

IRD Closure Summary

September 2025



Following exploration of IRD Practice at the Performance Quality and Improvement Sub-Committee (PQI) of the Edinburgh Child Protection Committee (ECPC) and reflections or learning points that have been agreed in recent local Learning Reviews, it was agreed to adopt a standardised template for considerations at the point of IRD closure.

The following list of 10 indicators has been developed for completion by the IRD participants at the closure of each IRD.

It is intended that responsibility for carrying out this task will lie with the agency who initiated the IRD, unless alternative agreement is made at the closure of the IRD process.

It should be copied into the **NOTES ON OUTCOME/UPDATE** section of the IRD.

The IRD closure summary will also be copied to the child's Social Work recording system by the Social Work representative of the IRD.

The IRD closure summary will be reviewed by the IRD Review Group as part of the closing process.

IRD closing summaries may also be used as part of multi-agency auditing and quality assurance work for the Edinburgh Child Protection Committee.

IRD Closure Summary Indicators:

1. Incident/Trigger for IRD:
2. Key additional risks and actions taken to mitigate them:
3. Other children at risk and action taken:
4. Interim Safety Plan (ISP):
5. Involvement of Education (if required)?
6. Is a referral to SCRA required and, if so, who will progress this?
7. Is the case proceeding to Initial Child Protection Planning Meeting?
8. If not, should a CPM be arranged?
9. The views of the child/YP:
10. The views of parent/carer: