

SUSTAINABLE PROCUREMENT STRATEGY

**Annual Report
Year ended 31 March 2025**



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1 Context

The City of Edinburgh Council's [Sustainable Procurement Strategy \(2020-2025\)](#) (the Strategy) was [approved at Committee](#) on 5 March 2020, and was reviewed annually with amendments made to take account of policy and other changes. The Strategy placed sustainability at the heart of the Council's procurement programme, to ensure that the Council's considerable spending power is used to promote those economic, environmental and social outcomes that support growth, and simultaneously assist the Council in addressing the challenges that the City is facing. This the final annual report on outcomes achieved against the strategy on procurement activity completed by the Council in the Financial Year 2024/2025.

The Strategy identified seven key procurement objectives that would be promoted:

- Making procurement spend more accessible to local small businesses and the third sector
- Improving Fair Work practices adopted by suppliers
- Increasing community benefits delivered by suppliers
- Contributing to the Council's 2030 net zero target
- Delivering savings and Best Value outcomes
- Ensuring legal compliance and robust and transparent governance
- Promoting innovative and best practice solutions.

and we have worked to ensure that the objectives continue to align with the Council's [Business Plan 2023-2027](#) and help to drive delivery of the priorities and objectives within the Business Plan, specifically to (i) create good places to live and work (ii) end poverty in Edinburgh and (iii) become a net zero city by 2030. A new Strategy was approved in March 2025 which covers procurement activity by the Council from 1 April 2025 to 31 March 2030.

The Council's public reporting obligations under the Procurement Reform (Scotland) Act 2014 are included in this report (incorporating the period 1 April 2024 to 31 March 2025), detailing the scope of regulated procurement activity in accordance with the Strategy, set out as follows:

- A summary of regulated procurements completed during the reporting period
- A review of compliance with the Council's Sustainable Procurement Strategy
- A statement on how compliance was achieved, monitored and reported for any regulated procurements that did not comply with the Council's Sustainable Procurement Strategy
- Community benefits fulfilled during the reporting period
- Steps taken to facilitate involvement of supported businesses
- Future expected regulated procurements in the next two financial years.

Major contracts concluded in the reporting period have included both new and renewal of contracts for Passenger Transport, Security Services, Day Opportunities for Older People, Residential Care and Education Services, Fire Safety Upgrades and New Build Housing at Murrayburn Gate.

In addition to contracting activity, the Council continued to engage with suppliers and stakeholders including holding an event in Waverley Court to support local micro, small and third sector organisations to share information about public sector procurement, using tender systems and raising awareness of business support available. The Council also signed up to the 'Buy Social Pledge' aimed at supporting the social enterprise sector.

2 Regulated Procurements Completed

Regulated procurements cover contracts with a value of £50,000 and above for goods/services and £2 million and above for works. Section 18(2) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report”. Completed contracts are those where the award notice has been published or where the procurement process otherwise comes to an end. This includes contracts and framework agreements.

The Council maintains and publishes on its external website a record of contracts awarded. This ‘Contract Register’ provides information on current contracts and is updated on a regular basis to remove expired contracts and include new awards as appropriate. The [register](#) can be accessed on the Council’s website.

In addition to maintaining a public register, the Council reported to the Finance and Resources Committee on new contracts with a value above £1 million per annum as a minimum, or where such reporting is otherwise required. To ensure regular monitoring of all contracts a further six-monthly report on contracts awarded through competitive and non-competitive actions is reported to the Finance and Resources Committee; all public reports to the Committee are available on the Council’s website. For contracts relating to the Lothian Pension Fund similar reporting was submitted to the Pensions Committee.

The summary of regulated procurements completed in the relevant period is provided as [Annex 1](#). These include procurements for goods, services and works, the total volumes and values for which are in Table 1 below. These regulated contracts include new projects, re-lets of recurring contracts and new contract extensions awarded in the period.

Table 1: Contract type, volume of new regulated contracts and estimated value

Contract Type	Volume of New Contracts Awarded	Total Estimated Value of Contracts
Goods	50	£41,104,372
Services	131	£326,304,464
Works	21	£280,468,000
Total	202	£647,876,836

Collaboration opportunities with other public bodies can ensure greater efficiencies, where appropriate, and are included in the regulated and non-regulated contracts awarded. The key collaboration is with centres of expertise such as Scotland Excel (SXL), Crown Commercial Services (CCS) and East Shires Purchasing Organisation (ESPO). In total the Council concluded 90 regulated contracts through these and similar centres.

Examples of this include: -

- Scotland Excel – in the last year the Council has utilised 45 of the 67 available framework agreements that it can participate in through its membership of Scotland Excel. There were 18 new call-off contracts awarded including security, catering equipment, waste and traffic modelling services.
- CCS and ESPO frameworks have also been utilised to support Council procurements during the period, including agency staffing, audit, digital services, and construction for schools.
- The Council led on collaborative opportunities during the year, including Funeral services, Forestry and Arboriculture work.

Where appropriate, the Council has used alternative sourcing opportunities to ensure the requirement for the Council to secure Best Value has been met. These included projects where there were economic or technical issues that may have detrimentally impacted on service delivery if a new tender was sought e.g. using existing suppliers to maintain equipment originally provided by that specific supplier rather than seeking to replace equipment.

Contracts for the Edinburgh Health and Social Care Partnership, Homelessness Services and Education and Children's Services included the direct award of contracts or further extensions of contract in accordance with the statutory guidance for care and support, ensuring the needs of individuals and continuity of care were paramount and secured the quality outcomes desired.

These instances described above are deemed to fall under the term 'non-competitive action', i.e. an award without a competitive procurement process. In line with the Council's [Contract Standing Orders](#) (CSOs), there is provision to waive the standard process where it is in the Council's best interests, having regard to various factors including (i) the obligation to secure Best Value, (ii) legal compliance and any potential risk of successful legal challenge, (iii) the principles of transparency, equal treatment, non-discrimination and proportionality and (iv) impact upon service users. A record of such instances (termed 'waivers' in the CSOs) is maintained and reported to the Finance and Resources Committee on a bi-annual basis, with specific instances also being separately reported to the committee for approval where required under the CSOs. There were 29 such instances over the year in respect of regulated procurements.

Social and other care services continue to adopt a co-production approach to shape the requirements. Examples in the reporting period included Payroll Support and Advice and Information Services in which both survey and face to face engagement supported the development of the service specifications ensuring the provision would meet service user needs.

3 Review of Procurement Compliance with Strategy

As noted earlier, the objectives in the Strategy are aligned with the Council's current strategic outcomes, and also incorporate the general duties of the Act in:

- Making procurement spend more accessible to local small businesses and the third sector
- Improving Fair Work practices adopted by suppliers
- Increasing community benefits delivered by suppliers
- Contributing to the Council's 2030 net zero target
- Delivering savings and Best Value outcomes
- Ensuring legal compliance and robust and transparent governance
- Promoting innovative and best practice solutions.

The detailed steps taken to achieve these objectives and progress made in the reporting period are detailed at [Annex 2](#) along with an assessment of the level of compliance which was achieved for each. Over the five years the actions set around the seven objectives have largely been achieved and the action plan following a refresh in 2023. The plan has achieved 45 of the 48 actions identified, work has started on steps to achieve the remaining three actions linked to pay gap, revising score methodology for community benefits and whole life costing approach.

Council engagement with business has included virtual one to one and group events as well as in person attendance. In October 2024 we held an in person event attended by 158 mostly small and local suppliers. Monthly engagement sessions continue to be offered to suppliers contacting the Council via this route in addition to organised events and we continue to issue a quarterly [supplier newsletter](#) to keep existing and potential suppliers up to date on Council opportunities and strategic priorities, such as climate change, supplier payments, community

benefits and the support available to recruit priority groups. The newsletter is also an opportunity to promote services as the Supplier Development programme, Meet the Buyer events.

The Real Living Wage findings are summarised in Table 2 below. The 93% outcome is just below the previous outcome of 96%, the lower outcome linked to different purchasing demands.

Accreditation cannot be mandated by the Council, and there is a charge for registration which may deter some organisations, however despite this 36% (76 out of 211) of Suppliers awarded onto a Framework Agreement or a Contract with the Council in the last year have been accredited as living wage employers. We continue to highlight the benefits of being accredited to new and existing Suppliers.

Table 2: The Real Living Wage findings

Contracts concluded with 'unique' suppliers*	Suppliers who pay RLW	Accredited Living Wage employers
224	209	76

**counts a supplier once*

The procurement savings that have been monitored through commercial and procurement activities have an outturn of £41.4m in 2024/2025, it should be noted that this includes non-cashable savings such as cost avoidance. New projects tendered in the reporting period identified forecast commercial savings opportunities of over £22m from regulated contracts in addition to those currently being tracked.



4 Climate Change

Climate reporting requirements are aligned to the Scottish Government Policy Note [SPPN 3/2022](#) to support public procurement authorities to use procurement in addressing the climate emergency. Climate change actions that can be delivered through procurement are vital in supporting scope 3 emission reductions.

The Council's procurement activities are included at the Council Carbon Emissions Reduction Programme Board which reports to the Sustainability Programme Board and engagement with the Council Climate and Nature Team is ongoing to support shared knowledge and insights on outcomes to support net zero targets.

During the reporting period a new Sustainability Hub was launched to support Schools and Early Years Centres to better plan purchases taking whole life costs into consideration and minimising negative impact on the environment, including for example the phasing out of glitter products.

Promotion of Warp-it online platform has supported exchanges of goods which estimate 29,720kg CO₂, diverted 18,147kg of waste from landfill and saved Council the total of £75,845.

During the 12 month reporting period the sustainable duty was considered and specifically 74% of contracts subject to full tender process included climate criteria as part of the evaluation process. Key considerations included seeking carbon reducing measures, waste minimisation, energy efficiency, and sustainable materials. Climate Change plans were also sought in 93% of full tender processes ensuring that Suppliers are focused on how they can contribute to mitigation measures or to preventing climate change.

A couple of examples of the climate considerations as part of the tendering approach in this reporting period include:

Garden Maintenance Groundworks and Estate Clearance

This was a re-tender exercise from which we were able to identify lessons learned from the previous Framework and identify best practice through wider engagement and consultation with key stakeholders such as Zero Waste Scotland (ZWS), Scottish Environment Protection Agency (SEPA), internal customers, supplier market and benchmarking against similar contracts in the public sector. This contributed to clear enforceable environment standards to support the Council's sustainability goals. Requirements included compliance with environment management systems accredited to ISO4001 (or equivalent), climate change plan to confirm planned actions to reduce emissions and policies which align with carbon reduction targets, Low emission zone (LEZ) compliance, Persistent Organic Pollutants and Waste Upholstered Domestic Seating managed in line with SEPA guidance, WEEE regulation compliance on electronic waste as well as technology driven efficiency to optimise route planning and environmental protection during works e.g. avoiding grass damage, minimising harm to wildlife and protected areas. The tender also included stronger circular economy principles such as site reuse (e.g. mulch) and discouraged single use products. All suppliers responded with actions that aligned to the specification requirements highlighting additional actions including training of their staff to promote reduction in emissions and waste during routine operations, use of timber from FSC sources, locally sourced materials and emissions tracking via digital platforms.

Passenger Transport Framework

The framework included car and bus journeys for children and adults across the city. The key considerations were decarbonisation of vehicle fleet, waste and recycling and/or repurposing of end of life vehicles, used oils, tyres and packaging, energy efficiency e.g. air conditioning systems and the requirement to meet Low Emission Zone requirements.

Suppliers demonstrated awareness and understanding of the climate requirements, with a mix of robust climate reduction plans for the contract and more widely for their organisations with target dates for achievement and others with lower levels responses limited to meeting LEZ requirement and a move to Electric Vehicles. All met the overall specification minimum requirements.

Cleaning Equipment

This was a new tender as previous requirements had been met through national frameworks. The approach included a separate supply and repair lot to maximise the opportunity for sustainability. The specification highlighted the need for energy efficiency and energy conservation, the Council's sustainable policies, encouraged electric vehicle use in delivery of goods and repair call outs. Wider consideration also consider handling of waste & recycling or repurposing of materials – taking a wider view of purchase, repair and disposal lifecycle. Suppliers demonstrated efficient disposal plans, and details of how they were working to reduce carbon emissions, reduce energy consumption and reduce packaging and waste.



5 Community Benefits Summary

Within its processes and procedures, the Council has embedded the requirement for community benefits to be considered and where appropriate sought and delivered for each procurement.

The Procurement Reform (Scotland) Act 2014 places specific requirements in major contracts with an estimated value of £4m and above, for the Council to consider whether to impose the requirement as part of the procurement and include details in the contract notice summarising what it will include. The Council considers the requirement for community benefits on all contracts which are valued at £50,000 and above and seeks to secure these where proportionate to do so.

The overall volume of contracts where new community benefit requirements were sought as part of the tender process is 79. Many of the awards were via existing Framework Agreements, where the conditions are preset, and community benefits/social value outcomes applied where appropriate to Framework Suppliers over the life of the Framework and therefore not reflected in the total volume. There were also awards made for 'light touch' contracts, supply contracts or urgency arrangements or contract extensions where the nature of the requirement led to additional benefits not being considered appropriate. The Council continues to seek community benefits and apply the requirement when appropriate to do so.

The community benefits fulfilled in the last year are shown in Table 3 below, along with previous years outcomes for comparison.

Table 3: The community benefits fulfilled 2020-2025

Period	Local jobs	Apprentices	Work Placements	Sponsorship and Funding
2020-2021	13	23	88	£40,000
2021-2022	149	23	29	£150,309
2022-2023	127	77	193	£281,711
2023-2024	87	25	50	£52,578
2024-2025	91	84	316	£253,954

Higher volume outcomes have been delivered in the last year, with increased apprenticeships via Keir construction and higher work placements from homelessness prevention services and English language teaching support contracts. A good example of this is in the Fresh Start programme where candidates have gained confidence to progress from receiving cooking skills to work placement and regular volunteering roles building soft skills such as being part of a team and developing a routine as well as the opportunity to help others.

The construction sector activity in schools is supporting career development opportunities by raising awareness, providing hands on activities and encouragement to help sustain the sector for the future – see case study.

Case Study: The Construction Sector Activity in Schools

Skills demonstration at Castlebrae Community High School – Students doing the Nat 5 in roofing are helping to deliver the roofing mini-masterclass – with staff time and materials including Solar, Plastering, Roofing provided by HES, ACWhyte, SERS and Atkins Realis supply chain.

Other students took a keen interest in the demonstration which encouraged them to apply for roofing Nat 5 next year, so overall this community benefit activity is supporting pathways to sustain the construction industry in the future.



6 Supported Businesses

The Council recognises the important role of businesses that support social and professional integration of disabled or disadvantaged persons (termed 'Supported Businesses') and has continued to reserve contracts where appropriate to ensure the steppingstone into mainstream employment for disabled or disadvantaged persons provided by these businesses continues.

The Council utilised the Scottish Government 'Requirements Reserved for Supported Businesses Dynamic Purchasing System (DPS)' and awarded a new contract to The Access Technology Company to carryout accessibility audits over the next two years.

Total actual spend with Supported Businesses in the reporting period is shown in Table 4. The overall spend is lower than in 2023/24 this is down to a reduction in requirements for re-upholstery of chairs and a bulk purchase of goods in 2023/24 which has covered 2024/25 requirements.

Table 4: Total actual spend with supported businesses

Supported business	Actual spend
North Lanarkshire Industries	£13,327
Matrix (Fife)	£27,124
St Jude's Laundry	£6,979
Grassmarket Community Project	£2,965
The Lady Haig's Poppy Factory	£2,473
The Access Technology Company	£9,828
Total Actual Spend	£62,696

7 Future Regulated Procurements

Over the next two years the Council will have a mix of recurring requirements and one-off projects to take to the market. Some of the contracts that are due for renewal include the re-tender of Clerk of Works and Adult Community Drug and Alcohol Treatment Services.

A summary of regulated procurements anticipated in the next two years is provided in [Annex 3](#).

In addition to this summary all regulated contracts including the dates they are due to expire continues to be available on the [Contract Register](#) on the supplier pages of the Council website.

8 Finance

Financial Outlook

The latest review of the Council's main expenditure and income planning assumptions indicates an estimated budget gap for 2026/27 of £20.2m, increasing to £94.2m by 2029/30, not including equivalent savings requirements for the Edinburgh Integration Joint Board (EIJB).

The estimated gap of £20.2m for 2026/27 depends, however, on the full delivery of savings and additional income underpinning the approved 2025/26 budget, alongside management of a number of known and emerging risks and pressures. These include increasing service demand, particularly within Homelessness and Adult Care Services, and any additional costs that may result from approved contract variations following changes to employer's National Insurance rates and thresholds effective from April 2025. It also assumes a "flat-cash" level of core grant funding and a 5% increase in Council Tax rates.

The [Revenue Budget Framework and MTFP 2025/30 – progress update](#) brought to Committee in February 2025 introduced and summarised the Council's updated Budget Strategy. To implement the Budget Strategy effectively, officers have developed a delivery framework comprising five distinct but complementary programmes: Departmental Best Value programmes, cost/performance benchmarking, prevention and early intervention, zero-based budgeting and transformation-based "Priorities for Change".

Potentially, the most impactful element of the Budget Strategy framework for 2026/27 budget setting is the zero-based budgeting (ZBB) approach. This is a fundamental change in the Council's annual budget-setting process. The key aim is to challenge the Council's historic spend profile

and to effectively align the Council's spend with its organisational priorities.

The development and establishment of a fully mature ZBB is a multi-year undertaking for any organisation. The expectation of officers is that the Council will have a fully developed ZBB within three to five years, and that in Year 1 there will be demonstrable progress towards the longer-term outcomes as well as strategic insights that will inform 2026/27 budget-setting.

Council Savings

Commercial savings targets which include efficiency savings, value for money and non-cash savings continue to be achieved by the Council. In 2024/2025 the delivered savings through existing and new commercial projects achieved £41.4m against a forecast of £35.4m, this represents an increase on the previous achievement of £27.5m and partly driven by an additional £4.6m against Scottish Government Frameworks not previously forecast. The forecast for delivered savings in 2025/2026 is anticipated to be £12.5m. Contracts awarded in 2024/2025 have identified provisional savings against over 60 projects of £22m, the majority of these are non-cash procurement savings such as cost avoidance or outcomes lower than market rate, there were also rebates offers linked to demand whereby actual outcome will depend on volume purchase. Ongoing monitoring of expenditure by contract managers will be key to securing delivery.

Cash savings continue to be challenging, we are actively engaging with Scotland Excel and other public sector organisations to seek economies and actively sharing opportunities across Local Authority networks.

Council Expenditure with Third Parties

In 2024/2025 the Council total expenditure with third parties was £1,091,844,983.

The third party spend has increased by 8.6% up £86,448,009 on last year (£1,005,396,974 in 2023/2024). Capital spend was £322.7m (30%) overall, with revenue accounting for most of the expenditure.

It is important to understand the Council's supplier base in more detail. In terms of the use of local suppliers, the Council's third party spend included a total of 3,909 suppliers, of which 687 were classified as local, accounting for 35.9% of the total supplier spend (excluding spend through purchase card), a percentage lower than in 2023/2024 where 36.9%¹ of spend was linked to local suppliers.

