

Final Integrated Impact Assessment – Summary Report

Each of the numbered sections below must be completed
Please state if the IIA is interim or final- Final Report

1. Title of proposal

Edinburgh Libraries – Future Libraries Strategy Development 2024 – 2029

Options for change – Opening Hours

2. What will change as a result of this proposal?

During 2024, the City of Edinburgh Council's Library Service has undertaken comprehensive engagement and consultation with citizens and key stakeholders in respect of developing a new strategy – Future Libraries 2025 – 2030.

Alongside the development of the strategy, the service also consulted on four options for change to library opening hours alongside the existing opening hours.

Full time libraries – Blackhall, Central, Craigmillar, Drumbrae, Leith, McDonald Road, Morningside, Muirhouse, Newington, Oxbgangs, Portobello, Wester Hailes.

Part time A libraries - Corstorphine, Currie, Fountainbridge, Moredun, Piershill, Ratho, South Queensferry, Stockbridge

Part time B libraries - Balerno, Balgreen, Colinton, Gilmerton, Granton, Kirkliston, Sighthill

There are no proposed changes to opening hours at the South Local Office (Captains Road) library.

Existing opening hours

3 Sets of Opening Hours – Full time (51 hours) / Part time A (42 hours) / Part time B (32 hours)

- 12 Full time libraries open 10am until 8pm – (Monday, Tuesday and Wednesday)
- 12 Full time libraries open 10am – 5pm – (Thursday, Friday and Saturday)
- 8 Part time A libraries open 1pm – 8pm – (Monday and Wednesday)
- 8 Part time A libraries open 10am – 5pm (Tuesday, Thursday, Friday and Saturday)
- 7 Part time B libraries open 1pm – 8pm (Monday and Wednesday)

- 7 Part time B libraries open 10am – 5pm (Tuesday and Friday)
- 7 Part time B libraries open 10am – 2pm (Saturday)
- 7 Part time B libraries closed (Thursday)

Option 1

2 Sets of Opening Hours- Full time (45 hours) / Part time (38 hours)

- All libraries open 2 evenings (Monday and Wednesday) per week until 7pm.
- Increased morning opening on Monday and Wednesday for 15 libraries.
- 7 Libraries currently closing at 2pm on Saturday open until 4pm.
- Earlier close at 7pm instead of 8pm for all libraries open on Monday and Wednesday evenings.
- Earlier close at 5pm instead of 8pm for 12 libraries on a Tuesday evening.
- Earlier close at 4pm for all libraries on a Saturday when they are currently open until 5pm.

In summary:

- Current FT 51 hr libraries, reduce by 6 hrs
- Current PT A 42 hr libraries, increase by 3 hrs
- Current PT B 32 hr libraries, increase by 6 hrs

Option 2

2 Sets of Opening Hours- Full time (46 hours)/ Part time (39 hours)

- All libraries open 2 evenings (Monday and Wednesday) per week until 7pm.
- Increased morning opening on Monday and Wednesday for 15 libraries.
- 7 Libraries currently closing at 2pm on Saturday open until 5pm.
- Earlier close at 7pm instead of 8pm for all libraries open on Monday and Wednesday evenings.
- Earlier close at 5pm instead of 8pm for 12 libraries on a Tuesday evening.
- As Option 1, but all libraries remain open until 5pm on a Saturday.

In summary:

- Current FT 51 hr libraries, reduce by 5 hrs
- Current PT A 42 hr libraries, increase by 4 hrs
- Current PT B 32 hr libraries, increase by 7 hrs

Option 3

3 Sets of Opening Hours- Full time (48 hours)/ Part time A (44 hours)/ Part time B (37 hours)

- All libraries open the same number of evenings per week as currently but closing at 7pm.
- Increased morning opening on Wednesday for 15 libraries.
- 7 Part Time B Libraries currently closing at 2pm on Saturday would be open until 5pm, creating standardised Saturday opening across the city.
- Earlier opening on Mondays for 15 libraries (12noon)

- More standardised opening across Part time A and Part Time B libraries.

In summary:

- Current FT 51 hr libraries, reduce by 3 hrs
- Current PT A 42 hr libraries, increase by 2 hrs
- Current PT B 32 hr libraries increase by 5 hrs

Option 4

Single Set of Opening Hours- Full time (44 hours)

- All libraries open 2 evenings (Monday and Wednesday) per week until 7pm.
- Increased morning opening on Monday and Wednesday for 15 libraries.
- 7 Libraries currently closing at 2pm on Saturday open until 4pm.
- 7 libraries currently closed on Thursdays now open.
- Earlier close at 7pm instead of 8pm for all libraries when they are open in the evening.
- Earlier close at 5pm instead of 8pm for 12 libraries on a Tuesday evening.
- Earlier close at 4pm for all libraries on a Friday when they are currently open until 5pm (in line with some other council services Friday closing time).
- Earlier close at 4pm for all libraries on a Saturday when they are currently open until 5pm.

In summary:

- Current FT 51 hr libraries, reduce by 7 hrs
- Current PT A 42 hr libraries, increase by 2 hrs
- Current PT B 32 hr libraries, increase by 12 hrs

Following the consultation, officers are recommending Option 1 with the addition of Central Library open until 7pm every Tuesday rather than 5pm as originally proposed during consultation. This adds two additional hours to the overall opening hours and reduces the financial savings.

Option 1A (Adapted) - 3 Sets of Opening Hours- Full time (45 hours) / Part time (38 hours) / Central Library (47 hours)

- All libraries (except Central Library) open 2 evenings (Monday and Wednesday) per week until 7pm rather than 8pm
- Central Library open 3 evenings (Monday, Tuesday and Wednesday) per week until 7pm rather than 8pm
- Increased morning opening on Monday and Wednesday for 15 libraries.
- 7 Libraries currently closing at 2pm on Saturday open until 4pm.
- Earlier close at 7pm instead of 8pm for all libraries currently open on Monday and Wednesday evenings.

- Earlier close at 5pm instead of 8pm for 11 libraries on a Tuesday evening.
- Earlier close at 4pm for all libraries on a Saturday when they are currently open until 5pm.

In summary:

- Current FT 51 hr libraries, reduce by 6 hrs except for Central Library which would reduce by 4 hours
- Current PT A 42 hr libraries, increase by 3 hrs
- Current PT B 32 hr libraries, increase by 6 hrs

3. Briefly describe public involvement in this proposal to date and planned

Engagement Activity

During January – April 2024, engagement activity involving citizens and key stakeholders took place. The engagement sought views on current and future service use, what works and what could be improved, including views of what priorities the service should focus on in the coming five years (the strategy). The engagement also asked about timing of use to help understand if the current opening hours remained fit for purpose. It was clear that there was some appetite for change.

There were over 14,000 individuals involved with the engagement activity. The feedback gathered was analysed and used to develop a draft Future Libraries Strategy and proposals to change to library opening hours and how events and activities are managed.

Four options for change to library opening hours alongside an option for no change to opening hours was taken to formal consultation.

