

## Intermediate Training Course - Timeline

Email reminder to book Intermediate Training

2-3 months before licence expiry



**VISIT OUR WEBSITE**

for Intermediate Training Course  
information and list of available course dates



Download and complete the course booking form for your preferred  
dates (these should be within 6 months of your renewal date)



**RENEW YOUR DRIVER'S LICENCE**

Prepare your driver licence renewal application and supporting  
documents

Current licensing requirements are published on our [webpages](#)



Visit the Licensing Hub with your renewal application documents  
and the course booking form before the expiry of your licence.

Our officers will check your documents and take payment by card.



You will receive email confirmation of your course dates  
within 7 days of submitting the booking form  
(and a text reminder closer to date)



**Attend Intermediate Training Course** within 6  
months of your licence renewal (or on the next  
available dates at the time of booking)

- Your Taxi or PHC driver licence application record will be updated to confirm you have sat the training
- We will make a decision on your licence renewal application