By way of the most recent comparative data on the use of local suppliers, the [Local Government Benchmarking Framework](#) figures for 2023/2024 recorded the Council's 36.2% percentage of procurement spend with local enterprises remaining the second highest of similar sized Councils, well above the Scottish average of 30.7%. The comparative figures for 2024/2025 are not yet available.

In terms of Small to Medium Enterprises (SME), the data shows 1,941 SME suppliers accounting for 48.9% of total core spend of £1,070,118,035 (core spend being suppliers we have spent over £1k with), this is a decrease of 0.5% since 2023/2024, when that SME figure was 49.4%. These percentages are influenced by fluctuations on high spend sectors such as construction work, ICT, care and in this last year fleet where national suppliers can deliver at the scale the Council is seeking. Despite this, the Council continues to seek to ensure suitable opportunities for local SMEs elsewhere in the supply chain. In addition, of the 224 suppliers awarded a new regulated contract or a place on a Council framework agreement in the 2024/2025, 169 (or 75%) were SME.

The supplier spend categories cover around 30 different description types (e.g. construction, professional services and so on) below is a summary of the Council's top 20 Supplier by category of expenditure Figures 1(2024/25) & 2 (2023/24 comparison). The categories with the Top 20 have remained unchanged year on year, however this last year has seen the addition of Fleet supply which is a direct result of the Capital investment programme.

The snapshot represents 34% of total council expenditure – the categories show higher spend by supplier in Homelessness, ICT, Parking, Social Care, Waste & Environment services. The Construction, School Partnership, Legal and Temporary staff spend within the top 20 suppliers has reduced.

¹ Data from Scottish Procurement Information Hub

Figure 1: Type of spend based on the top 20 suppliers 2024/25

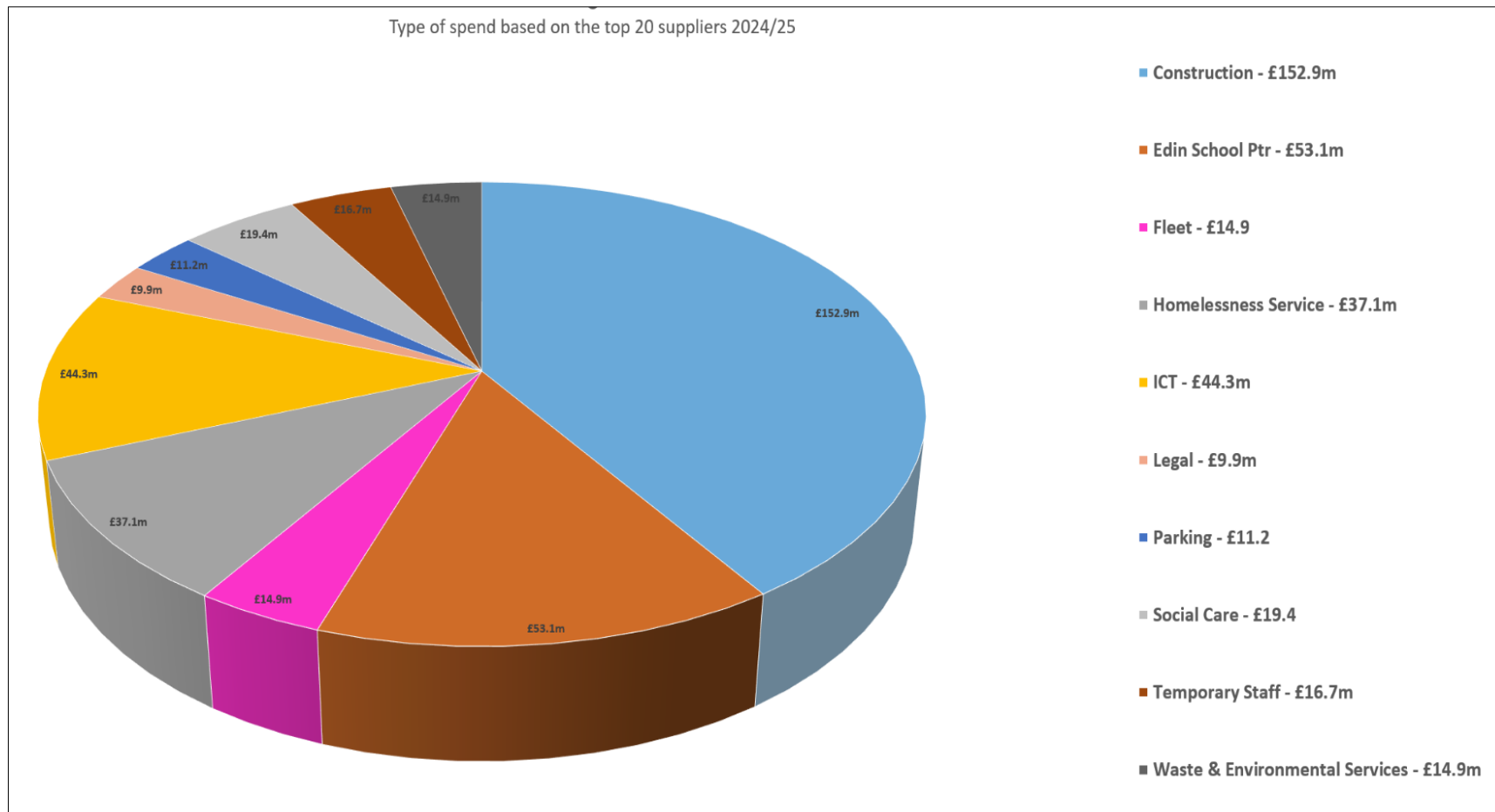
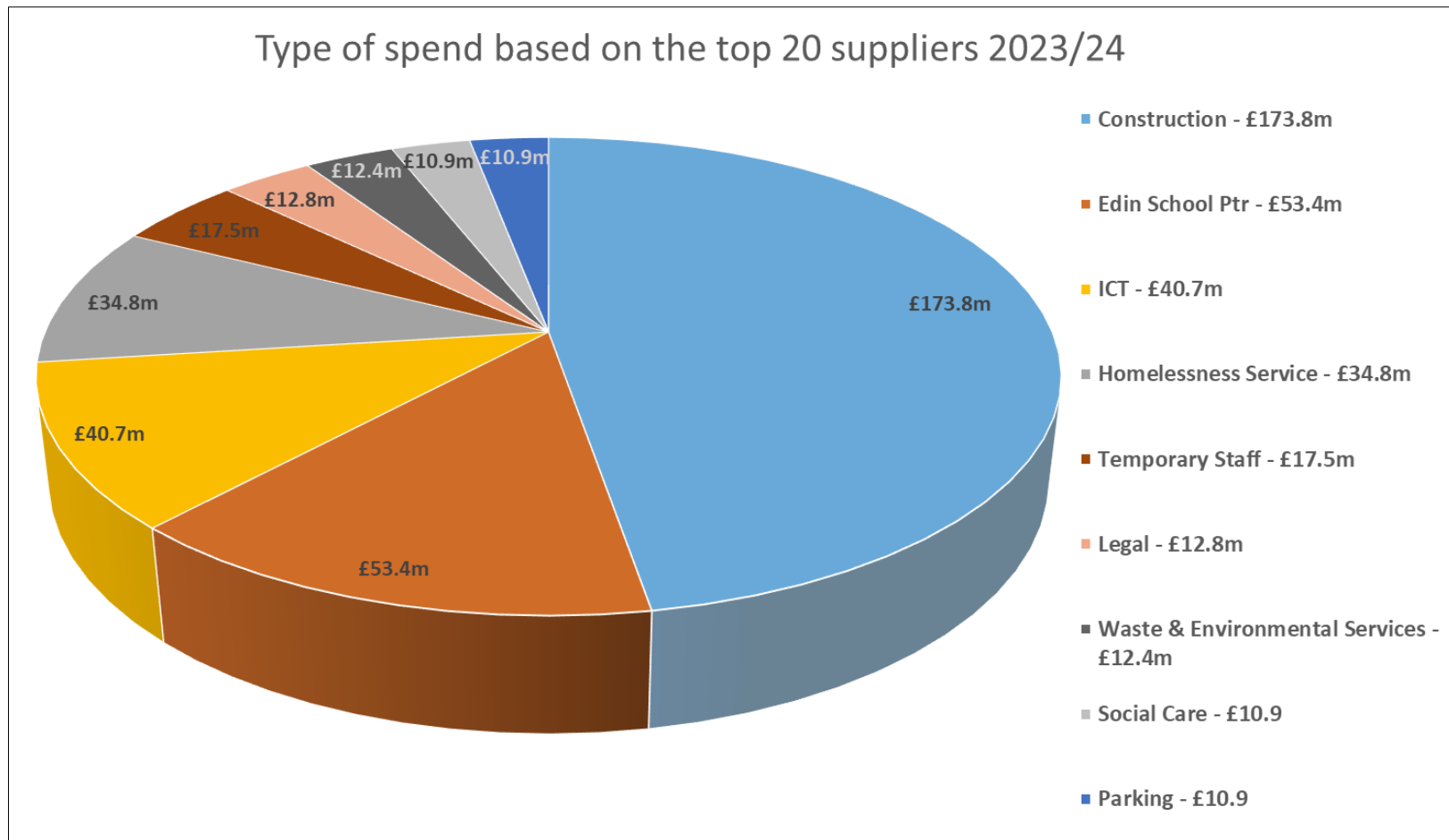


