

## Budget Statement – Integrated Impact Assessment (IIA) **Not** Required Template

To be completed as a record of your decision that an IIA is **not** required

Please ensure you have read the [IIA Guidance](#) before completing this template.

### Title of proposal

Corporate grip and control measures

### Purpose of proposed work

Zero-based budget setting has identified several areas of devolved non-staff spend where value-for money is poor and greater grip and control is therefore required.

Such areas of spend include:

- Consultant fees
- Food and drink
- Furniture
- IT replacements
- PPE (personal protective equipment)

Areas of spend noted above already have detailed plans outlining how increased grip and control will be achieved through improvements in monitoring, ownership and approvals to generate the target saving. Officers intend to introduce improved measures relating to other lower-value areas of spend also to generate further savings (in excess of this stated target).

All proposals should increase grip and control to generate savings through improved efficiency and budget management without impacting service levels.

### Lead Officer

Martin Clark, Head of Strategy and Best Value

### Service and Department

Finance – Customer and Corporate Services

### Date

11 December 2025

### Confirmation that an IIA is **not** required:

	Yes / No
Will your proposal have a meaningful impact on people/groups with <a href="#">Protected Characteristics</a> (including care experienced children and young people)?	No

Will your proposal impact on <a href="#">human rights</a> ?	No
Will your proposal impact on the rights of <a href="#">children and young people</a> ?	No
Will your proposal have a meaningful impact on people experiencing <a href="#">socio economic disadvantage</a> ?	No
Will your proposal impact on <a href="#">climate and nature</a> ?	No

If you have said **No to all the above**, please record your reasoning for this decision below. You must also complete the relevant section of a committee report, as appropriate. This must include confirmation that your proposal:

- has no meaningful relevance to equality
- does not impact in a way that is incompatible with human and children’s rights
- has no meaningful relevance to socio economic disadvantage
- has no relevant impact on climate and nature

#### Record of decision

The saving is predicated on challenging existing spend in specific target areas where value-for-money is deemed poor as spend has lower alignment to Council priorities and where greater grip and control is required.

As such, there is not expected to be any additional impact related to equality or socio-economic disadvantage, human and children’s rights or climate and nature.

If you have said **yes** to any of the above, please read the [IIA Guidance](#) before completing the [IIA](#) template.

#### Authorisation by Head of Service

##### Name and title

Richard Lloyd-Bithell, Service Director: Finance and Procurement

##### Date

11 December 2025

You are required to retain a copy of your completed template, for your own records, for a period of at least **three** years, unless you need to retain it longer for business reasons, such as historically important projects.