Formal Consultation

The formal consultation was undertaken using a range of participation methods to reach as many people as possible and involved 4,327 participants. The methods included:

- Online questionnaire (1,452 completed)
- Paper copy of the online questionnaire – available in libraries and available for download (88 completed)
- Easy read version of the questionnaire to support groups or individuals with specific user-friendly requirements (8 completed)
- Discussion groups (32 groups and 155 participants)
- Entry / exit surveys (182 participants)
- Online questionnaire specifically aimed at young people aged 11 – 18 years (2,174 completed)

- Digital ¹(Microsoft Forms) questionnaire specifically aimed at children P4-P7 (356 completed)

Consultation on a range of proposals to change the current library opening hours was conducted via the main online and paper questionnaires, the easy read questionnaire, discussion groups and entry / exit surveys.

An IIA Stakeholders Steering Group was established to support the engagement and consultation processes and assisted in identifying appropriate methodologies and supports required to ensure that all citizens could participate effectively and meaningfully. The Group also considered the Future Libraries Strategy and proposed options for change IIA's. This group included members from Community Empowerment, EaRN, the Poverty Alliance and representatives from all the colleague support networks.

4. Is the proposal considered strategic under the Fairer Scotland Duty?

Yes – the document has been completed.

5. Date of IIA

24/01/2025, updated 11/04/25, 06/05/25, 16/05/2025

6. Who was present at the IIA? Identify facilitator, lead officer, report writer and any employee representative present and main stakeholder (e.g. Council, NHS)

Name	Job Title	Date of IIA training
Scott Donkin (Lead officer)	Libraries Development Manager	November 2023
Cleo Jones	Libraries Development Manager	November 2023
Hana MacKechie	Libraries Development Manager	November 2023
Grainne Crawford	Libraries Development Manager	December 2023
Andrew McTaggart	Libraries Development Manager	
Evelyn Kilmurry	Head of Libraries, Sport and Wellbeing	August 2023 (refresh)
Nikhat Yusaf	Senior Development Officer Equalities, and representative of colleague network	

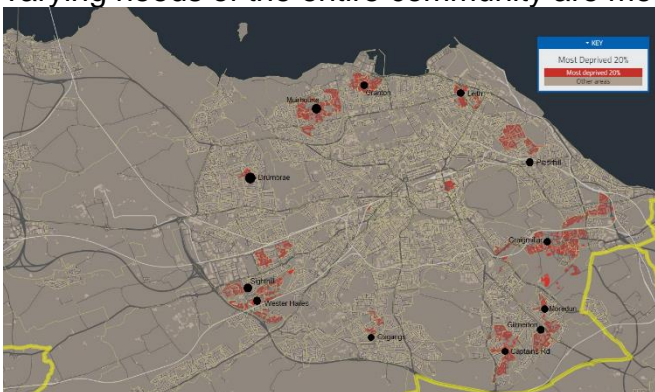
¹ The Young People and Children's questionnaires focussed on gathering views of specific draft strategic goals most likely to impact them.

Fiona Aleksandrowicz	Library Development Leader and representative of colleague network	
Euan Hamilton	EARN representative	

7. Evidence available at the time of the IIA

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
Data on populations in need – where available use disaggregated data	Scotland's Census 2022	<p>Edinburgh has a population of 514,543. Female – 265,589 (51.6%) Male – 248,954 (48.4%) Age Groupings based on Census Figures: 0 to 4 – 22,028 (4%) 5 to 11 – 33,661 (7%) 12 to 17 – 27,953 (5%) 18 to 64 – 348,940 (68%) 65+ - 81,966 (16%) Total: 514,543</p>
	Edinburgh by Numbers 2023	<p>In the ten years to 2021, Edinburgh's population grew by 10.2% from an estimated 477,940 to an estimated 526,470 people. In the same time period Scotland's population grew by 3.4%. Edinburgh's population shows growth in each age group. In contrast, Scotland's child population fell a little and the working age population remained stable. Both Edinburgh and Scotland saw large increases in the older population</p>
	Edinburgh Poverty Commission 2020	<p>The 2020 report by the Edinburgh Poverty Commission estimates that 77,600 people live in relative poverty, 15% of the total population. The poverty rates vary across from 5% to 27%. It is also estimated that 22% of all children in Edinburgh live in poverty while some areas record child poverty rates as high as 35%. People from minority ethnic groups are also more likely to be in poverty compared to those within the White – British group, as stated in the Edinburgh Poverty Commission 2018 report. Asian and Asian – British groups along with other minority ethnic groups have between 35% and 38% living in poverty (across Scotland) compared to 18% of the White – British group. Poverty rates are also higher for families in which someone is disabled. Households without a disabled child or adult living in poverty sit at 19% and 17% respectively compared to 25% and 24% for those households with a disabled child/adult.</p>
Data on service uptake/access		<p>Library Service Use</p> <p>Number of library members who have used their library card during April 2023 to March 2024, (people who have used their library card at least once in this</p>

Evidence	Availability – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
		<p>period to access library services) was 99,800 (almost 1 in 5 of the population).</p> <p>Number of active library members continues to increase with an additional 11,903 active members from 1st April 2023 compared to 1st April 2024 (14% increase from 2022/23). Just over 30% of children and young people living in Edinburgh having used their library card at least once in the past 12 months. Teenage active users have increase by 32% from pre covid figures.</p> <p>Item Issues 2023/24 = 1,279,936 issues New Library members 2023/24 = 33,327 Activities and events delivered = 14,565 Peoples Network (Public access computers) Use 2023/24 (total reservations to use a PC) = 92,364 Transactions - Item issue, returns, renewals and reservations June 2023 to August 2024 = 1.9 million in-person transactions</p> <p>In person transactions average by time of day</p> <p>When we consider when people are visiting libraries to access services, 92% of all transactions were completed between 10am and 5pm, this reduces to 79% when based on the average number of transactions per day by hour to account for differences in daily opening hours, and is broken down as follows:</p> <p>Morning – 10:00 – 13:00</p> <ul style="list-style-type: none"> • All 39% • Children 38% • Teen 24% • Adult 40% <p>Afternoon – 13:00 – 17:00</p> <ul style="list-style-type: none"> • All 44% • Children 49% • Teen 48% • Adult 42% <p>Evening – 17:00 – 20:00</p> <ul style="list-style-type: none"> • All 17% • Children 14% • Teen 28% • Adult 18%