Figure 2: Type of spend based on the top 20 suppliers 2023/24



Annex 1 – Regulated Procurements

GOODS CONTRACTS AWARDED – 50

Award Date	Subject Matter	Name of Supplier	Estimated Value of the Contract	Start Date	End Date
03/04/24	Oracle Software Licences	Oracle Corporation UK Ltd	£298,205	06/04/24	05/04/26
08/04/24	Framework Agreement for the Supply and Repair of Cleaning equipment, including PAT Testing and Disposal.	DMG Floorcare Ltd / Capital Power Clean Ltd / Nilfisk UK / Numatic International Ltd / Instock Ltd / IIC Products Ltd T/A Victor Floorcare	£1,000,000	22/04/24	21/04/26
15/04/24	Furniture Supply and Installation for Royal High School	Langstane Press Ltd	£62,086	15/04/24	30/05/24
18/04/24	Supply of two 7.5T Tipper Vehicles	Lothian Vehicle Bodybuilders Ltd	£165,722	23/04/24	22/04/28
18/04/24	Supply of seven 7.5T Box Vehicles.	Lothian Vehicle Bodybuilders Ltd	£616,210	23/04/24	22/03/28
24/04/24	Supply of 13 x 18T Refuse Collection Vehicles & 39 x 26T Refuse Collection Vehicles	Dennis Eagle Ltd	£11,023,720	24/04/24	30/04/24
26/04/24	Supply of two vans for graffiti removal	Trafalgar Cleaning Equipment Ltd	£111,088	09/05/24	08/01/25
29/04/24	Supply of 9 Nissan Interstar 3.5T Dropsides	Western Nissan	£271,616	29/04/24	29/10/24
22/05/24	Supply of ten 17-seat minibuses for community and school transport	Ford Retail Group t/a TrustFord	£401,443	24/06/24	24/12/24
24/05/24	Demountable Vehicles	Lothian Vehicle Bodybuilders Ltd	£597,597	03/06/24	02/11/24

29/05/24	Supply of 21 light commercial vehicles	Western Nissan\ A M Phillip Trucktech Ltd	£570,983	29/05/24	29/11/24
12/06/24	Telecare equipment for ATEC24 service	Possum Ltd / Careium / Legrand Assisted Living and Healthcare	£239,000	12/06/24	31/10/24
14/06/24	Medium Vans	Eastern Western Motor Group Ltd	£319,935	14/06/24	14/12/24
18/06/24	Supply and inspection of scaffolding equipment	Pendrich Height Services Ltd	£94,698	05/04/24	05/04/27
20/06/24	18T Crane Dropside for Street Lighting	Lothian Vehicle Bodybuilders Ltd	£167,528	08/07/24	08/04/25
25/06/24	Supply of two 4.5T crewcab vehicles	Lothian Vehicle Bodybuilders Ltd	£109,284	01/07/24	02/03/25
28/06/24	Twelve Refuse Collection Vehicles	Farid Hillend Engineering Ltd	£1,735,332	28/06/24	28/12/24
02/07/24	Supply and modification of seven litter press refuse collection vehicles	NTM-GB Ltd	£865,375	02/07/24	02/01/25
05/07/24	Supply of Lifts (Stair, Through-Floor & Step), Ceiling Track, Gantry Hoists and Associated Services	Prism UK Medical Ltd	£1,000,000	08/07/24	07/07/26
17/07/24	Supply and modification 18T chassis cab vehicle	Lothian Vehicle Bodybuilders Ltd	£177,582	17/07/24	17/01/25
19/07/24	Supply of two beach cleaners.	Lloyd Ltd	£143,900	19/07/24	19/01/25
01/08/24	Supply of Craft, Design & Technology Equipment, Royal High School	TechSoft UK Ltd	£51,019	08/08/24	08/02/25
01/08/24	Supply, Delivery and Installation of Commercial Catering Equipment	Instock Ltd / Nisbets plc	£900,000	12/08/24	31/05/26
07/08/24	Supply of Nineteen Beavertail Vans	Lookers Motor Group Ltd	£859,635	19/08/24	18/02/25

12/08/24	Supply and Delivery of Microbiological Culture Media	Thermo Fisher Diagnostics Ltd	£541,763	01/09/24	31/08/30
15/08/24	Supply of Solar Power Litter Bins with compactor	Wybone Ltd	£100,900	22/08/24	21/08/29
05/09/24	Supply of Web Based and Proprietary Devices	XMA Ltd	£3,900,000	16/09/24	28/02/27
13/09/24	Supply of Plant Forestry Tractors	James A Cuthbertson Ltd	£334,400	13/09/24	13/03/25
20/09/24	Supply of Three Forestry (Tipper Body) Vehicles	Lothian Vehicle Body Builders (LVBB)	£366,594	27/09/24	27/03/25
24/09/24	Supply of Eight 4 x 4 Crewcab Vehicles	Ford Retail Group Ltd T/A TrustFord	£256,897	24/09/24	24/03/25
07/10/24	Supply and conversion of Five Forestry Vehicles	Ford Retail Group Ltd T/A Trust Ford / Lothian Vehicle Bodybuilders Ltd	£187,893	07/10/24	07/04/25
11/10/24	Emergency Radio Communications	Airwave Solutions Ltd	£105,062	01/07/24	30/06/26
21/10/24	CT1255 (CO 48) Civic Cars	Eastern Motor Company Ltd	£129,241	21/10/24	24/04/25
22/10/24	Truck Mounted Sweeper	Aebi Schmidt UK Ltd	£562,737	22/10/24	22/04/25
24/10/24	Large Cars	Nissan Motor Ltd	£362,928	24/10/24	24/04/25
24/10/24	Cars	Nissan Motor Ltd	£616,685	24/10/24	24/04/25
25/10/24	Gully Vehicle	Bucher Municipal Ltd	£178,050	25/10/24	25/04/25
12/11/24	Standard Beavertails	Lothian Vehicle Body Builders Ltd	£157,395	12/11/24	12/05/25

14/11/24	Plant Telehandler	James A. Cuthbertson, Ltd	£320,420	14/11/24	14/05/25
11/12/24	Parks Vehicles and accessories	Henderson Grass Machinery Ltd	£169,360	13/12/24	13/02/25
19/12/24	Supply, Installation, Management and Maintenance of On Street Secure Cycle Parking	Grease Monkey Ltd	£500,000	28/01/25	27/01/30
20/01/25	Supply of Digital Telecare Equipment & Associated Services	Careium	£935,432	27/01/25	26/01/27
28/01/25	7.5T Electric Utility Vehicle (Waste Disposal)	Farid Hillend Engineering Ltd	£103,835	28/01/25	28/07/25
29/01/25	Burials Excavators and Trailer	Scot JCB	£76,190	29/01/25	29/07/25
31/01/25	Microsoft and Software Licences	Trustmarque Solutions Ltd	£8,411,934	01/02/25	31/03/28
04/02/25	Plant Tractors Medium and Small	Bryson Tractors Ltd	£198,565	04/02/25	04/08/25
13/02/25	Beavertail and Tipper	Lothian Vehicle Body Builders Ltd	£162,774	13/02/25	13/07/25
10/03/25	Graffiti Coating Product, Removal Product and Equipment	Nordic Products and Services Ltd / PPG Architectural Coatings UK Ltd / Graffiti Removal Ltd / Eco-Solutions Ltd	£320,000	01/04/25	31/03/27
27/03/25	Walk Behind Sweepers	Addex Urban Ltd	£110,805	27/03/25	27/09/25
27/03/25	Pothole Repair Machine	Scot JCB Ltd	£212,554	27/03/25	27/09/25

SERVICES CONTRACTS AWARDED – 131

Award Date	Subject Matter	Name of Supplier	Estimated Value of the Contract	Start Date	End Date
01/04/24	Metering and Billing of Communal Heating at Western Villages	Ista Energy Solutions Ltd	£61,071	01/04/24	31/03/25
01/04/24	Fire Safety Advice and Expertise	PartB Group/ D S Fire Safety / Hydrock Consultants Ltd	£200,000	01/04/24	31/03/27
01/04/24	Nutritional Services	Edinburgh Community Food Ltd	£282,285	01/04/24	31/03/27
10/04/24	Project management services, Leith Connections	AtkinsRealis UK Ltd	£97,803	10/04/24	01/08/26
10/04/24	Site supervision and design services, Leith Connections	AtkinsRealis UK Ltd	£202,390	10/04/24	01/08/26
17/04/24	Professional design services, Hailesland Park.	AtkinsRealis UK Ltd	£126,725	17/04/24	30/11/24
17/04/24	Professional design services, Granton Medway.	AtkinsRealis UK Ltd	£196,095	17/04/24	30/11/24
25/04/24	Building surveying services, Bingham/Magdalene/Christians	Thomson Gray Ltd	£108,326	25/04/24	05/12/25
15/05/24	Pre-construction design services - Murrayburn Gate	CCG (Scotland) Ltd	£299,471	12/06/24	12/12/24
27/05/24	Asbestos Surveying Services	OHS Ltd	£50,000	10/07/24	09/07/25
29/05/24	Consultaton and design services, Niddrie Farm Grove	AtkinsRealis UK Ltd	£164,550	29/05/24	31/03/25
29/05/24	Specialist Event Support - Crew & Equipment Hire	The Warehouse Sound Services / Metro Production Group / Edinburgh Showtec & Edinburgh Showlite (operating under Edinburgh Showtec) / War Productions	£1,200,000	01/06/24	31/05/26

