

Budget Statement – Integrated Impact Assessment (IIA) **Not** Required Template

To be completed as a record of your decision that an IIA is **not** required

Please ensure you have read the [IIA Guidance](#) before completing this template.

Title of proposal

Fleet Utilisation

Purpose of proposed work

Utilisation of fleet data available through telematics and otherwise to identify efficiencies.

Lead Officer

Scott Millar

Service and Department

Fleet and Workshops, Operational Support, Performance and Improvement

Date

11 December 2025

Confirmation that an IIA is **not** required:

	Yes / No
Will your proposal have a meaningful impact on people/groups with Protected Characteristics (including care experienced children and young people)?	No
Will your proposal impact on human rights ?	No
Will your proposal impact on the rights of children and young people ?	No
Will your proposal have a meaningful impact on people experiencing socio economic disadvantage ?	No
Will your proposal impact on climate and nature ?	No

If you have said **No to all the above**, please record your reasoning for this decision below. You must also complete the relevant section of a committee report, as appropriate. This must include confirmation that your proposal:

- has no meaningful relevance to equality
- does not impact in a way that is incompatible with human and children's rights
- has no meaningful relevance to socio economic disadvantage
- has no relevant impact on climate and nature

Record of decision

The reduction of vehicles could be seen as having a positive impact on the climate, however, as the vehicles removed were under utilised they would not have been having a significant impact on the climate in the first place. We therefore consider this to have no overall positive or negative impact on the climate and no IIA is required.

If you have said **yes** to any of the above, please read the [IIA Guidance](#) before completing the [IIA](#) template.

Authorisation by Head of Service

Name and title

Karen Reeves

Head of Operational Support, Performance and Improvement

Date

11 December 2025

You are required to retain a copy of your completed template, for your own records, for a period of at least **three** years, unless you need to retain it longer for business reasons, such as historically important projects.