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Data on socio-economic disadvantage e.g. low income, low wealth, material deprivation, area deprivation	SIMD Scotland 2020	<div>Library locations within the SIMD Context</div> <table><tr><th>SIMD Q1</th><th>SIMD Q2</th><th>SIMD Q3</th><th>SIMD Q4</th><th>SIMD Q5</th></tr><tr><td>Craigmillar</td><td>Balgreen</td><td>Balerno</td><td>Colinton</td><td>Blackhall</td></tr><tr><td>Gilmerton</td><td>Drumbrae Hub</td><td>Central</td><td>McDonald Rd</td><td>Currie</td></tr><tr><td>Granton</td><td>Fountainbridge</td><td>Corstorphine</td><td>S Queensferry</td><td>Morningside</td></tr><tr><td>Leith</td><td>Moredun</td><td>Kirkliston</td><td></td><td>Newington</td></tr><tr><td>South Office & Library</td><td>Muirhouse</td><td>Oxgangs</td><td></td><td>**Ratho</td></tr><tr><td>Wester Hailes</td><td>Piershill</td><td>Sighthill</td><td></td><td></td></tr></table> <p>The map below provides an illustration of the eleven libraries directly serving communities with areas in the 20% most deprived (shaded in red). Whilst some of these areas, such as Drumbrae, Oxgangs and Piershill are generally considered as SIMD Q2 or above for the wider community, it is important that we identify the smaller ‘pockets’ of SIMD Q1 areas to ensure the varying needs of the entire community are met.</p> 	SIMD Q1	SIMD Q2	SIMD Q3	SIMD Q4	SIMD Q5	Craigmillar	Balgreen	Balerno	Colinton	Blackhall	Gilmerton	Drumbrae Hub	Central	McDonald Rd	Currie	Granton	Fountainbridge	Corstorphine	S Queensferry	Morningside	Leith	Moredun	Kirkliston		Newington	South Office & Library	Muirhouse	Oxgangs		**Ratho	Wester Hailes	Piershill	Sighthill		
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	Scottish Government 2023 High School Statistics	<p>Attainment data shows that Edinburgh schools do better than the Scottish average for pupils from the more affluent areas of the city, but less well than average for pupils from deprived areas.</p> <p>Top 5 High Schools by % of pupils in SIMD Quintile 1 (20% Most Deprived)</p> <p>Wester Hailes – 82%</p> <p>Castlebrae – 76%</p> <p>Craigroyston – 67%</p> <p>Gracemount – 53%</p> <p>St Augustines RC – 50%</p> <p>Top 5 High Schools by % of pupils in SIMD Quintile 5 (20% Least Deprived)</p> <p>Boroughmuir – 84%</p> <p>James Gillespies – 69%</p> <p>The Royal High – 66%</p>																																			

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		<p>Currie – 62% Craigmount & Balerno – 53%</p> <p>High Schools There are 23 High Schools with each providing school-based library services.</p> <p>23,150 students (S1 – S6) Female 49.50% Male 50.50% The pupil age spread between S1 & S4 averages 18.2% with S5 – 15.7% and S6 -11.4% It is reported that 51.3% of the high school pupil population either have or have experienced additional support needs.</p>																																																																																																																																												
Data on equality outcomes	SIMD Scotland 2020	<p>Disability</p> <table><tr><th>Disability</th><th>SIMD Q1</th><th>SIMD Q2</th><th>SIMD Q3</th><th>SIMD Q4</th><th>SIMD Q5</th><th>Total</th></tr><tr><td>Blindness / Partial sight loss</td><td>1493</td><td>1737</td><td>1274</td><td>1567</td><td>3992</td><td>10063</td></tr><tr><td>Deafness / partial hearing loss</td><td>3134</td><td>3934</td><td>3143</td><td>3989</td><td>11440</td><td>14200</td></tr><tr><td>Developmental disorder</td><td>544</td><td>507</td><td>365</td><td>384</td><td>881</td><td>2681</td></tr><tr><td>Learning difficulty</td><td>2134</td><td>2111</td><td>1821</td><td>1960</td><td>4429</td><td>12455</td></tr><tr><td>Learning disability</td><td>451</td><td>484</td><td>382</td><td>284</td><td>534</td><td>2135</td></tr><tr><td>Mental Health condition</td><td>4321</td><td>4058</td><td>3415</td><td>2905</td><td>5551</td><td>20250</td></tr><tr><td>No condition</td><td>36562</td><td>44667</td><td>48700</td><td>58541</td><td>161058</td><td>349528</td></tr><tr><td>One or more conditions</td><td>18749</td><td>20673</td><td>17410</td><td>20044</td><td>50222</td><td>127098</td></tr><tr><td>Other conditions</td><td>10790</td><td>12213</td><td>10289</td><td>12258</td><td>31068</td><td>76618</td></tr></table> <p>Ethnicity Ethnicity not known – 1% Ethnicity Minority – 21.80% White UK – 64.60% White Other – 12.50%</p> <table><tr><th>Ethnicity</th><th>SIMD Q1</th><th>SIMD Q2</th><th>SIMD Q3</th><th>SIMD Q4</th><th>SIMD Q5</th><th>Total</th></tr><tr><td>African Scot/Brit</td><td>1439</td><td>851</td><td>674</td><td>477</td><td>897</td><td>4338</td></tr><tr><td>Other African</td><td>23</td><td>31</td><td>16</td><td>15</td><td>25</td><td>110</td></tr><tr><td>Bangladeshi</td><td>178</td><td>259</td><td>147</td><td>207</td><td>454</td><td>1245</td></tr><tr><td>Chinese / Scot / Brit</td><td>748</td><td>1132</td><td>1423</td><td>1162</td><td>3542</td><td>8007</td></tr><tr><td>Indian / Scot / Brit</td><td>543</td><td>970</td><td>1074</td><td>1352</td><td>2439</td><td>6378</td></tr><tr><td>Other Asian</td><td>619</td><td>730</td><td>820</td><td>737</td><td>1639</td><td>4545</td></tr><tr><td>Pakistani</td><td>670</td><td>1037</td><td>749</td><td>1081</td><td>2205</td><td>5742</td></tr><tr><td>Black / Scot / Brit</td><td>92</td><td>83</td><td>68</td><td>56</td><td>99</td><td>398</td></tr><tr><td>Caribbean</td><td>95</td><td>68</td><td>76</td><td>70</td><td>188</td><td>497</td></tr></table>	Disability	SIMD Q1	SIMD Q2	SIMD Q3	SIMD Q4	SIMD Q5	Total	Blindness / Partial sight loss	1493	1737	1274	1567	3992	10063	Deafness / partial hearing loss	3134	3934	3143	3989	11440	14200	Developmental disorder	544	507	365	384	881	2681	Learning difficulty	2134	2111	1821	1960	4429	12455	Learning disability	451	484	382	284	534	2135	Mental Health condition	4321	4058	3415	2905	5551	20250	No condition	36562	44667	48700	58541	161058	349528	One or more conditions	18749	20673	17410	20044	50222	127098	Other conditions	10790	12213	10289	12258	31068	76618	Ethnicity	SIMD Q1	SIMD Q2	SIMD Q3	SIMD Q4	SIMD Q5	Total	African Scot/Brit	1439	851	674	477	897	4338	Other African	23	31	16	15	25	110	Bangladeshi	178	259	147	207	454	1245	Chinese / Scot / Brit	748	1132	1423	1162	3542	8007	Indian / Scot / Brit	543	970	1074	1352	2439	6378	Other Asian	619	730	820	737	1639	4545	Pakistani	670	1037	749	1081	2205	5742	Black / Scot / Brit	92	83	68	56	99	398	Caribbean	95	68	76	70	188	497
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Total (Ethnic Minority)	12714	17253	21118	22938	65634	139657																																																																																
Overall Total	55311	64346	65251	75461	207740	468109																																																																																
Research/lit erature evidence	Scottish Book Trust – Reading in Scotland – Reading Over Lockdow n	<p>National Study</p> <p>National sample group provided feedback of life in lockdown and if reading played a part in supporting health and wellbeing.</p> <ul style="list-style-type: none">- Wellbeing<ul style="list-style-type: none">• 98% agreed that reading supports their wellbeing.• 97% agreed that reading helps them to relax.• 92% agreed that reading has been important to them in times of stress or anxiety throughout their lives- Connection and isolation<ul style="list-style-type: none">• 64% agreed that reading made them feel less isolated.• 46% reported speaking about reading with someone new and 63% agreed that reading had helped them bond with others.• 50% agreed that sharing their reading with family and friends made them feel less stressed- Access to books<ul style="list-style-type: none">• 75% used the library to get print books for themselves <p>94% of those with child</p> <ul style="list-style-type: none">• ren used the library to get print books for them <ul style="list-style-type: none">- Reading habits <p>The majority of panellists reported reading more over the lockdown, with some noting they had more energy for reading due to working from home.</p> <ul style="list-style-type: none">• 65% were reading more than they used to.• 60% enjoyed reading things they would not normally have read.																																																																																				