		Ltd / Sound Acoustic Productions Ltd / DM Audio Ltd			
29/05/24	Supported Bus Services - West Edinburgh Routes	Handicabs (Lothian); Lothian Buses Plc	£4,366,700	30/06/24	29/06/26
31/05/24	Education & Children's Services Tracking & Monitoring System (Pupil Tracking)	Pupil Tracking c/o Computacenter	£1,467,774	15/05/24	14/05/28
05/06/24	Building Engineering Services, Corstorphine Primary School	WSP UK Ltd	£57,000	27/06/24	30/08/25
06/06/24	Multi-disciplinary professional services, Low Rise Window Replacement Project	Thomas & Adamson	£115,430	01/05/24	01/07/25
06/06/24	Cleaning Services for Private Commercial Tenants	Spotless Commercial Cleaning Ltd	£136,238	01/07/24	30/06/27
07/06/24	Online booking and appointment solution for MOTs and licenses (Zipporah)	Computacenter	£70,240	20/05/24	19/05/27
07/06/24	Security services	Vigilant Security (Scotland) Ltd t/a Croma Vigilant	£104,316	10/06/24	31/01/25
07/06/24	Culture Website (Arch)	Computacenter	£279,141	15/05/24	15/05/29
07/06/24	Temporary Accommodation	Vivre Stays Ltd	£325,520	01/08/24	09/06/25
07/06/24	Structural engineering services	Mott MacDonald Ltd	£365,497	01/04/24	31/08/25
07/06/24	Temporary Accommodation	Vivre Stays Ltd	£456,250	10/06/24	09/06/25
11/06/24	Design and pre-construction services, Pennywell Town Centre project	CCG Scotland Ltd	£1,360,161	26/06/24	31/07/25
12/06/24	Webcasting Services	Public-i Group Ltd	£183,070	01/07/24	30/06/28
13/06/24	Mechanical and electrical services (Phases 7-9)	Harley Haddow Ltd	£113,272	13/06/24	13/09/25

14/06/24	Pre-construction design service - Coatfield Lane	CCG Scotland Ltd	£122,155	25/06/24	25/09/24
14/06/24	Residential pre-construction design services, Burdiehouse Crescent	CCG Scotland Ltd	£427,114	17/07/24	17/10/24
18/06/24	Design services, Lindsay Road bridge	Mott MacDonald Ltd	£99,995	08/07/24	20/12/24
24/06/24	Professional Services, Electric Vehicle Infrastructure Fund Support	Urban Foresight Ltd	£102,186	01/07/24	31/12/24
25/06/24	Pre-Construction Services for Cables Wynd and Links View	CCG Scotland Ltd	£258,289	01/08/24	31/10/25
25/06/24	Transport Planning Advisory Services	Stantec UK Ltd	£3,500,000	01/07/24	30/06/27
27/06/24	Clerk of Works Services, Colinton Primary School	Ross Quality Control Ltd	£121,472	01/08/24	01/12/25
27/06/24	Clerk of Works Services, Pentland Primary School	Ross Quality Control Ltd	£121,472	01/08/24	01/11/25
27/06/24	Clerk of Works Services, Silverlea	Ross Quality Control Ltd	£271,587	01/07/24	16/12/26
28/06/24	ICT Review System	Gartner UK Ltd	£193,500	01/07/24	30/06/26
05/07/24	Supply of Bidet Style Toilets and Associated Services	Closomat Ltd	£600,000	08/07/24	07/07/26
08/07/24	Passenger Transport Framework Agreement 2024- 2028	1212 Taxis / Central Radio Taxis (Tollcross) Ltd / Kinnaird Transport Services / Edinburgh Taxis Ltd / JTS cars Ltd / Coulman coaches / S & M Pickering / Avalon Scotland Ltd / GT Private Hire / Bodyshop Edinburgh T/A Coach Hire Edinburgh / Festival Travel (Scotland) Ltd / Almonds Mini Coach Hire Ltd / M&D Private hire / H&M	£60,000,000	15/07/24	14/07/26

		Ferguson Ltd /Chauffeur Drive (Scotland) Ltd / Westcroft travel Ltd / GT Travel / Kerr Private Hire Ltd / Mrs Nancy McElhone /B and G Taxis / G and R Taxis Edinburgh / Abbot Travel Ltd / AAA Coaches Ltd / LA Travel / Ratho Coaches Ltd / E & M Horsburgh Ltd /Prentice Westwood Ltd / Optravel Ltd/ Carr Private Hire Ltd /AC's taxis / W & K Scott Ltd t/a Alba Coaches / P&S Transport / Shandon Travel Ltd / Rogerson Coach Travel / Premier Taxis / Seven Sevens Cars Ltd, T/A Capital Cars / Allthefours inc./ DG Transport /Central Taxis / City Cabs (Edinburgh) Ltd / Lothian Motorcoaches			
09/07/24	Professional services, Meggetland sports pitch.	MAC Consulting (Scotland) Ltd	£58,000	29/07/24	28/07/26
09/07/24	Multi-disciplinary professional services, Builyeon Road	AtkinsRealis PPS Ltd	£836,538	09/07/24	01/10/28
09/07/24	Homeless Accommodation with Support (Domestic Abuse)	Cyrenians	£1,190,720	03/06/24	02/06/30
11/07/24	Document Management Software	Ideagen Gael Ltd	£73,483	15/07/24	14/07/27
17/07/24	Factoring Services, Granton Site Wide	RMG Scotland	£3,676,913	19/08/24	19/08/27
19/07/24	Quantity surveying and principle design services, Pennywell	Currie & Brown UK Ltd	£85,649	19/07/24	19/07/27
23/07/24	Heat network feasibility study, Old Town/Southside	AtkinsRealis PPS Ltd	£89,124	23/07/24	31/03/25

30/07/24	Affordable Childcare for Working Parents	Waterfront Nursery Edinburgh College / North Edinburgh Childcare / Smilechildcare Ltd / Childcare Connections	£931,380	01/08/24	31/07/27
05/08/24	Edinburgh Factoring Framework Agreement – North Sighthill	RMG Scotland	£77,264	22/04/24	21/04/26
05/08/24	Facility Management Services, Craigour Park & St David's Primary School Extensions	Amey Community Ltd	£687,643	01/09/24	31/08/33
12/08/24	Funeral Director Services	Mark Porteous Funeral Directors Ltd	£250,000	01/10/24	30/09/26
26/08/24	Visiting housing support services	Link Living Ltd	£58,985	26/08/24	31/03/25
05/09/24	Courier contractor contract to deliver and construct polling materials	Eagle Couriers Scotland Ltd	£77,742	01/07/24	30/09/24
05/09/24	Venue/host the count for the UK Parliamentary election	The Royal Highland and Agricultural Society of Royal Highland Centre	£171,964	31/05/24	05/07/24
11/09/24	Homeless Accommodation with Support	Rowan Alba Ltd.	£4,175,600	12/09/24	11/09/29
17/09/24	Short Term Complex Critical Care Services	Byker Bairs	£248,000	16/09/24	13/01/25
18/09/24	Clerk of Works Services, Greendykes	Ross Quality Control Ltd	£256,948	18/09/24	18/09/27
18/09/24	Engineering and technical services, Charlotte Square.	Aecom Ltd	£1,139,653	01/09/24	31/05/28
19/09/24	Design services, Meadows to Union Canal	Stantec UK Ltd	£99,005	26/09/24	31/03/26
20/09/24	Programme Management of the EES:ABS 2024-25 Programme	Changeworks Resources for Life Ltd	£411,144	20/09/24	20/09/25
20/09/24	Supported Bus Services - East Edinburgh Routes	McGill's Scotland East Ltd	£1,812,000	01/12/24	30/11/26

24/09/24	Supply of Portable Intruder Detection (PID) Units	Detertech UK Ltd	£126,358	01/04/24	26/12/24
26/09/24	Clerk of Works Services, New Build Housing Projects	Sentinel Clerk of Works Ltd	£83,200	26/09/24	30/05/25
27/09/24	Professional engineering services, West Edinburgh Transport Improvement	Jacobs UK Ltd	£1,642,625	30/08/24	31/10/28
29/09/24	Temporary Accommodation Services	Leonard Property Holdings Ltd	£228,982	29/09/24	31/03/27
01/10/24	Winter Festivals	Unique Assembly Ltd	£3,249,824	01/10/24	30/09/27
03/10/24	Strategic Heat Network Analysis Services	Turner & Townsend Consulting Ltd	£85,879	14/10/24	28/02/25
04/10/24	Linen and Laundry Service for Outdoor Residential Centres	Laundry Scotland Ltd	£234,096	14/10/24	13/10/26
07/10/24	Edinburgh Economic Needs Study	Ryden LLP	£109,200	14/10/24	12/04/25
08/10/24	Multi-disciplinary design services, Moredun high rise	AtkinsRealis PPS Ltd	£5,094,372	01/08/24	10/04/29
10/10/24	Factoring services, Farrier Fields and Lauder Grove.	Hacking & Paterson Management Services	£60,000	01/06/24	31/05/29
10/10/24	Quantity Surveyor	Currie & Brown UK Ltd	£124,170	10/10/24	10/10/27
10/10/24	Factoring services Cammo fields.	Ross & Liddell Ltd	£185,000	04/06/24	03/06/29
14/10/24	Supported Bus Service 12B Lady Nairne - Bingham Circular service, Edinburgh	Handicabs Lothian	£478,548	16/12/24	15/12/26
17/10/24	Award of Internal Audit Co Source Requirement	Deloitte LLP	£952,880	10/10/24	09/10/26
18/10/24	Planing & Disposal of Road Construction Materials	Hermiston Plant Hire Ltd	£71,550	28/10/24	04/11/24
21/10/24	Treatment and Disposal of Mechanical Street Sweepings and Gully Waste	Levenseat Ltd	£2,717,740	01/12/24	23/04/25

