**EDINBURGH PUBLIC PROTECTION COMMITTEES**

OFFICIAL – SENSITIVE – PERSONAL

**LEARNING REVIEW NOTIFICATION**

|  |  |
| --- | --- |
| **Request from:** |  |
| **Contact details:** |  |
| **Agency:** |  |
| **Date completed:** |  |

Any member of the Child Protection Committee/Adult Support and Protection Committee, agency or practitioner can ask for a case to be considered for a Learning Review if they consider it meets the following criteria:

|  |
| --- |
| **CRITERIA** |
| **For adults:**  An Adult Protection Committee will undertake a Learning review in the following circumstances:  1. Where the adult is, or was, subject to adult support and protection processes **and the incident or accumulation of incidents gives rise for reasonable cause for concern about how professionals and services worked together to protect the adult from harm, and one or more of the following apply**:  (i) The adult at risk of harm dies and:   * **harm or neglect is known or suspected to be a factor in the adult's death**; * **the death is by suicide or accidental death**; * **the death is by alleged murder, culpable homicide, reckless conduct, or act of violence**.   **OR**  (ii) The adult at risk of harm has not died but **is believed to have experienced serious abuse or neglect**.  2. Where the adult who died or sustained serious harm was not subject to adult support and protection processes  (i) When the findings of an inquiry or review by another organisation or court proceedings, or a referral from another organisation **gives rise to reasonable cause for concern about lack of involvement in relation to the Adult Support and Protection (Scotland) Act 2007**  **OR**  (ii) The Adult Protection Committee determines **there may be learning to be gained through conducting a Learning Review**.  **Source:** [**National Guidance for Adult Protection Committees Undertaking Learning Reviews (2022)**](https://www.gov.scot/publications/adult-support-protection-learning-review-guidance/) |
| **For children:**  A Child Protection Committee will undertake a Learning Review in the following circumstances:  **When a child has died or has sustained significant harm or risk of significant harm as defined in the** [**National Guidance for Child Protection in Scotland 2021**](https://www.gov.scot/publications/national-guidance-child-protection-scotland-2021-updated-2023/)  **AND**  **there is additional learning to be gained from a Review being held that may inform improvements in the protection of children and young people**  **AND one or more of the following apply:**  **- abuse or neglect is known or suspected to be a factor in the child’s death or the sustaining of or risk of significant harm**  **- the child is on, or has been on, the Child Protection Register (CPR) or a sibling is or was on the CPR or was a care experienced child (i.e. looked after, or receiving aftercare or continuing care from the local authority). This is regardless of whether or not abuse or neglect is known or suspected to be a factor in the child’s death or sustaining of significant harm, unless it is absolutely clear to the Child Protection Committee that the child having been on the CPR or being care experienced has no bearing on the case**  **- the child’s death is by suicide, alleged murder, culpable homicide, reckless conduct, or act of violence**  Learning Reviews may also be undertaken where effective working has taken place and outstanding positive learning can be gained to improve practice in promoting the protection of children and young people.  This criteria does not preclude a CPC reviewing the death of a child pre-birth. |

Where the referring agency or individual considers that a case meets the criteria above, they should complete and forward this Learning Review Notification form via email to [public.protection@edinburgh.gov.uk](mailto:public.protection@edinburgh.gov.uk)

If the referrer wishes, they can discuss the case with the relevant Lead Officer prior to submission.

Adult Support and Protection: [jessica.haenow@edinburgh.gov.uk](mailto:jessica.haenow@edinburgh.gov.uk)

Child Protection: [laura.g.brown@edinburgh.gov.uk](mailto:laura.g.brown@edinburgh.gov.uk)

The decision about whether a Learning Review will be undertaken will be made by the relevant Public Protection Committee after information from services/agencies/individuals who are involved with the child/adult has been submitted and considered.

**Information For Consideration of Learning Review**

|  |  |
| --- | --- |
| Child/Adult’s details | |
| Child/adult’s name/identifier: |  |
| Child/adult’s date of birth: |  |
| Child/adult’s date of death (if applicable): |  |
| Child/adult’s home address: |  |
| Child/adult’s current/last residence (if different): |  |
| Child/adult’s gender: |  |
| Please include key additional factors such as disability, ethnicity, religion: |  |
| Parents’/carers’/next of kin details | |
| Names and DOB of child/adult’s parents/carers/next of kin: |  |
| Address if different to child/adult’s: |  |
| Adult only: |  |
| Is/was the adult subject of any statutory powers at time of concerns arising in relation to Adult Support and Protection, Adults with Incapacity or the Mental Health (Care & Treatment) Act? |  |
| Contact details for any Guardian or Power of Attorney, if known |  |
| For child only: | |
| Child’s current legal status: |  |
| Education establishment details (if applicable): |  |
| Is the child’s name currently on the Child Protection Register? |  |
| Are any siblings currently on the Child Protection Register? |  |
| Has the child’s name previously been on the Child Protection Register? If yes, provide details, including dates. |  |
| Have any siblings previously been on the Child Protection Register? If yes, provide details, including dates. |  |
| Has the child been looked after by, or received aftercare/continuing care from local authority? If yes, please give details, including dates. |  |
| Have any siblings been looked after by, or received aftercare or continuing care from the local authority? If yes, please give details, including dates. |  |

In case of more than one child for whom a Learning Review should be considered, please repeat or amend the relevant rows in the table above, making sure to present the information in a clear manner, with adequate differentiation (e.g. using ‘parents of Child 1’ if they differ from the ‘parents of Child 2’)

|  |  |
| --- | --- |
| Criteria for Learning Review | |
| What grounds within criteria do you consider to apply for a Learning Review? |  |
| Immediate and general concerns | |
| Are there any immediate concerns? If yes:   * What are the immediate concerns and have these been passed to the relevant agency for consideration/action? * What action has been taken? |  |
| Are there any general concerns identified during this process of notification? If yes:   * What are the general concerns and have these been passed to the relevant agency for consideration/action? * What action has been taken? |  |
| Parallel processes | |
| Are you aware of any parallel processes for any other type of review being undertaken for this case? If yes, please give details: |  |
| Are you aware of any criminal procedures being undertaken in connection with this case? If yes, please give details: |  |
| Are any other local authority/health board areas involved with the child/adult? |  |

|  |
| --- |
| Date of significant incident: |
|  |
| Summary of the case (please consider using initials to anonymise the summary): |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name of service/agency/individuals involved with the child(ren) and/or family, including named person and lead professional | | | |
| Service: | Role with the child/ the family: | Practitioner name and title: | Contact details: |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

The recommendation is that this notification will be responded to within 28 to 42 days, with the outcome of the relevant Public Protection Committee’s consideration of whether or not to proceed with a Learning Review.