Evidence	Availability – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
	The Power of Scottish Public Libraries	<ul style="list-style-type: none"> • 25% discovered they really enjoyed a new genre. • 49% discovered a new favourite book, author or series <p>Many panellists hoped to continue dedicating more time to reading, reading more as a family and exploring a wider range of genres and formats.</p> <ul style="list-style-type: none"> • 72% agreed that they would like to continue with some aspects of their lockdown reading habits <hr/> <p>There are 1.9 times more public library visits than there are to the top 10 free visitor attractions in Scotland each year.</p> <p>Social Wellbeing For many people, interacting with staff, taking part in activities, and feeling part of a community in a welcoming and non-judgemental space, are all key social wellbeing benefits of public libraries</p> <ul style="list-style-type: none"> • Over 23m visits in one year to nearly 550 library service points and mobile libraries • 27,000 Bookbug sessions <p>Economic Wellbeing The economic value and impact of libraries may be hard to quantify, but everyday thousands of people benefit from their free internet access and opportunities to learn, read and develop new skills. All of these create better life opportunities for individuals and improve local communities</p> <ul style="list-style-type: none"> • Potential monthly saving per user £93.88 • Over 1.7m computer hours used and access to free Wi-Fi
Public/patient/client experience information	Edinburgh Future Libraries Engagement 2024 - Report	<p>Over 14,000 individuals involved – 5,723 completed main data source questionnaire</p> <p>Main data questionnaires analysis: –</p> <p>Visiting a library - Of the 5,723 citizen questionnaire respondents, 44% indicated a preference for afternoons (1pm-5pm), followed by 34% indicating the morning (10am-1pm) and 22% the evening (5pm-8pm)</p> <p>1,259 (22%) respondents indicated that there may be other days/times more convenient to them. Similarly,</p>

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
		<p>14% of non-service users indicated that opening times were not suitable to them.</p> <ul style="list-style-type: none"> - Library users' express disappointment with some libraries being closed on Monday mornings and Wednesday mornings. (Citizens questionnaire) - Some users mention the inconvenience of inconsistent opening hours across different libraries (Citizens questionnaire) - Some users express the desire for earlier opening times, such as 9am, to allow for visits before work or school (Citizens questionnaire) - Some library members of staff suggested that standardising opening hours across libraries could help avoid confusion among customers (Library staff questionnaire)
	Edinburgh Libraries (Transactional) Service Use Data (August 2023 – March 2024)	<p>An in-depth analysis of service use shows on average, a consistently higher number of loan transactions and PC bookings in the mornings and afternoons compared to evenings. Further analysis shows that service use drops after 5pm with a further reduction after 6pm and then a further reduction again between 7-8pm (when the library closes at 8pm).</p> <p>In 2023/24 there were a total of 92,214 PC reservations across the city. Similar to other transactional data, there was a significant decrease in service use in the evenings, especially after 7pm, with only 11% of PC bookings between 5pm and 8pm</p> <p>In person transactions decreased consistently after 5pm, with a more significant decrease after 7pm Mornings and afternoons were consistently higher with a spread of 36% morning (10am to 1pm), 48% afternoon (1pm to 5pm) and 18% evening (5pm to 8pm). Days without evening opening Tue*, Thu, Fri and Sat, consistently experience a small decrease in transactions after 4pm and at lunch times (1pm to 2pm).</p>
Evidence of inclusive engagement of people who use the service and	Future Libraries Consultation Report 2025	<p>Inclusive engagement: Throughout the engagement and consultation processes the demographic composition of participants was continuously monitored, including age distribution, employment status/economic activity, sex, transgender identity, sexual orientation, ethnic group distribution, and health conditions with the aim of ensuring the diversity</p>

Evidence	Availability – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal									
involvement findings		<p>within the Edinburgh population was represented as effectively as possible. The information provided has allowed the service to consider demographics when analysing the feedback from individuals.</p> <p>Engagement phase = 5,315 participants completed questionnaire</p> <p><u>Age groups:</u> 18 to 24 - 2% 65 years plus - 30%</p> <p><u>Employment status:</u> Full-time employment - 34%, Part-time employment 19%, Full-time students - 2%, Retired - 32% Long term sick or disabled - 2%, Self-employed - 2% Unemployed/ looking for work - 1%, Stay at home parent/maternity - 1% , Full-time carer - 1%.</p> <p><u>Sexual Orientation:</u> Females - 71%. Males - 23%, 6% preferring not to say or not answering. People who identify as trans or having a trans history accounted for 2.1% Prefer not to say - 12% or choosing not to answer 5%.</p> <p><u>Ethnic group distribution:</u> White - 93% Asian, Scottish Asian and British Asian as their ethnic group - 3.3% Those who stated African, Scottish African and British African - 0.3% Caribbean or Black 0.1% Another ethnic group 0.5% Prefer not to say 3.8%.</p> <p><u>Health conditions:</u> Long term physical, mental health or illnesses expected to last 12 months or more – 25% Mental health - 40% of those who experience long term conditions (10% of all participants)</p> <p>Consultation phase - Main questionnaire return = 1,452 Library staff – 6% Resident/citizen – 90% School Staff – 2% Stakeholder – 2%</p> <table border="1" data-bbox="576 1899 1297 2016"> <thead> <tr> <th></th><th>Number</th><th>%</th></tr> </thead> <tbody> <tr> <td>FT Education (at School)</td><td>33</td><td>3.0%</td></tr> <tr> <td>FT Education or Training</td><td>21</td><td>1.9%</td></tr> </tbody> </table>		Number	%	FT Education (at School)	33	3.0%	FT Education or Training	21	1.9%
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Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal		
		6. Roma	2	0.2%
		7. Showman/Show woman	1	0.1%
		8. Other White ethnic group	110	9.9%
		B - Mixed or multiple ethnic groups	25	2.2%
		9. Any mixed or multiple ethnic groups	25	2.2%
		C - Asian, Scottish Asian or British Asian	30	2.7%
		10. Pakistani, Scottish Pakistani or British Pakistani	4	0.4%
		11. Indian, Scottish Indian or British Indian	16	1.4%
		12. Bangladeshi, Scottish Bangladeshi or British Bangladeshi	2	0.2%
		13. Chinese, Scottish Chinese or British Chinese	6	0.5%
		14. Other	2	0.2%
		D. African, Scottish African or British African	1	0.1%
		15. African, Scottish African or British African	1	0.1%
		E. Caribbean or Black	0	0.0%
		15. Caribbean or Black	0	0.0%
		F. Other ethnic Group	8	0.7%
		17. Arab, Scottish Arab or British Arab	2	0.2%
		18. Other	6	0.5%
		G.	339	
		19. Prefer not to say/Not Answered	339	
		N=		
		Total	1452	1113
		Do you consider yourself to be trans or have a trans history		
			Number	%
		Yes	23	2%

