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| POST TITLE     | CURRICULUM LEADER                        |
| DIRECTORATE    | CHILDREN, EDUCATION AND JUSTICE SERVICES |
| SERVICE        | SCHOOLS & LIFELONG LEARNING              |
| RESPONSIBLE TO | HEAD TEACHER                             |

**POST:** CURRICULUM LEADER OF SCIENCE  
**SCHOOL:** CURRIE COMMUNITY HIGH SCHOOL

### Section 1: Background information

**Headteacher:** Jennifer Hutchison  
**School Address:** 31 Dolphin Avenue, Currie, Edinburgh, EH14 5RD  
**Tel:** 0131 449 2165  
**Fax:**  
**Website:** *curriehighschool.co.uk*  
**E-mail:** *admin@currie.edin.sch.uk*  
**School Roll:** 900  
**Staffing Structure:** The Senior Leadership Team comprises the Headteacher, 3 Depute Heads, and two Business Managers (1FTE). Total staffing complement is made up of 66.1 FTE Teaching Staff and 15.66 FTE Support Staff. There are 14 Curriculum Leaders (including 3 Curriculum Leaders and 1 Support for Learning Leader)  
**Staff Managed by PSL** 7.09 FTE Teaching Staff  
**Teaching time:** 18 hours

### History and Description of the School:

Currie Community High School is situated to the south west of the City of Edinburgh and serves the communities of Currie, Riccarton, Juniper Green and Baberton Mains. The school has served the local community for some 350 years. The school enjoys excellent links with the local community and as a designated community high school, a quality community programme is offered. The school's SQA results are above both local and national averages and an extensive range of wider achievement opportunities are offered. The school is firmly committed to raising attainment and promoting positive achievement, leading to a high level of positive and sustained destinations.

Our school values of Ambition, Respect, Equality underpin our positive culture and ethos; where celebrating success of our wonderful young people is at the heart of what we do. We also recognise the importance of our school as a community and we have been recently awarded the Gold LGBT Charter Mark which we are very proud of. We are also working towards Rights Respecting School status and we hold a Silver Food For Life Catering award and Green Eco Schools status. We were also awarded Scotland's Most Enterprising School in 2021. This is just

a flavour of the innovative approaches which make Currie Community High School a unique, desirable and welcoming place to work.

#### **Accommodation and Facilities:**

We have very recently moved into our new school which is the first Passivhaus school in Scotland. Our vision for the new school encompasses innovative and cutting edge pedagogy with the development of 21st Century ready skills at the core of all we do. The school benefits from inspirational learning spaces and technology including high quality outdoor spaces to enable young people to become leaders of their own learning and to experience a broad, varied and bespoke curriculum.

#### **School Improvement Plan:**

Our School Improvement Plan can be found at the following link: [CCHS School Improvement Plan 2025-2026](#)

#### **Section 2: Job Outline**

The Curriculum Leader will manage and lead a team of teaching staff within Currie Community High School to ensure high quality teaching and learning with the ultimate aim of maximising attainment and achievement for all pupils. They will work as the Curriculum Leader of Science, with a specific remit to take a lead role in managing this curriculum area, covering the following subjects: Biology, Chemistry and Physics. This faculty currently has 8.09 FTE members of teaching staff, including the Curriculum Leader.

As well as managing discrete courses, they will be expected to be forward thinking and innovative in terms of delivering the most appropriate courses to all levels of ability at all stages in the school.

The Curriculum Leader will be an active member of the school management team who will be responsible for the development, implementation and monitoring of effective teaching and learning policies and procedures within the allocated department(s). A knowledge of current theories and practice relating to effective classroom teaching is required, along with an ability to ensure that such theories and practice are successfully implemented within the department and across the school as appropriate, taking account of school, Council and National Priorities.

The Curriculum Leader will undertake the duties outlined for all teachers as set out in Annex B of 'A Teaching Profession for the 21st Century'. They will teach up to 18 hours per week.

The Curriculum Leader will undertake duties related to the following:

- a) responsibility for the leadership, good management and strategic direction of colleagues
  - to be responsible for the planning and strategic direction of the Science Faculty in the school.
  - to oversee the Faculty Improvement Plans for the appropriate priority areas, and be accountable for their progress.

- to manage the budget and resources of the faculty.
  - to be involved in the recruitment of staff.
- b) curriculum development and quality assurance
- to develop and retain an overview of the direction, scope and pace of curriculum development within the Science Faculty.
  - to promote, develop, implement and monitor school policies related to teaching and learning.
  - to work with and advise colleagues in a professionally supportive and practical manner to ensure best practice in the classroom.
  - to promote active participation of pupils in classroom experiences and their participation in self-evaluation and target-setting exercises in line with school policy
  - to oversee arrangements for assessment and reporting within the faculty.
  - to ensure that assessment records are carefully analysed to identify areas of success or concern.
- c) contribute to school policy in relation to the behaviour management of pupils
- to support colleagues in the effective implementation of the school's behaviour policies
- d) the management and guidance of colleagues
- manage faculty meetings and faculty quality assurance files
  - to ensure that colleagues are familiar with whole-school policies and the whole school improvement plan
  - to maintain a faculty handbook
- e) reviewing the CLPL needs, careers development and performance of colleagues
- to carry out professional reviews within the faculty
- f) the provision of advice, support and guidance to colleagues
- to initiate professional discussion, as appropriate, relating to theories, practices and research information on teaching and learning strategies
- g) working in partnership with colleagues, parents, other specialist agencies and staff in other schools as appropriate
- to be responsible for the health and safety of the Science Faculty including managing risk assessments for the department(s), as appropriate
  - to be responsible to the relevant Depute Head Teacher for the quality of learning and teaching in the [Name] Faculty.
  - to participate in whole-school consultation, cross-departmental discussion and decision-making processes and subject enquiries.
  - to promote and implement effective links with Pupil Support staff (including Support for Learning).

- to meet parents and specialist agencies as necessary
- to liaise with the school SQA Co-ordinator and other colleagues to ensure collection of accurate data for SQA examinations and post-result service requirements and the construction of internal examination arrangements.

### **Section 3: Any special requirements**

The Curriculum Leader will have significant relevant experience as a teacher who is qualified to teach Biology, Chemistry or Physics and have achieved the highest level of professionalism in the classroom. A sound knowledge of current national curricular developments and teaching and learning theory and practice and willingness to keep abreast of such developments and theory will be required. Evidence of a clear ability to implement and evaluate such methodology will also be of critical importance.

The Curriculum Leader must be able to demonstrate an ability to create, motivate and work effectively within a team and organise workload to meet deadlines. Good management liaison, communication and presentational skills and a commitment to maximising pupil progress are essential to this post.

The Curriculum Leader should demonstrate:

- proven ability to form good relationships with pupils, parents, staff and the wider community
- enthusiasm, energy, commitment, initiative, optimism and flexibility
- an empathy with pupils
- a commitment to personal development

### **Section 4: Additional Information**

The City of Edinburgh Council is an equal opportunities employer and will prevent discrimination, particularly on the grounds of sex, marital status, race, colour, religious belief, political belief, sexuality, nationality, ethnic origin, age, trade union activity, responsibility for dependants or employment status.

**Note: Candidates are required to be registered, or eligible to be registered with, the General Teaching Council for Scotland (GTCS).**