25/10/24	Asset and Works Order Management System	Softcat Plc	£2,509,674	01/10/24	30/09/29
29/10/24	Payroll Support Services Framework Agreement	Purple Zest Ltd / Fife Business Services Ltd / Barrie Bookkeeping & Payroll Solutions / DH Payroll (David Howard Ltd) / Public Consulting Group UK Ltd / Accounting Doctors Ltd	£914,671	05/11/24	04/11/28
29/10/24	Framework for Communal Stair Cleaning	Perfect Clean Edinburgh Ltd / Cleaning Scotland Ltd / CAS Contract Cleaning Ltd	£3,874,000	02/12/24	01/12/26
31/10/24	Clerk of Works	Sentinel Clerk of Works Ltd	£85,800	01/11/24	06/12/25
31/10/24	Provision of Support for Children and Young People who are at Risk of Being Criminally Exploited	Action for Children	£499,921	01/08/24	31/07/25
01/11/24	Design Services	Stantec UK Ltd	£105,540	01/11/24	31/03/25
01/11/24	Licence & Maintenance of Falcon Software and Scanner	OPEX GMBH	£119,900	01/11/24	31/10/25
01/11/24	Phishing Simulation and Awareness	Softcat Plc	£187,304	01/11/24	31/10/29
01/11/24	Design Services	Stantec UK Ltd	£296,100	01/11/24	31/03/26
04/11/24	Garden Maintenance, Groundworks, and Estate Clearance Framework Agreement	idverde Ltd / Glendale Countryside Ltd / P1 Solutions Ltd	£2,800,000	11/11/24	10/11/26
12/11/24	Spatial Strategy development	AtkinsRealis UK Ltd	£82,874	12/11/24	31/03/25
12/11/24	Forestry and Arboricultural Works Framework	Taylor Trees Ltd / Euroforest / TD Tree & Land Services Ltd / Rural Skills Scotland Ltd. / Inex Works Group Ltd / LJX Ltd / John O'Conner Grounds	£600,000	02/12/24	01/12/26

		Maintenance Ltd / Ayrshire Tree Surgeons Ltd			
18/11/24	Granton Water Monitoring	Terrenus Land & Water Ltd	£108,640	20/11/24	19/11/26
22/11/24	Oxcars & Inchmickery - Pre-Construction Services Delivery Agreement	Morgan Sindall Construction & Infrastructure Ltd	£542,289	25/11/24	24/11/25
25/11/24	Temporary Accommodation Services	Lochend Serviced Apartments T/A Phoenix Properties	£540,500	25/11/24	31/03/25
26/11/24	Customer Satisfaction Platform	Softcat Plc	£212,860	02/09/24	01/09/28
28/11/24	Maintenance and Inspections of School Synthetic Pitches	Allsports Construction & Maintenance Ltd	£257,610	04/01/25	03/01/27
29/11/24	Temporary Accommodation Services	Kelpies Accommodation Ltd	£476,650	29/11/24	29/05/25
01/12/24	Insurance Services	Risk Management Partners / Risk Management Partners	£243,634	01/12/24	01/11/29
04/12/24	Media Buying Services	Penna	£1,000,000	25/11/24	24/11/27
05/12/24	Cash Collection	Loomis UK Ltd	£74,464	16/12/24	15/12/27
10/12/24	Transport Monitoring Sensors	VivaCity Labs	£97,660	15/12/24	14/12/29
10/12/24	Property and Security Services	ORBIS PROTECT	£160,000	06/01/25	05/01/28
10/12/24	Property and Security Services	SPS Doorguard Ltd	£160,000	06/01/25	05/01/28
11/12/24	Temporary Accommodation Services	Apeiron Stays Ltd	£109,680	11/12/24	31/03/25
11/12/24	Temporary Accommodation Services	VivreStays	£500,000	11/12/24	31/03/25
16/12/24	Security Services	Vigilant Protect UK Ltd	£13,864,802	01/02/25	31/01/28

19/12/24	Customer Service Review System	Gartner UK Ltd	£81,250	01/01/25	30/06/25
24/12/24	Temporary Agency Staffing	Venesky Brown Ltd	£83,898	13/01/25	27/06/25
06/01/25	Trams to Granton, BioQuarter & Beyond Technical Advisor Support	Jacobs UK Ltd	£606,000	06/01/25	05/01/28
22/01/25	Self- Directed Support (SDS) Advice and Information Service	Lothian Centre for Inclusive Living (LCiL)	£1,562,742	03/02/25	02/02/30
24/01/25	School Playground Inspections	Active Playground Management Ltd.	£177,100	01/05/25	30/04/27
28/01/25	Agency, Fixed Term and Permanent Resources 2025	Pertemps Ltd	£70,000,000	12/06/25	11/06/28
30/01/25	ICP-MS Service and Maintenance	Agilent Technologies LDA UK Ltd	£124,650	21/04/25	21/04/26
07/02/25	South of Scotland EV Infrastructure Project Management Advisory Support	Urban Foresight	£121,590	10/02/25	30/11/26
10/02/25	Security - Cultural Venues	Vigilant Protect UK Ltd	£277,165	10/02/25	09/02/28
12/02/25	Framework Agreement for Childrens Residential Care and Education	Aberlour Child Care Trust / Action for Children Services Ltd / Applied Care and Development Ltd / Capability Scotland / Care Visions / CrossReach (the operating name for The Church of Scotland Social Care Council) / Dean & Cauvin Young People's Trust / Dunedin School / Harmeny Education Trust Ltd / Spark of Genius / Starley Hall School Ltd/ Donaldson Trust	£80,000,000	01/04/25	31/03/30
14/02/25	Rental and Maintenance of Laundry Equipment	WASHCO Ltd	£433,002	01/04/25	31/03/30

25/02/25	Asset Capture and Detailed Visual Inspection Contract	Gaist Solutions Ltd	£200,000	28/02/25	27/02/27
27/02/25	Temporary Accommodation Services	Apeiron Stays Ltd	£114,000	27/02/25	31/05/25
07/03/25	Temporary Perimeter Intrusion System (PID)	Softcat Plc	£966,000	01/11/24	31/10/30
10/03/25	Landscaping Design Services for Craigmillar Cemetery Phase 2	AtkinsRealis UK Ltd	£151,967	10/03/25	01/11/27
17/03/25	Visiting Housing Support services order 283	Cyrenians	£95,771	01/04/25	31/03/26
17/03/25	Engineering Services for Structures	AtkinsRealis UK Ltd	£996,009	04/04/25	31/03/27
20/03/25	Out of Hours Support and Accommodation	Cyrenians	£669,000	01/04/25	31/03/26
28/03/25	Edinburgh Day Opportunities for Older People Framework	Corstorphine Dementia Project / LifeCare (Edinburgh) Ltd/ Queensferry Churches' Care in the Community / Drylaw Rainbow Club Day Centre / Caring in Craigmillar / North Edinburgh Dementia Care / Libertus Services / Oxgangs Care / The Open Door Edinburgh / Eric Liddell Centre / Care Support Scotland Ltd / Prestonfield & District Neighbourhood Workers Project/ Milan Senior Welfare Organisation	£23,137,528	01/04/25	31/03/30
28/03/25	GIS Mapping Services	Edinburgh Innovations Ltd	£50,000	31/03/25	31/03/26
28/03/25	Clerk of Works Services	Ross Quality Control Ltd	£157,752	07/04/25	12/12/25

29/03/25	Building Surveying Services	Thomson Gray Ltd	£66,720	29/03/25	29/03/26
31/03/25	Visiting Housing Support services order 278	Cyrenians	£95,771	01/04/25	31/03/26
31/03/25	Visiting Housing Support	Rock Trust	£261,540	01/04/25	31/03/27
31/03/25	Visiting Housing Support and Accommodation	Link Living Ltd	£346,529	01/04/25	31/03/27
31/03/25	Temporary Accommodation	Benchmark4 LLP	£832,770	01/04/25	31/03/27
31/03/25	Accommodation and support	Cyrenians	£1,500,517	01/04/25	31/03/27
31/03/25	Temporary Accommodation	Vivre Stays Ltd	£2,480,047	01/04/25	31/03/27

WORKS CONTRACTS AWARDED – 21

Award Date	Subject Matter	Name of Supplier	Estimated Value of the Contract	Start Date	End Date
19/04/24	Trinity High School Enabling Works	McLaughlin & Harvey Construction Ltd	£9,800,000	01/05/24	01/05/25
30/04/24	Granton Medway (15 Blocks) – External Whole House Retrofit	MP Group UK Ltd	£3,568,141	29/07/24	29/07/25
24/05/24	Residential building construction works, Greendykes	Robertson Partnership Homes Ltd	£32,231,061	24/06/24	18/01/27
05/06/24	UPVC Window Replacement Works, Low Rise Properties	Sidey Solutions Ltd	£3,400,778	24/07/24	31/12/25
26/06/24	Area Based Regeneration Project - Magdalene, Bingham and Christians - Phase 1	A.C. Whyte & Co. Ltd.	£3,350,408	23/05/24	31/03/25