Evidence	Availabl e – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal																									
		<table><tr><td>No</td><td>1000</td><td>98%</td></tr><tr><td>Prefer not to say</td><td>66</td><td rowspan="2">N=</td></tr><tr><td>Not answered</td><td>363</td></tr><tr><td></td><td>1452</td><td>1023</td></tr></table>	No	1000	98%	Prefer not to say	66	N=	Not answered	363		1452	1023														
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		Involvement findings:																									
		Future Libraries Consultation included proposed options to change opening hours through redistributing the existing hours. This would allow a more equitable distribution of opening hours across the city with full time libraries reducing opening times to allow part time libraries to open longer.																									
		Four Options for change to opening hours were made available in the consultation process alongside an option to retain the existing opening hours. The following four option proposals:																									
		Option 1																									

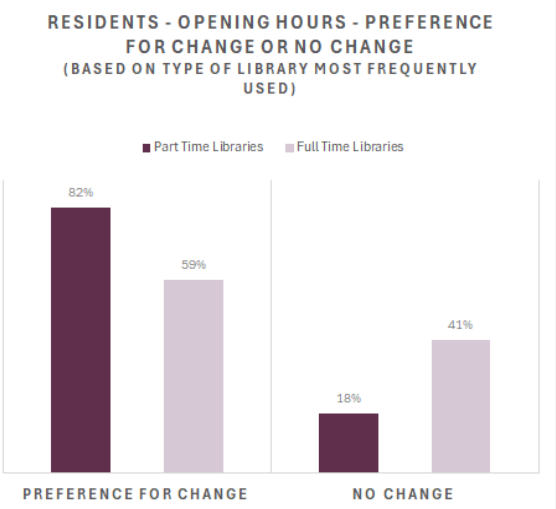
Evidence	Availability – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
		<p>2 Sets of Opening Hours- Full time (45 hours) / Part time (38 hours)</p> <p>Option 2 2 Sets of Opening Hours- Full time (46 hours)/ Part time (39 hours)</p> <p>Option 3 3 Sets of Opening Hours- Full time (48 hours)/ Part time A (44 hours)/ Part time B (37 hours)</p> <p>Option 4 Single Set of Opening Hours- Full time (44 hours)</p> <p>Existing 3 Sets of Opening Hours – Full time (51 hours) / Part time A (42 hours) / Part time B (32 hours)</p> <p>Feedback received:</p> <p>1. Support for Change</p> <p>Of the 1,050 residents who provided a response, 33% indicated status quo (existing hours) 67% indicated a preference for change across the four combined options</p> <p>This was higher for respondents who identified a 'part time' library as the library they use most frequently, with 82% specifying an option for a change. For those primarily using a full-time library, this reduced to 59%.</p> <p>2. Preference for Change</p> <p>The main questionnaire included a question asking people if they had a preference across all options, however responses from residents did not indicate an overall predominant outcome with percentage differences of between 2-5% splitting all four options.</p> <p>When asked to indicate if there was any preference for change, those participating indicated as follows:</p>

Evidence	Availabl e – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
		<div><div><div>OPENING HOURS - OPTIONS FOR CHANGE PREFERENCES - % OF PARTICIPANTS WHO PROVIDED A RESPONSE</div><div><div><div>16.1%</div><div>OPTION 1</div></div><div><div>14.4%</div><div>OPTION 2</div></div><div><div>19.7%</div><div>OPTION 3</div></div><div><div>17.6%</div><div>OPTION 4</div></div></div></div></div> <p>Further analysis of the feedback including those participants identifying part time or full-time libraries use, age, employment status showed that there was variation in opinion between users of full-time libraries and part-time libraries that was consistent across all demographics. This indicated that the primary overall motivation for preferred option choice was the library more frequently used.</p> <p>3. Impact</p> <p>Analysis of impact across different user groups was also carried out. This was different to overall preference as the question asked related to the impact of a change on the individual.</p> <p>Participants were asked "When considering the proposed changes to opening hours, how might this impact you?" The table below summarises the options for change, with the highest % of responses per impact statement by user group. E.g. The highest very negative option impact recorded for residents and stakeholders is Option 4 whilst the highest very positive impact option recorded aligns with Option 1.</p> <p>Option with highest % of responses per impact statement (Very Negative to Very Positive) by user group.</p>

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal					
			Very Negatively	Negatively	No Impact	Positively	Very Positively
		All	4	4	3	2	1
		Residents & Stakeholders	4	4	3	2	1
		Library Staff	2	3	2	1	4
		Part Time Library Users	4	3	3	2	1
		Full Time Library Users	4	4	3	3	3
		Female	4	4	3	2	2
		Male	4	4	3	2	1
		Age 18-24	4	4	3	1	2
		Age 25 - 44	4	4	3	2	2
		Age 45 - 64	4	4	3	2	2
		Age 65 and over	4	4	3	3	1
		FT Employment	4	4	3	2	2 and 3
		PT Employment	1	4	3	1	2
		FT Education	4	4	3	1	2 and 3
		Retired	4	4	3	2	1
		Other	4	4	3	2	1
		When considering all user group categories of respondent above, option 4 is identified as the most negative impact option.					
		The highest return across all user group categories as neither / nor impact is attributed to option 3.					
		In terms of positive impact rate, options 1 and 2 attract an even split across all user group categories.					
		Although the data does not indicate a difference of opinion across demographic groups, it does indicate a difference of opinion between those accessing full time libraries and those accessing part time libraries with part time library users indicating increased support for change. Impact on part time library users overall is seen					

Evidence	Availability – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
		<p>as being positive or having no impact for over 80% of users across all four options, with options 1 and 2 having the most positive impact.</p> <p>If a proposal for change to opening hours was agreed, this would see full time libraries redistribute a small number of hours to support an increase in part time libraries opening times.</p> <p>Overall, a relatively high percentage of people felt that a change would have either a positive impact or neither a negative not positive impact on them (ranging from 57.2% to 70.2%).</p> <p>4. Summary of Feedback Received</p> <p>Key feedback points from participants:</p> <ul style="list-style-type: none"> • Proposals to increase hours across libraries is welcomed overall and is likely to provide positive impact for older people and families with young children • The proposed increase in hours across libraries is also likely to establish a more equitable approach to service delivery • Improved consistency in opening hours will assist to alleviate some confusion • Need to consider any earlier closures with those who are in employment • Consideration is also necessary for existing community and library groups accessing spaces after 7pm • Need to consider those accessing spaces for study and research, especially for Central Library which is considered by many to be a library hub for the city with a range of resources not found elsewhere • Option 3 was highlighted as potentially problematic for families accessing the service • Option 4 was highlighted as the option likely to have the greatest negative impact (including data). • Young people highlighted some concerns relating to closing spaces earlier.

