

Person Specification

Position Title	Category Delivery Lead
Division / Section	Commercial & Procurement Services
Service Area	Corporate Services
Responsible To	Senior Category Manager

Person Specification

Qualifications, training & professional membership	<ul style="list-style-type: none"> A degree and post graduate qualification or an equivalent professional qualification in procurement/business/management topic. Relevant experience and demonstrated competence will also be taken into account. 	Essential
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The successful candidate will demonstrate evidence of the following experience, knowledge, skills and understanding. Evidence will be sought for selection purposes.

PROFESSIONAL KNOWLEDGE		
Significant commercial and procurement experience.		Essential
Understanding of political and local government framework		Essential
LEADERSHIP		
Ability to lead a number of multi-disciplinary teams working to deliver specific projects / programmes.		Essential
Ability to organise a high level of competing priorities and demands, effectively and diplomatically.		Essential
An ability to interpret a range of complex information and to home in on key issues, principles and inter-dependent factors to ensure that decisions are properly		Essential

informed by technical, political and presentational expertise.

Sound appreciation of the complexity and diversity of Council business, and experience of dealing with the range of professions and interests that are encompassed in a large authority, its partner organisations and the community at large. Essential

Managing and supporting development of staff and as part of the PR&D programme or equivalent. Essential

Demonstrate a creative and constructive approach to problem solving and develop a positive environment that encourages staff and reporting managers to continuously develop and improve services on an incremental as well as transformational basis. Essential

Formation of Project Teams from a variety of stakeholders. Desirable

Providing guidance and advice, formulating and implementing innovative procurement strategies. Desirable

COMMUNICATIONS

The postholder must be able to communicate and negotiate effectively at all levels both verbally and in writing and able to demonstrate an ability to analyse complex issues, assess their business impact and resolve these effectively. Essential

Present issues effectively and clearly at a variety of forums. Essential

Demonstrate communicate and negotiate effectively at all levels (internally and externally) both verbally and in writing. Essential

Present issues effectively and clearly at a variety of forums Essential

CHANGE MANAGEMENT

Adapt quickly and flexibly to new demands and change, encouraging and harnessing development ideas and innovation from staff under their management. Essential

Familiarity with the principles of change management

Our Behavioural Framework

Applicants will also be measured against the behaviours of Respect, Integrity and flexibility outlined in our Behavioural Framework attached to the advert: