**Notification of Dissolution of a Community Council**

Use this form to advise the City of Edinburgh City Council of the dissolution of a community council. All sections of this form should be completed and submitted within 10 working days of dissolution being agreed. Please complete in block capitals.

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| **Community Council Name:** |  |
| **Meeting Date the decision was taken to dissolve community council:** |  |
| **Reason for Dissolution**  (Please use additional page(s) below if required) |  |
| **I/we can confirm that I/we will make arrangements with the Governance Team** **to discuss the community council assets which may be appropriate to be transferred to the City of Edinburgh Council and to be held in trust e.g. laptops, iPads, other IT/equipment etc. and will make arrangements to transfer all monies remaining in community council account to an advised City of Edinburgh Council account.** | |
| **Full Name**  **(include office bearer position if held)** |  |
| **Full Name**  **(include office bearer position if held)** |  |

Please return this form to [governance@edinburgh.gov.uk](mailto:governance@edinburgh.gov.uk)

**Data Protection**

In processing personal information, The City of Edinburgh Council must comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Further information about how your personal data will be processed can be found in the [Community Council Privacy Notice](https://www.edinburgh.gov.uk/downloads/file/36729/community-councils-privacy-notice).

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| **Please use this box to provide any additional information.** |
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