Evidence	Availability – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
Evidence of unmet need	Future Libraries Consultation Report 2025	<p>The evidence gathered during the Future Libraries engagement process is consistent with the performance data (see above), with respondents indicating that afternoons and then mornings are the most frequent times for service access. The service identified that there is currently unmet need across the provision of library opening hours.</p> <p>The library service currently operates three separate sets of opening hours. All full-time libraries are open for a total of 51 hours each week. There are two sets of part-time libraries with set A open a total of 42 hours per week and set B open for a total of 32 hours per week.</p> <p>All four options for change to opening hours would result in an overall net increase to opening hours across the city (with the reintroduction of a self-service kiosk at Craigmillar Library) and would deliver service improvement at times when people want to visit the library, simplify service accessibility for customers and result in a more efficient, resilient and sustainable service.</p> <p>All four options propose redistributing the current available opening hours which would involve a small reduction for full time libraries and an increase in hours in part time libraries.</p> <p>Communities currently accessing part time libraries would be able to access the service through additional opening hours. Consultation evidence shows that this would be welcomed where participating residents who most often access part time libraries responded more positively to potential change than those accessing full time libraries.</p>

Evidence	Availability – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal									
		 <table border="1"> <caption>RESIDENTS - OPENING HOURS - PREFERENCE FOR CHANGE OR NO CHANGE (BASED ON TYPE OF LIBRARY MOST FREQUENTLY USED)</caption> <thead> <tr> <th>Library Type</th> <th>Preference for Change</th> <th>No Change</th> </tr> </thead> <tbody> <tr> <td>Part Time Libraries</td> <td>82%</td> <td>18%</td> </tr> <tr> <td>Full Time Libraries</td> <td>59%</td> <td>41%</td> </tr> </tbody> </table>	Library Type	Preference for Change	No Change	Part Time Libraries	82%	18%	Full Time Libraries	59%	41%
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Good practice guidelines	<p>Forward: Scotland's Public Library Strategy</p> <p>Council's Living Well Locally Strategy</p>	<p>Forward: Scotland's Public Library Strategy - The Scottish Library and Information Council sets out the vision, mission and outcomes for public libraries across Scotland.</p> <p>The Council's Living Well Locally Strategy supports the delivery of locally accessible services.</p> <p>Audit Scotland</p>									
Carbon emissions generated/reduced data	No										
Environmental data	No										
Risk from cumulative impacts	Yes	<p>Adopting a no change approach will continue to impact the library service in terms of creating a financially stable service and to help improve equality of access. The service has consulted on changes to opening hours after firstly considering feedback during the stage one engagement process which identified a call for change. This has then been recognised as an opportunity to redistribute opening hours whilst also realising efficiencies. The service has also consulted on a change to management of events and activities which if agreed, will also deliver an efficiency saving.</p>									

Evidence	Available – detail source	Comments: what does the evidence tell you with regard to different groups who may be affected and to the environmental impacts of your proposal
Other (please specify)		
Additional evidence required	No	

8. In summary, what impacts were identified and which groups will they affect?

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<p>Positive</p> <p>Option 1</p> <ul style="list-style-type: none"> • Additional nine hours across part time libraries including two in SIMD Q1, four in SIMD Q2, four in SIMD Q3, two in SIMD Q4 and two in SIMD Q5. • Current Part time A 42 hr libraries, increase by three hrs • Current Part time B 32 hr libraries, increase by six hrs • More consistent opening hours across the city • Improved equality of access to service provision across the city • Increased morning opening on Monday and Wednesday for 15 libraries. • Seven Libraries currently closing at 2pm on Saturday open until 4pm. Additional two hours. • Children and young people – improved access to part time libraries during non-term time • Older people and young families improved morning access in 15 locations • Improved school engagement offers to primary and nursery schools in 15 locations 	<p>All citizens, especially those who will most benefit from access to services including:</p> <ul style="list-style-type: none"> • Older people • Young people • People who experience higher levels of poverty • Parents/Carers • Students • People with disabilities/long term conditions/illnesses • Families with children • People with protected characteristics <p>People in full time employment and library staff will also be impacted by the change in opening hours if agreed.</p> <p>All stakeholders and partners</p>

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<ul style="list-style-type: none"> • More flexibility for delivering library events and activities which tend to be delivered during daytime hours • Increased citywide availability for partners organisations who want to use library spaces during the day to provide services such as employability programmes and health and wellbeing advice and support • More flexibility for daytime access for carers supporting those who want to access services in libraries, for example bus passes, hearing aid batteries • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences). Library staff selected Option 1 as having the most positive impact on them. <p>Option 2</p> <ul style="list-style-type: none"> • Additional 11 hours across part time libraries including two in SIMD Q1, four in SIMD Q2, four in SIMD Q3, two in SIMD Q4 and two in SIMD Q5. • Current Part time A 42 hr libraries, increase by four hrs • Current Part time B 32 hr libraries, increase by seven hrs • More consistent opening hours across the city • Improved equality of access to service provision across the city • Increased morning opening on Monday and Wednesday for 15 libraries. • Seven Libraries currently closing at 2pm on Saturday open until 5pm. Additional three hours. • Children and young people – improved access to part time libraries during non-term time • Older people and young families improved morning access in 15 locations • Improved school engagement offers to primary and nursery schools in 15 locations 	<p>The whole population of Edinburgh – currently 1 in 5 citizens are active members of the library service.</p>

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<ul style="list-style-type: none"> • More flexibility for delivering library events and activities which tend to be delivered during daytime hours • Increased citywide availability for partners organisations who want to use library spaces during the day to provide services such as employability programmes and health and wellbeing advice and support • More flexibility for daytime access for carers supporting those who want to access services in libraries, for example bus passes, hearing aid batteries • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences) <p>Option 3</p> <ul style="list-style-type: none"> • Additional seven hours across part time libraries including two in SIMD Q1, four in SIMD Q2, four in SIMD Q3, two in SIMD Q4 and two in SIMD Q5. • Current Part time A 42 hr libraries, increase by two hrs • Current Part time B 32 hr libraries increase by five hrs • Slight improvement of equality of access to service provision across the city compared to existing opening hours • Earlier opening on Mondays for 15 libraries (12noon) • Increased morning opening on Wednesday for 15 libraries. • Seven Libraries currently closing at 2pm on Saturday open until 5pm. Standardised across the service • Children and young people – improved access to part time libraries during non-term time • Older people and young families improved morning access in 15 locations • Improved school engagement offers to primary and nursery schools in 15 locations 	