12/07/24	Building construction works, Wester Hailes High School	McLaughlin & Harvey Construction Ltd	£44,800,000	01/08/24	31/08/26
20/08/24	Brunstane Primary School Retrofit Works	John Graham Construction Ltd	£9,939,719	26/08/24	26/11/25
23/09/24	Building construction works, Dean Park Primary School	George Sharkey & Sons t/a Sharkey	£4,952,568	25/09/24	15/09/25
19/10/24	Leith Connections Active Travel Phase 1	Balfour Beatty Civil Engineering Ltd	£4,371,950	19/10/24	31/12/25
21/10/24	Essential housing repairs and maintenance Phase 7	MP Group UK Ltd	£2,012,959	16/11/24	18/04/25
21/10/24	Essential housing repairs and maintenance Phase 12 & 13	SERS Energy Solutions (Scotland) Ltd	£2,281,815	16/11/24	18/04/25
21/10/24	Essential housing repairs and maintenance Ph 20 & 22	SERS Energy Solutions (Scotland) Ltd	£2,749,900	01/12/24	02/05/25
21/10/24	Essential housing repairs and maintenance Phase 17&18	SERS Energy Solutions (Scotland) Ltd	£3,392,952	02/12/24	02/05/25
07/11/24	Fire Safety Upgrades to Multi-Storey Blocks across Edinburgh	Harmony Fire Ltd	£61,107,360	07/11/24	06/11/28
22/11/24	May and Gunnet Court, Edinburgh - Communal Block Improvements	Maxi Construction Ltd	£3,691,626	01/02/25	20/12/25
10/01/25	Murrayburn Gate Residential - Works Order	CCG (Scotland) Ltd	£18,460,662	13/01/25	02/12/26
27/01/25	Old Town (Cowan's Close) Residential Development	CCG (Scotland) Ltd	£5,443,469	31/03/25	31/07/26
04/02/25	Essential housing repairs and maintenance Ph5.	SERS Energy Solutions (Scotland) Ltd	£2,697,763	03/03/25	31/03/26
04/02/25	Roof Replacement and Common Area Works	Insulated Render Systems (Scotland) Ltd	£2,732,735	03/03/25	31/03/26
03/03/25	Wester Hailes High School Phase 1B (WHEC)	Galliford Try Construction Ltd t/a Morrison Construction	£4,188,128	07/04/25	22/12/25
19/03/25	Construction of Trinity High School	McLaughlin & Harvey Construction Ltd	£55,294,007	19/03/25	31/01/30

Annex 2 – Strategic Delivery – Action Plan 2023-2025

1. Making Procurement spend more accessible to local small businesses and third sector

Objective:

- a) To ensure the procurement team and wider council officers consider how we support the recovery of the local economy post Covid by making proportionate decisions about the market options for local business and third sector organisations to access public spend.
- b) To develop community wealth building approaches in public procurement

Delivery Actions	Proposed Milestones/Steps	Owner	Status R = not started A = in progress G = complete/BAU
1) Increasing engagement, working with key business and third sector to support “meet the buyer” events, workshops and awareness of contract opportunities	Event / Meet the Buyer / Workshop delivered with local/third sector business focus – local and national event facilitation/participation	Commercial and Procurement Service (CPS); Service areas; Partner agencies	G
2) Work with community planning partners and other anchor institutions in the development of community wealth building approaches in public procurement	Engage with Business growth team with links to Edinburgh partnership groups to agree procurement enablers which support community wealth building.	CPS; Service areas; Partner agencies	G
3) Working with Council partner organisations such as Business Gateway, Supplier Development Programme, Federation of Small Businesses and the Edinburgh Third Sector Interface to support these objectives	Review stakeholder engagement strategy and plan, monitor and report activities. Facilitate wider team awareness sessions	CPS; Service areas; Partner agencies	G
4) Continuing to apply lotting strategies that support small business	Strategy/plans for each tender considers small business and lotting approach	CPS; Service areas;	G

5) Supporting facilitation of sub-contract opportunities by suppliers	Where market engagement identifies delivery scope for sub-contracting, arrange facilitation as appropriate	CPS; Service areas; Suppliers; Partner Agencies	G
6) Continue to improve prompt payment in the supply chain for public sector contracts, including the use, where appropriate, of project bank accounts.	Where appropriate, include prompt payment criteria in relevant tender and/or project bank administration	CPS; Service areas; Financial service team	G
7) Considering longer contract advertising periods where consortia opportunities exist.	Review at strategy/planning stage, market knowledge/engagement to set appropriate timeline	CPS; Service areas;	G
8) Consider innovation for all regulated procurements, continuing to innovate procurement processes to broaden engagement of SMEs.	Consider wider engagement options to direct SMEs to opportunities, working with stakeholders and lessons/good practice from other authorities. Document in plans.	CPS; Service areas;	G
9) Improve commercial opportunities for supported businesses.	Review supported business register on a regular basis, engage and promote through supply chains.	CPS; Service areas;	G

2. Improving Fair Work practices adopted by suppliers

Objective:

To ensure Fair Work outcomes are promoted internally and externally and procurement is used to influence and increase positive fair work and socially responsible outcomes which benefit the city by addressing poverty and inequality.

Delivery Actions	Proposed Milestones/Steps	Owner	Status R = not started A = in progress
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			G = complete/BAU
1) Requiring suppliers pay employees delivering Council contracts the Real Living Wage.	Document within the strategy/ensure market insight and apply using appropriate criteria.	CPS; service area; Partner agencies	G
2) Applying the Fair Work First criteria to every tender with a wider focus on ethical practices including security of pay and contracts, flexible working and targeted recruitment and training requirements, is the main way in which we use public procurement to tackle in-work poverty and by extension, child poverty.	Review seven elements of Fair Work First criteria at planning stage of every tender; Review market and use sector insight to shape priority order/elements; Apply Fair Work criteria to tender documentation	CPS; service area	G
3) Improving training and awareness for Council colleagues and bidding organisations	Fair Work criteria guidance provided to colleagues and bidding organisations – include Edinburgh specific detail	CPS; partner agencies	G
4) Applying appropriate weightings in the evaluation of tenders	Default of not less than 5% quality weighting; higher where sector issues have been identified.	CPS; service area	G
5) Continue to record all commitments made by suppliers on Fair Work outcomes and commitments to pay the real Living Wage in our contracts and frameworks. This includes asking bidders if they are signatories to the Living Wage accreditation	Management information collected and reported in recommendation report and annual report.	CPS; service area	G
6) Delivering council commitments to modern slavery and construction industry practices	Modern Slavery/Construction sector Charters reviewed for updates; included guidance.	CPS	G
7) Applying the construction Charter commitments (the Charter) to council procurement activity	Modern Slavery/Construction sector Charters included with tender documents / Fair Work criteria shaped to address and ensure legal requirements met.	CPS	G
8) Working with suppliers to raise awareness of the need to reduce the pay gap and create a more diverse and inclusive workspace	Work with HR and other stakeholders to review diversity and inclusivity criteria and industry best practice; criteria developed and implementation underway	CPS; service area	A

3. Maximising the impact of procurement in achieving social and economic outcomes and increasing community benefits delivery by suppliers

Objective:

- a) Continue to use public procurement as a means to drive a wellbeing economy by creating quality employment and skills and providing opportunities for local SMEs, third sector and supported businesses to bid for public contracts and to participate in public sector supply chains
- b) To build on community benefits delivered to date by increasing the volume and value added to local communities through wider social, economic and environmental outcomes.

Delivery Actions	Proposed Milestones/Steps	Owner	Status R = not started A = in progress G = complete/BAU
1) Increasing awareness and education of community benefits through early engagement in tender opportunities	Regular updates via staff newsletters via the Orb on the community benefits being delivered by council suppliers; contract manager forum updates.	CPS; service areas	G
2) Consider community benefit opportunities at the development stage of our regulated procurements and where appropriate, request either mandatory or voluntary community benefits	Assessment based on requirement, value and term to ensure maximum impact; document assessment and decision; approval by senior officer.	CPS; service areas	G
3) Working with stakeholders such as City Region Deal partners to ensure consistency in application and priorities	Regular engagement on community needs and projects in place; attend community benefit forums via partner agencies to share good practice application	CPS; service areas; partner agencies	G
4) Tailoring the community benefits being sought to the sector involved and the priorities for the Council with an emphasis on outcomes that can easily be delivered	Assess at early stage what relevant sectors deliver well and which align to council priorities; target mandated outcomes which are easy to achieve to avoid poor outcome	CPS; service areas	G

5) Support the principles of the No One left behind delivery plan through targeted equality and employability-related Community Benefits in Procurement	Mandate job outcomes for priority groups in relevant tenders which will provide longer term opportunity for employment outcomes – high value/term contracts/ local infrastructure.	CPS; service areas	G
6) Reviewing scoring methodologies and applying best practice to achieve added value outcomes for the city	Model scoring methods to ensure they influence the desired outcome but maintain best value. Sector specific guidance being established.	CPS	A

4. Contributing to the Councils 2030 net zero target

Objective:

To address the climate and nature crises and support the delivery of the Councils 2030 net zero target we will work with Council officers and external partners to deliver opportunities that help address the climate and nature emergency and the circular economy agenda.

