**Petition for the formation of [Insert community council name here]**

We being persons residing in and appearing on the electoral register for the area of[insert community council name here] wish to petition for its formation:

|  |  Full Name (forename and surname) | Home Address (inc. postcode) | E-Mail address | Signature | Date |
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In order to assist in the processing of this form it would be helpful if we had a contact name and address should we have any queries. Please enter below details of the person responsible for the completion of this petition.

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|  Contact Full Name (forename and surname) | Home Address (inc. postcode) | Contact Tel. No. | E-Mail address |
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This petition must be signed in ink and submitted to the Council. When completed, a mobile phone picture or scan of the petition form can be returned by email to **governance@edinburgh.gov.uk**

Upon receipt of the petition, the Council will put out a call for nominations.

Should the number of candidates validly nominated for the community council exceed **the maximum number listed in Schedule 1, Column A for the** [**Scheme for Community Council**](https://www.edinburgh.gov.uk/downloads/file/36248/scheme-for-community-councils-effective-28-march-2025-pdf-version)**,** arrangements for a Poll shall be implemented. The Poll date (if needed) will be no later than 6 weeks from the date of receipt of the completed petition.

Please note that should the number of candidates nominated, be below **half of the maximum number listed in Schedule 1, Column A for the** [**Scheme for Community Council**](https://www.edinburgh.gov.uk/downloads/file/36248/scheme-for-community-councils-effective-28-march-2025-pdf-version)**,** then unfortunately the community council will not be established.

You may also wish you contact your local councillor for the community council area. Details of who the local councillors are for community councillors is included in [chapter 13 of the guidance for community councils](https://www.edinburgh.gov.uk/downloads/file/32049/community-council-guidance-notes).

**Data Protection**

In processing personal information, The City of Edinburgh Council must comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Further information about how your personal data will be processed can be found in the [Community Council Privacy Notice](https://www.edinburgh.gov.uk/downloads/file/36729/community-councils-privacy-notice).