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<ul style="list-style-type: none"> • More flexibility for delivering library events and activities which tend to be delivered during daytime hours • Increased citywide availability for partners organisations who want to use library spaces during the day to provide services such as employability programmes and health and wellbeing advice and support • More flexibility for daytime access for carers supporting those who want to access services in libraries, for example bus passes, hearing aid batteries • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences) <p>Option 4</p> <ul style="list-style-type: none"> • Additional 14 hours across part time libraries including two in SIMD Q1, four in SIMD Q2, four in SIMD Q3, two in SIMD Q4 and two in SIMD Q5. • Current Part time A 42 hr libraries, increase by two hrs • Current Part time B 32 hr libraries, increase by 12 hrs • Consistent opening hours across the city • Equality of access to service provision across the city as all libraries would have the same opening hours • Increased morning opening on Monday and Wednesday for 15 libraries • Seven Libraries currently closing at 2pm on Saturday open until 4pm • Seven libraries currently closed on Thursdays now open • Children and young people – improved access to part time libraries during non-term time • Older people and young families improved morning access in 15 locations • Improved school engagement offers to primary and nursery schools in 15 locations <ul style="list-style-type: none"> • More flexibility for delivering library events and activities which tend to be delivered during daytime hours 	

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<ul style="list-style-type: none"> • Increased citywide availability for partners organisations who want to use library spaces during the day to provide services such as employability programmes and health and wellbeing advice and support • More flexibility for daytime access for carers supporting those who want to access services in libraries, for example bus passes, hearing aid batteries • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences) <p>Option 1 A (Recommended)</p> <ul style="list-style-type: none"> • Additional seven hours per week across part time libraries including two in SIMD Q1, four in SIMD Q2, four in SIMD Q3, two in SIMD Q4 and two in SIMD Q5. • Part time A 42 hr libraries, increase by three hrs • Part time B 32 hr libraries, increase by six hrs • More consistent opening hours across the city • Improved equality of access to service provision across the city • Increased morning opening on Monday and Wednesday for 15 libraries. • Seven Libraries currently closing at 2pm on Saturday open until 4pm. • Children and young people – improved access to part time libraries during non-term time • Older people and young families improved morning access in 15 locations • Improved school engagement offers to primary and nursery schools in 15 locations • More flexibility for delivering library events and activities which tend to be delivered during daytime hours • Increased citywide availability for partners organisations who want to use library spaces during the day to provide services such as 	

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<p>employability programmes and health and wellbeing advice and support</p> <ul style="list-style-type: none"> • More flexibility for daytime access for carers supporting those who want to access services in libraries, for example bus passes, hearing aid batteries • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences). Library staff selected Option 1 as having the most positive impact on them. 	
<p>Negative</p> <p>Option 1</p> <ul style="list-style-type: none"> • Current 11 Full time 51 hr libraries, reduce by six hrs per week including three in SIMD Q1, two in SIMD Q2, two in SIMD Q3, one in SIMD Q4 and three in SIMD Q5 • Earlier close at 7pm instead of 8pm for 12 Full time libraries and 15 Part time libraries on Mondays and Wednesdays • Earlier close at 5pm instead of 8pm for 12 Full time libraries on a Tuesday evening • Earlier close at 4pm instead of 5pm for 12 Full time libraries and 8 Part time libraries on Saturdays • Individuals accessing Part time libraries will be impacted by loss of one hour on two evenings. Whilst individuals accessing Full time libraries will be impacted by loss of one hour on two evenings and three hours on another evening. These changes may impact more on young people and those whose working hours mean they choose to access services in the evening and/ or on Saturdays. They may also impact on organised groups currently accessing libraries after 7pm. This includes library managed groups and external partner groups. • Facilities Management may be required to adjust cleaning arrangements in libraries • Staff shift patterns will need to change to accommodate different opening hours (note- 	<p>All citizens</p> <p>Differences in time of use in the evenings from engagement responses especially highlight the following groups:</p> <ul style="list-style-type: none"> • Young people • People in full-time employment • Full-time Students <p>All stakeholders and partners</p>

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<p>may deliver both positive and negative impacts for individuals depending on their circumstances and preferences)</p> <p>Option 2</p> <ul style="list-style-type: none"> • Current Full time libraries, reduce by five hours including three in SIMD Q1, two in SIMD Q2, two in SIMD Q3, one in SIMD Q4 and three in SIMD Q5 • Earlier close at 7pm instead of 8pm for 12 Full time libraries and 15 Part time libraries on Mondays and Wednesdays • Earlier close at 5pm instead of 8pm for 12 Full time libraries on a Tuesday evening • Individuals accessing Part time libraries will be impacted by loss of one hour on two evenings. Whilst individuals accessing Full time libraries will be impacted by loss of one hour on two evenings and three hours on another evening. These changes may impact more on young people and those whose working hours mean they choose to access services in the evening. They may also impact on organised groups currently accessing libraries after 7pm. This includes library managed groups and external partner groups. • Facilities Management may be required to adjust cleaning arrangements in libraries • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences) <p>Option 3</p> <ul style="list-style-type: none"> • Current Full time libraries, reduce by three hrs including three in SIMD Q1, two in SIMD Q2, two in SIMD Q3, one in SIMD Q4 and three in SIMD Q5 • Earlier close at 7pm instead of 8pm for 12 Full time libraries on Mondays, Tuesdays and Wednesdays • Earlier close at 7pm rather than 8pm for 15 Part time libraries Monday and Wednesday 	

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<ul style="list-style-type: none"> • These changes may impact more on young people and those whose working hours mean they choose to access services in the evening. They may also impact on organised groups currently accessing libraries after 7pm. This includes library managed groups and external partner groups. • Facilities Management may be required to adjust cleaning arrangements in libraries • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences) <p>Option 4</p> <ul style="list-style-type: none"> • Current Full time libraries, reduce by seven hrs including three in SIMD Q1, two in SIMD Q2, two in SIMD Q3, one in SIMD Q4 and three in SIMD Q5 • Earlier close at 7pm instead of 8pm for 12 Full time libraries and 15 Part time libraries on Mondays and Wednesdays • Earlier close at 5pm instead of 8pm for 12 Full time libraries on Tuesdays • Earlier close at 4pm instead of 5pm for 12 Full time libraries and 15 Part time libraries on Fridays • Earlier close at 4pm rather than 5pm for 12 Full time libraries and 8 Part time libraries on a Saturday • These changes may impact more on young people and those whose working hours mean they choose to access services in the evening. They may also impact on organised groups currently accessing libraries after 7pm. This includes library managed groups and external partner groups. • Facilities Management may be required to adjust cleaning arrangements • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences) <p>Option 1 A (Recommended)</p>	

