Matthew Freckelton (Private Hire Car representatives); Chiquita Elvin (Walking Wheeling Cycling Trust); John Lauder (Network Rail); Jon McCulley (Edinburgh Trams).

## **Summary of meeting and actions arising**

### **1. Welcome and introductions**

Zara Todd welcomed everyone to the meeting and each member introduced themselves.

Members shared any individual access needs relevant to the meeting.

### **2. Accessibility Commission – Work Plan Updates and Action from Previous Meetings**

Rurighd McMeddes highlighted updated priorities shared with the Commission prior to this meeting, attendees approved of the updated priorities.

In response to comments made at the March meeting, an over the summer a sub-group will be formed to examine the use and designs for floating bus stops.

#### **Action:**

An email sent out after the meeting to form a sub-group around floating bus stops.

### **3. Workplan Priorities Discussion**

The Commission broke into two breakout rooms to discuss the key actions to make meaningful change the following priority:

*Priority 8 (Engagement): Share feedback explaining how views have been taken into account for projects relating to the design of public streets and spaces*

- Group 1 stated:
  - Discussed importance of post-consultation communications, so it is clear those involved on why certain actions were taken.

- Multiple methods of engagement (in-person, hardcopy & digitally).
- The system of “You Said, We Did” perhaps should also have a “You Said, We Didn’t”, with greater accessibility.
- Group 2:
  - Candid consultations, as in: are the consultations communications easily understood?
  - Follow ups to consultations with those who engaged with the consultations.

The meeting no longer met quorum after a couple individuals had to leave early. The remaining members discussed the following priorities:

*Priority 5 (Communications): Council communications in relation to the city’s public streets and spaces will be easy to understand and presented in a range of accessible formats*

- An example of accessibility issues for filing a complaint was presented (being online requiring photos to be uploaded).
  - The “range of accessible formats” should provide options for people to have multiple methods to communicate.
- One issue is the lack of knowledge for what accessible formats are available, a national guidance by Disability Equality Scotland may assist.
- Are members of the public informed that there are organisations that can assist with consultations?

*Priority 6 (Communications): Clear points of contact will be provided to support understanding of changes to public streets and spaces*

- Access Panel recommends emailing a councillor and including their organisation in the email.
- Lack of clear person/contact to reach if there a concern. Can there be a dedicated point of contact?
- Difficulty as to who has the remit for the complaint is a barrier to communication.

#### **4. Any other business**

- No other business.

#### **5. Meeting Close**

The next meeting will be held on 24 June 2026.

Zara Todd thanked everyone for their time. The meeting closed at 3:51 PM.