Delivery Actions	Proposed Milestones/Steps	Owner	Status R = not started A = in progress G = complete/BAU
1) Seeking expert support such as from Zero Waste Scotland and in educating and awareness raising for Council staff involved in tendering and managing contracts	Carbon reduction tools and learning events incorporated into development plans for staff in specialist procurement and contract manager posts.	CPS; service area	G
2) Engaging with suppliers and experts to understand carbon-reducing actions that can be delivered in different contract sectors and building into specifications and ensuring that suppliers are	Zero waste prioritisation plan and sustainability tools used to support supplier engagement on relevant opportunities to reduce carbon. Carbon reduction plans identified and relevant to the sector.	CPS; service area	G

committed and actively engaged in supporting a Just Transition to net zero			
3) Actively consider the impacts of Climate Change, the nature emergency and related environmental considerations early in procurements and commissioning activity, and apply relevant criteria in all procurement processes, where relevant and proportionate to do so	Assessment made at commissioning and planning stage of each tender; risks and opportunities documented to support criteria application or non-application as appropriate. Strategy/Plan documentation approved by senior officer.	CPS; service area	G
4) Increasing whole-life costing approach to evaluation criteria and learn from others through best-practice forums	Develop criteria as best practice emerges; carbon reduction measures/tools adopted in line with statutory guidance; engaged in workstream and testing approaches	CPS; service area	A
5) Considering potential for reuse, repair and recycling of goods and materials in scoping requirements on a routine basis to prevent waste	Review specification and evaluation criteria to ensure application as required; review at relevant gateway stages and report outcome.	CPS; service area	G
6) Adopting industry standards to ensure consistency in approach with the market and clear measurement tools understood by all	Access standard sustainability tools and case studies to ensure measures applied are clear and consistent with market/sector practice.	CPS; service area	G
7) Ensuring the procurement team have undertaken up to date carbon literacy training	Training record maintained; new training and refresh where appropriate	CPS	G

5. Delivering savings and Best Value outcomes

Objective:

To support the Council budget savings and improve the value achieved from third party delivery we will work closely with our customers and key stakeholders to improve efficiency and reduce expenditure

Delivery Actions	Proposed Milestones/Steps	Owner	Status R = not started A = in progress G = complete/BAU
1) Working together to identify opportunities and challenge current models of delivery	Consider a range of options to meet current delivery need; explore alternative models reaching out to partner agencies as appropriate;	CPS; service area	G
2) Supporting the delivery of the Council's Medium Term Financial Plan	Analysis of spend activity; assess alternative options; engage stakeholder groups to explore opportunities and escalate where required; standardised approach to capturing opportunity in place.	CPS; service area	G
3) Challenging the demand for goods and services and seeking to rationalise core requirements	Identify commercial drivers within the specification; benchmark and reduce as appropriate	CPS; service area	G
4) Engaging markets, benchmarking values and collaborating when appropriate with city partners or wider	Use tools available to identify current cost/value of the requirement; ensure budget sufficient; identify best sourcing option.	CPS; service area	G
5) Supporting robust contract management actions to ensure contracts deliver to financial and non-financial performance requirements, including contractual commitments around social value and community benefits	Ensure contract management framework adopted at handover; provide resources to support ongoing management; Cenefits access, monitoring and reporting; contract management forum/ learning events provided.	CPS; service area	G
6) Applying whole life costing models to ensure end-to-end requirements are included	Use costing tools to support assessment of acquisition, implementation, maintenance, disposal elements for product and other relevant purchases to identify true cost.	CPS; service area	G

6. Ensuring legal compliance and robust and transparent governance

Objective:

To ensure all procurement staff and Council officers involved in procurement processes have full awareness of the impact of the regulations and contract standing orders which apply to procurement activity

Delivery Actions	Proposed Milestones/Steps	Owner	Status R = not started A = in progress G = complete/BAU
1) Training officers in the procedures and policies which must be considered to ensure compliance requirements are met	Regular checks in place at key gateway stages; gateway reviews on key projects to ensure policy addressed; issues address via regular training plan – reviewed annually or as required.	CPS; Legal	G
2) Providing regular updates for specialist staff on changes to regulations, case law, statutory guidance, policy and social value outcomes	Policy and legislation updates communicated as and when received; register maintained of new policy notices.	CPS; Legal; Scottish Government;	G
3) Reviewing standard documentation to reflect regulatory changes and best practice	Updated as required; register of changes maintained; document library current with older documents archived.	CPS;	G
4) Reviewing and improving controls within the procurement remit to ensure compliance with purchase systems and procedures, including the Contract Standing Orders	System controls used to identify potential compliance issues for review on a case-by-case basis; procedure reflect current risk/audit requirements.	CPS; Legal & Risk	G
5) Ensuring regular reporting of procurement activity and compliance to committee	Procurement reports to F&R committee in line with CSOs; Annual report meets statutory obligations	CPS;	G

6) Regular review of audit actions, and updating of risk register and processes	Monthly review of audit actions, risk register reviewed quarterly or as required; improvement actions progressed in agreed time.	CPS;	G
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7. Promoting innovative and best practice solutions

Objective:

To seek opportunities for innovative solutions for products, services or works required by the Council and challenge the market to offer improved solutions

Delivery Actions	Proposed Milestones/Steps	Owner	Status R = not started A = in progress G = complete/BAU
1) Engaging with clients and suppliers at early stages of identification of need and scoping	Post Market engagement notices and wider communications including stakeholder networks, internet sources and CIPS	CPS; Service area	G
2) Direct suppliers to the supplier-led National Innovation Service	Where relevant signpost or provide links to the Scottish Government resources via PCS.	CPS; Service area	G
3) Seeking relevant examples of market innovations and sharing models and best practice	Market engagement, including stakeholder networks, internet sources, user intelligence groups and CIPS	CPS; Service area	G
4) Knowledge sharing and creation of innovation network with Edinburgh anchor organisations such as universities	Networking events e.g., meet the buyer, and other partnership engagement opportunities used to explore new initiatives	CPS; Service area	G
5) Allowing the opportunity for variant bids where there is potential technological and market advancement	Use market engagement and sector updates from wider sources such as CIPS to support alternative bid options.	CPS; Service area	G

6) Challenging the status quo	Use market insights to challenge standard specifications, delivery models to ensure best practice solution is identified	CPS; Service area	G
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Annex 3 – Future Procurement Activity

NEW PROCUREMENTS

Brief Contract Description	Contract Estimated Value £	Expected Contract Notice Date	Expected Award Date	Expected Start Date
Supply of school uniforms	500,000	01/10/2025	17/12/2025	05/01/2026
Fleet Asset Disposals	2,000,000	01/10/2025	01/12/2025	01/01/2026

RE-PROCUREMENTS

Brief Contract Description	Contract Estimated Value £	Expected Contract Notice Date	Expected Award Date	Expected Start Date
Independent Advocacy and Children's Rights Service	1,010,000	01/10/2025	15/02/2026	01/04/2026
Contractor Works - Accessibility Works, Ramps and Platform Lifts	1,200,000	01/10/2025	01/12/2025	01/01/2026
Furniture Removal Storage, Design and Move Management	3,660,000	01/10/2025	02/03/2026	01/04/2026
Clerk of Works Framework Agreement	4,000,000	15/10/2025	18/02/2026	01/04/2026
Adult Community Drug and Alcohol Treatment Services – Core Locality Hub Services	15,000,000	01/11/2025	01/02/2026	01/04/2026
Community Link Worker Network	5,600,000	01/11/2025	01/01/2026	01/04/2026

Sight Loss Support Service	1,400,000	01/11/2025	01/01/2026	01/04/2026
Lift Service and Maintenance	1,000,000	03/11/2025	01/04/2026	01/04/2026
Taxi and PHC Intermediate Course Catering Provision	240,000	16/11/2025	23/02/2026	01/04/2026
Taxi and PHC Intermediate Course First Aid provision	220,000	16/11/2025	23/02/2026	01/04/2026
Working Age Adults Commissioning Framework	404,000,000	15/01/2026	17/12/2026	01/04/2027
Mechanical & Electrical Works	12,000,000	19/01/2026	03/08/2026	01/09/2026
Gas Engineering Works	18,000,000	19/01/2026	03/08/2026	01/09/2026
Childminders in Partnership	1,000,000	01/03/2026	01/06/2026	01/07/2026
Secure Transport for Children & Young People	312,000	01/04/2026	27/07/2026	07/09/2026
Insurance Broking & Risk Management Services	40,000,000	01/06/2026	31/03/2026	01/05/2027
Leased Property Insurance	2,100,000	04/10/2026	14/02/2027	01/04/2027
Motor and Casualty Insurance Services	5,000,000	05/04/2027	02/08/2027	01/10/2027

Glossary

Term	Description
Best Value	The legal duty to secure continuous improvement in the performance of the Council's functions as set out in section 1 of the Local Government in Scotland Act 2003.
CIPS	The Chartered Institute of Procurement and Supply (CIPS) is the leading body representing the field of procurement and supply chain management.
Collaboration	When two or more groups of people or organisations engage in procurement work together for mutual benefit.
Commercial Awareness	Evidence of commercial acumen. Awareness of the need for efficiency, cost-effectiveness, customer/stakeholder support, a knowledge of the sector and the services the organisation provides and will provide in the future, considering the strategic objectives, current economic climate, etc. A track record of appropriate procurement skill and experience, evidence of on-going/continual training and development. (desirable and post/org specific) professional qualification/undertaking or willingness to undertake as appropriate.
Contract Management	The process of monitoring the performance of a supplier to contract.
Co-production	The real and meaningful involvement of the citizens of Edinburgh including future recipients of the service and key stakeholders and suppliers (both current and potential) in how and what community services and related goods and works are delivered with regard to the National Standards for Community Engagement.
Demand Management	To take costs out of an organisation by addressing the drivers for spend, aligning spend to business need and eliminating unnecessary consumption. Demand management examples: Challenging requirements that specify brand or other over specification.

Framework Agreement	An agreement or other arrangement between one or more contracting authorities and one or more economic operators which establishes the terms (in particular the terms as to price and, where appropriate, quantity) under which the economic operator will enter into one or more contracts with a contracting authority in the period during which the framework agreement applies.
Procurement strategy	Strategy for procurement within an organisation (can be called policy).
Small Medium Enterprise (SME)	The category of micro, small and medium-sized enterprises (SMEs) is made up of enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding 50 million euro and/or an annual balance sheet total not exceeding 43 million euro.
Stakeholder	Any person or group who has a vested interest in the success of the procurement activity, i.e. either provides services to it, or receives services from it.
Supplier; Provider; Contractor	An entity who supplies goods or provides services or execution of works.
Supply Chain	All activities, resources, products etc. involved in creating and moving a product or service from the supplier to the procurer.
Supported Business	Either the organisation's main aim should be the social and professional integration of disabled or disadvantaged persons, or the contract should be performed within a sheltered employment programme.