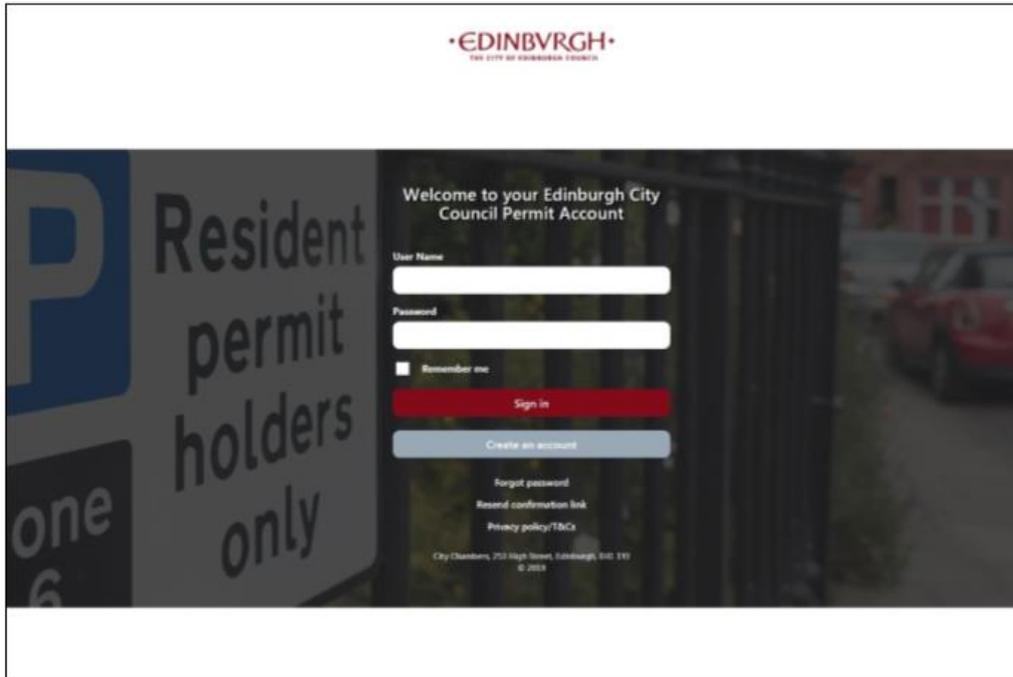


How to update your address within the same parking zone

Log into your account at <https://edinburgh.nsl-apply.co.uk>

Your Username was included in the activation email that was sent to you when your permit account was set up.



1. From the main screen, go to the "Manage permits" section and click on the reference number of the permit:

A screenshot of the Edinburgh City Council Permit Account main screen. At the top left, there is a "MENU" button with a hamburger icon. Below the menu, there is a "Home" link. The main content area is divided into several sections. The first section is "Apply for a permit". The second section is "Manage permits", which contains a list of permits. The first permit listed is "RP-K2562436". Below the permit details, there is a "Renew" button. The third section is "Manage vehicle details". The fourth section is "Manage account".

RP-K2562436	
Zone name	testzone 4
Permit type	Resident Parking Permit
Address	Test Street, Flat 2, 3
Number Plate	T1EST
Permit Status	Active
Expire Date and Time	28/07/2025 23:59:00

2. Click "Expand All"



Details of permit RP-K2562436

Active

Collapse All

Expand All

^ Permit Details	
Zone name	testzone 4
Permit Type	Resident Parking Permit
Apply Permit Date	29.07.2024
Permit duration	12 Months
Start Date	29.07.2024
End Date	28.07.2025
Payment method	Online With Card
Price	£ 25.00

^ Address
^ Vehicles
^ Renew

3. Under the address section choose your new street, property name or number and postcode.

MENU		EDINBURGH THE CITY OF EDINBURGH COUNCIL	
End Date	28.07.2025		
Payment method	Online With Card		
Price	£ 25.00		

^ Address	
Street	<input type="text" value="Test Street 1"/>
Property name	<input type="text" value="TheManvers11"/>
Property number	<input type="text"/>
Postcode	<input type="text" value="EH1 1YJ"/>

^ Vehicles	
Information: This permit type allows you to change the vehicle 30 times. After that you will not be able to change the vehicle.	
To change the vehicle on this permit, select the new number plate from the list below and click save. If vehicle is not listed, add the vehicle via 'man	
Vehicle	<input type="text"/>

4. Click save at the bottom of the page. You will be prompted to upload proof of residence.
5. Your application will be sent to the back office for approval. We will email you when the change has been made