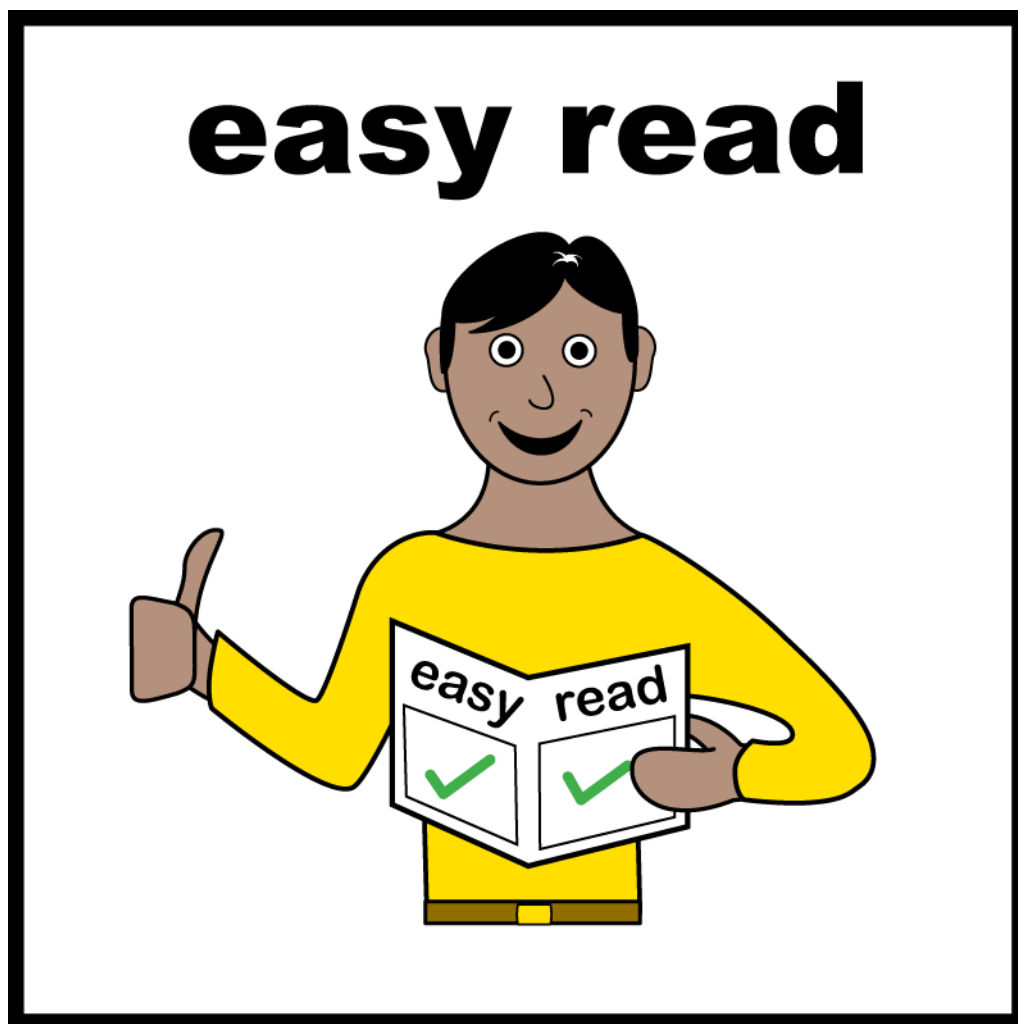
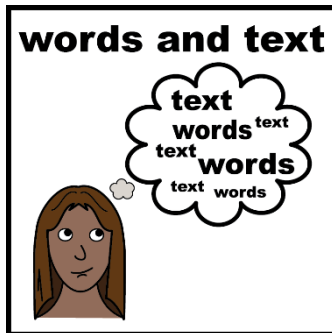


An Easy Read Guide to:

The Non-Residential Charging Policy



What this document is about:



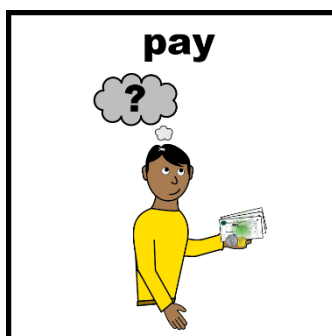
This document will use some words that not everybody will understand. We have written these words in **bold**.

If you see a word in **bold** it will be explained in the document.



This report is an easy read **summary** of the '**Contributing** to your Care – Non-residential **Charging Policy**'.

A **summary** is a short version of a report that tells you only the main points.



A **Charging Policy** explains when you might have to **contribute** to the care you receive from Edinburgh Health and Social Care Partnership.

Contribute means paying some money towards the cost of the care.

All councils in Scotland must have a **Charging Policy**.

We want to let you know:



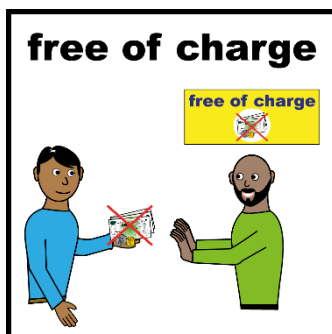
Unlike the NHS, **social care** services are not always given to you for free.

If you are given care and support from an Adult Social Care service, you may be asked to pay towards the cost of your care.

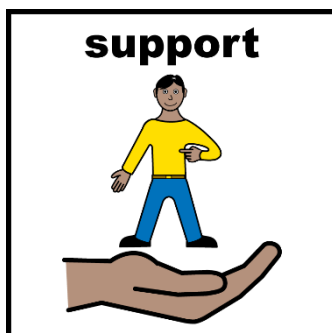


Social care is the help you need with your daily living. You might be given this at home, in the community or in a care home.

This could be something like going to a day centre or a support worker coming to your home.



Some social care services are given to you for free including information and advice, **personal and nursing care** and **advocacy**.



Personal and nursing care can include washing, dressing, going to the toilet, eating, taking medicine, getting dressed, remembering things and any support you need from a qualified nurse.

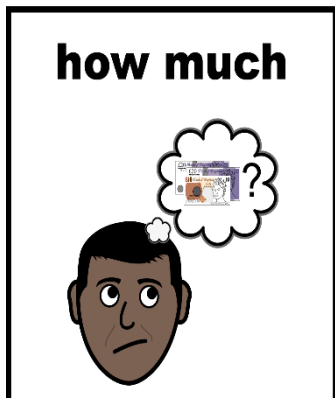
Advocacy is where you are supported to express your views and wishes.

Paying for your social care services:



If you need social care services, we will do a **care needs assessment**. This means that we will talk with you to find out what care and support you need.

The services you are given will always be based on your needs.



Then we need to work out how much you will pay for your social care services.

To do this, we do a **financial assessment**. This means that we look at how much money you have and see if you can pay something towards your care.



You might not have to pay anything at all, but most people have to pay something. If you do have to pay something, we will tell you how you can pay.

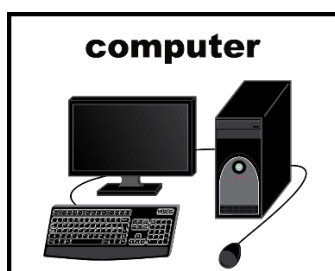
The charge will be based on how much you are able to pay and you will never be asked to pay more than you can afford.

What if I'm unhappy with the charges?



You can speak to your Social Worker and let them know you are unhappy with the charges and would like to **appeal** them.

An **appeal** means that we will check to see if we made a mistake when we decided how much you have to pay for your care.



If you don't have a Social Worker, you can email SCF.Community@edinburgh.gov.uk



If you are still unhappy with the charges after your **appeal** you can complain by emailing socialwork.complaints@edinburgh.gov.uk or by calling 0131 553 8395.