

Parking Attendant Body Worn Video Cameras

Why we collect your information

We collect video information to monitor the safety of the Council's parking attendants who are, from time to time, subject to verbal and physical abuse.

Video evidence, including images and sound, ensure that accurate evidence is available for the Council and other authorities should it be required.

Why you have to provide your information

If you do not provide us with your personal information when requested, we will be unable to provide the quality of service or information we or our customers expect.

How we collect information about you

We will only collect video information about you when a parking attendant turns on their camera to record an interaction. The device will commence recording when the parking attendant presses the 'record' button plus the previous 90 seconds of footage. The device will stop recording when the parking attendant presses the 'record' button again.

The device used is a body worn video camera which is used for the following reasons To ensure that there is a record of customer interactions where a video has been requested by the customer, at the time of the interaction, or when the parking attendant has initiated the recording.

1. To provide protection to parking attendants who are, from time to time, subject to verbal and physical abuse.
2. To provide evidence to the police or other relevant authorities when a recording is requested.

The parking attendant switches the camera on and informs you that the interaction is being recorded regardless of whether the parking attendant is initiating the recording or it has been requested by you.

How we manage your information


We capture the minimum amount of data required. The recordings of interactions are stored on secure servers based in the UK. Only authorised members of staff have access to these servers and the recordings unless copies have been requested through the proper processes by the customer, the police, the courts or other competent authorities.

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Who your information is shared with

The Council will only use video evidence to evaluate recordings to determine whether any additional actions are required if:


1. The recording shows an incident considered by the Council to be serious enough to report the matter to the Police.
2. The courts as part of an evidence pack should any incident reported to the Police go to court.
3. The customer requests copies of the recording under Freedom of Information laws.

Outside of the above, the Council will not share your information with any  parties.

How long we keep your information for

We will not keep your personal for any longer than is necessary, and will dispose of your records in a secure way. In relation to this activity, we hold your personal data for TRA-011-015, in line with the [Council's Record Retention Schedule](#).

Your rights

You have certain rights under data protection law about how the Council handles and uses your personal data. For example, you have the right to ask us for a copy of any personal data we hold about you. Further information on your rights can be found at [Privacy and data protection – The City of Edinburgh Council](#) 

If you have any concerns about how we process your personal data, you can make a complaint to the Council's Data Protection Officer at: DataProtection.Officer@edinburgh.gov.uk

For general information on how we process your personal data, please contact the Council's Information Governance Unit at: information.compliance@edinburgh.gov.uk

You can also contact the [UK Information Commissioner's Office](#) for independent advice. They are the body which is responsible for making sure organisations process personal data lawfully and appropriately.

The legal basis for processing your information

The City of Edinburgh Council is the Data Controller for any information we hold about you. Under data protection law, wherever the Council processes personal data, we need to make sure that we have a legal basis for doing so. In relation to this activity, we are processing your personal data for the purpose of health and safety. This satisfies Article 6(1)(c) of the UK General Data Protection Regulation – processing shall be lawful to the extent that it is necessary for compliance with a legal obligation to which the controller is subject. Images may also be used to investigate complaints or to provide evidence of other incidents captured by the cameras. Formally, this processing of personal data captured for this

purpose satisfies Article 6(1)(e) of the UK General Data Protection Regulation – processing shall be lawful to the extent that it is necessary for a task carried out in the public interest.

Data Protection Law gives certain types of information special significance because of their sensitivity, such as health information. This is known as special category data. If we process this type of information about you in relation to this activity, we do so on the basis of Council staff and public safety.