

### Person Specification

<b>Position Title</b>	<b>Quality Improvement Education Officer (Schools)</b>
<b>Division / Section</b>	<b>Schools &amp; Lifelong Learning</b>
<b>Service Area</b>	<b>Communities &amp; Families</b>
<b>Responsible To</b>	<b>Quality Improvement Manager</b>

### Person Specification

<b>Qualifications, training &amp; professional membership</b>	• Educated to degree level or equivalent in an appropriate professional discipline.	Essential
	• A recognised management qualification.	Desirable
	• Registration with the GTCS	Essential

**The successful candidate will demonstrate evidence of the following experience, knowledge, skills and understanding. Evidence will be sought for selection purposes.**

#### **LEADERSHIP**

- Proven leadership and management experience and expertise at senior management level in an education establishment. Essential
- Ability to provide strong leadership to create a high performance culture and a clear sense of purpose. Essential
- Experience of leading curriculum developments. Essential
- Experience of developing and delivering CPD. Desirable
- Experience of being an associate school reviewer or associate Inspector with HMIE. Desirable

#### **STRATEGY AND CHANGE**

- Developing and driving strategy and policy to deliver sustainable and successful outcomes. Essential
- Experience of successfully leading transformation of services. Essential

## **PARTNERSHIP & ENGAGEMENT**

- Successful partnership working and networking with key stakeholders, e.g. citizens, voluntary sector, business communities, government and public agencies. Essential
- Experience of leading employee and stakeholder engagement. Essential

## **COMMERCIAL**

- Business and commercial acumen to support strategic delivery of professional and support services, including ability to interpret and understand complex financial and budgetary information. Essential

## **LEGISLATION**

- Knowledge of major legislative and other issues facing local government with a particular focus on achieving effective delivery of services at a time of significant change and financial challenges. Essential

## **SPECIALIST KNOWLEDGE**

- Experience of leading curriculum developments. Essential
  - Competence in key areas of Standard for Headship in Scotland or equivalent standard. Essential
  - Experience of representing the organisation at national level. Desirable
  - Experience of preparing reports and recommendations on complex policy, strategic and operational matters of national significance. Desirable
  - Experience of undertaking research to identify strategies which led to improvements for learners. Desirable
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