Equality, Health and Wellbeing and Human Rights and Children's Rights	Affected populations
<ul style="list-style-type: none"> • Current Full time libraries, reduce by six hrs per week including three in SIMD Q1, two in SIMD Q2, two in SIMD Q3, one in SIMD Q4 and three in SIMD Q5 • Earlier close at 7pm instead of 8pm for 11 Full time libraries and 15 Part time libraries on Mondays and Wednesdays • Earlier close at 5pm instead of 8pm for 11 Full time libraries on a Tuesday evening • Earlier close at 7pm instead of 8pm for Central library on Mondays, Tuesdays and Wednesdays • Earlier close at 4pm rather than 5pm on a Saturday for 12 Full time libraries and 8 Part time libraries • Individuals accessing Part time libraries will be impacted by loss of one hour on two evenings. Whilst individuals accessing full time libraries (except Central Library) will be impacted by loss of one hour on two evenings and three hours on another evening. Individuals who access Central Library will be impacted by loss of one hour on three evenings. • These changes may impact more on young people and those whose working hours mean they choose to access services in the evening and/ or on Saturdays. They may also impact on organised groups currently accessing libraries after 7pm. This includes library managed groups and external partner groups. • Facilities Management may be required to adjust cleaning arrangements • Staff shift patterns will need to change to accommodate different opening hours (note- may deliver both positive and negative impacts for individuals depending on their circumstances and preferences) 	
Environment and Sustainability including climate change emissions and impacts	Affected populations
Positive	All citizens- as above

Environment and Sustainability including climate change emissions and impacts	Affected populations
<p>Providing availability of library services more consistently across the city helps reduce the need for people who use part time libraries the most to travel to full time libraries where they have longer opening hours on e.g. Monday and Wednesday mornings.</p> <p>Improving people's accessibility to library services across the city on a more equitable basis and making the service available more in line with when people want to use the library contributes positively to wider environmental sustainability. This is due to more people being able to access free lending resources, reducing the need for ongoing purchasing and discarding of items, therefore improving service provision and increasing numbers of people who choose to borrow books and use resources rather than buy them.</p> <p>The recommended option for change- Option 1A- would result in an overall net increase in the number of hours that services will be available (due to the reintroduction of the self service kiosk at Craigmillar Library) however, it will mean an overall decrease in the number of additional hours that library buildings would be open by 4 hours (as Craigmillar Library building will already be open as it is located in a Locality Hub) resulting in a slight decrease in heating, lighting and electricity requirements.</p>	
<p>Negative</p> <p>All of the options for change (except for the recommended option 1A see above) will result in an overall net increase in the number of hours that libraries will be open across the city. This will mean an increase in heating, lighting and electricity requirements.</p>	<p>All citizens- as above</p>

Economic	Affected populations
<p>Positive</p> <p>The current library service provides benefit to the city's economy through the provision of accessible resources for study, opportunities to engage with lifelong learning, Wi-Fi, PC access and support for individuals to develop literacy, numeracy and employability skills. All of which contributes to supporting individuals to develop and</p>	<p>All citizens but especially those who are unemployed and those who live in poverty.</p>

Economic	Affected populations
<p>advance opportunities to upskill and enter new or improved learning and employment opportunities.</p> <p>Improved literacy has been linked to health and wellbeing, lower levels of crime, improved social mobility and attainment. With a strong track record of supporting people to use digital and computing services, libraries are in a good position to further digital participation.</p> <p>Improving people's accessibility to library services across the city on a more equitable basis and making the service available more in line with when people want to use the library should increase the positive economic impact as more people are able to use the service at times that suit them.</p>	
<p>Negative</p> <p>Risk that proposed changes to library opening hours impact negatively on those who would seek to use the libraries in the evening or on a Saturday afternoon between 4-5pm thereby reducing the numbers of those who could benefit from services which could potentially improve their employability and skills. Groups that this could impact negatively the most are young people, people who work during the day, and any partner organisations who require access to community spaces out with working hours beyond 7pm.</p>	

- 9. Is any part of this policy/ service to be carried out wholly or partly by contractors and if so how will equality, human rights including children's rights, environmental and sustainability issues be addressed?**

No

- 10. Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning difficulties or English as a second language? Please provide a summary of the communications plan.**

If Committee agree the proposed changes to opening hours, a Communications Plan will be developed to support the launch of a new strategy (if agreed) and any other potential service changes. The Plan will include the use of a wide range of communication channels and targeted approaches to ensure that communities are well informed of the changes.

- 11. Is the plan, programme, strategy or policy likely to result in significant environmental effects, either positive or negative? If yes, it is likely that a Strategic Environmental Assessment (SEA) will be required and the impacts identified in the IIA should be included in this. See section 2.10 in the Guidance for further information.**

No

- 12. Additional Information and Evidence Required**

No further evidence is required.

- 13. Specific to this IIA only, what recommended actions have been, or will be, undertaken and by when? (these should be drawn from 7 – 11 above) Please complete:**

Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)	Who will take them forward (name and job title)	Deadline for progressing	Review date
Revise Option 1 to include a 7pm finish on Tuesday rather than 5pm for Central Library	Evelyn Kilmurry – Head of Service	Completed	
Link with CEC Wider Achievement Team and Third Sector agencies to explore further opportunities for young people after 7pm	Evelyn Kilmurry – Head of Service	Following Committee decision-discussions can be explored.	
Explore the potential for the small number of groups currently using a library after 7pm to consider options for change of time of use, or use of another local building. Additionally explore possibilities of key holding policy similar to Community Centres.	Evelyn Kilmurry – Head of Service	Following Committee decision-discussions can be explored.	
Undertake localised impact analysis to understand other service options and likely impact	Libraries Development Managers	Complete	

Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)	Who will take them forward (name and job title)	Deadline for progressing	Review date
on groups and users as a result of proposed earlier closing times			
Facilities Management — liaise with FM management to determine any potential impact on cleaning services	Evelyn Kilmurry – Head of Service	Following Committee decision.	

14. Are there any negative impacts in section 8 for which there are no identified mitigating actions?

Based on available data from the engagement activity, formal consultation activity and service use data, some impact will still be realised for some individuals, mainly those in full time employment.

The engagement data indicates that of the 1,918 indicating that they are in full time employment, just over 73% indicate that they use the service on Saturday.

Consultation data indicated that 356 of 1,286 represented those in full time employment and when asked about the impact of the proposed options, 31 indicated a very negative impact / 93 a negative impact, 123 neither negative / nor positive, 20 very positive / 42 positive. (17 not answered)

The proposed changes will therefore negatively impact some users who are in full time employment.

15. How will you monitor how this proposal affects different groups, including people with protected characteristics?

Following the change (if approved), the service will continue to monitor service use.

16. Sign off by Head of Service

Name Evelyn Kilmurry

Date 11/04/205

17. Publication

Completed and signed IIAs should be sent to:
integratedimpactassessments@edinburgh.gov.uk to be published on the
Council website www.edinburgh.gov.uk/impactassessments

Edinburgh Integration Joint Board/Health and Social Care
sarah.bryson@edinburgh.gov.uk to be published at
www.edinburghhsc.scot/the-ijb/integrated-impact-assessments/