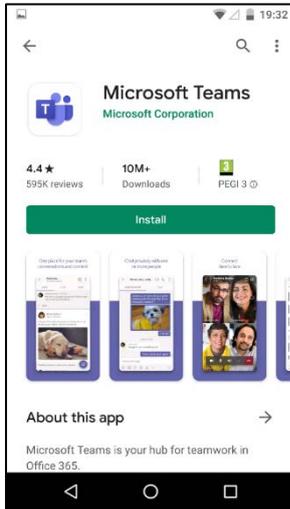
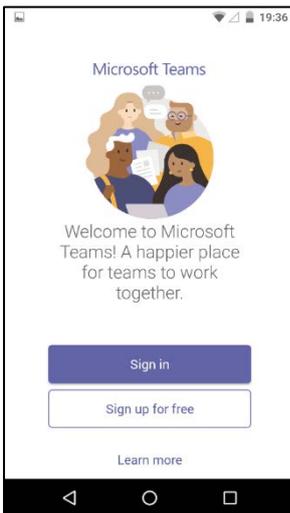


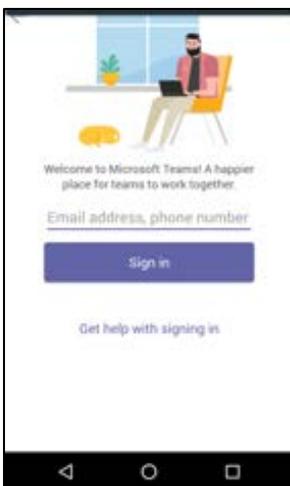
Install the Teams App on Android



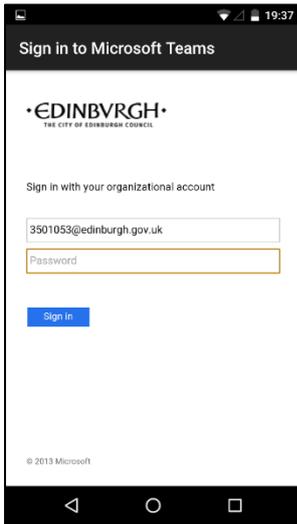
1. Download and install Teams from the Google Play Store.



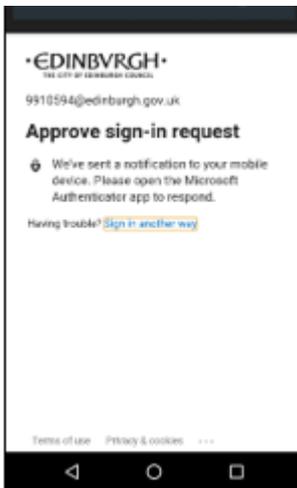
2. Open Teams and press Sign in.



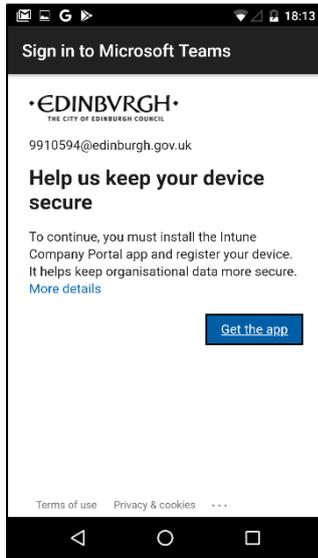
3. Sign in with your work email address using your employee number rather than your name at the start of your email address (e.g. 9999999@edinburgh.gov.uk). Press sign-in.



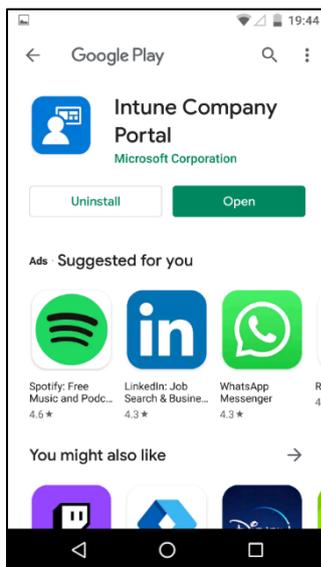
4. Next, enter the password you use to log in to your Council computer. Press Sign in.



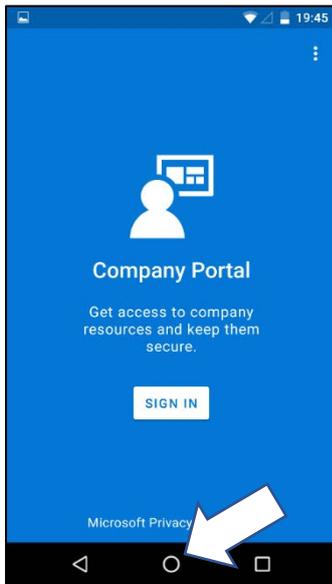
5. Approve the MFA Sign in request (if you have not signed up for MFA, please [follow the guide on the Council web pages](#))



6. You will be signed into Teams but soon asked to install the **Microsoft Intune Company Portal**. Press the *Get The App* or *Go To Store* link to go to the Play Store again.



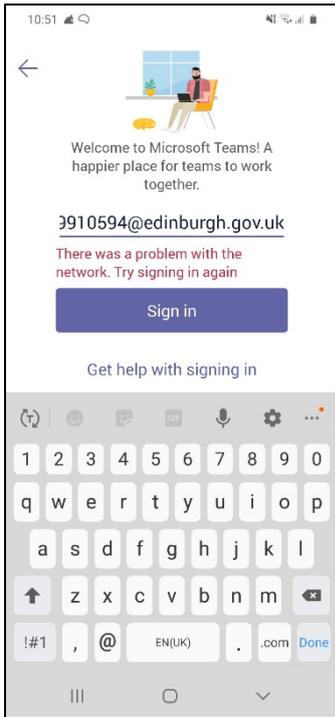
7. Press install to install the Microsoft Intune Company Portal. Press open when it has installed.



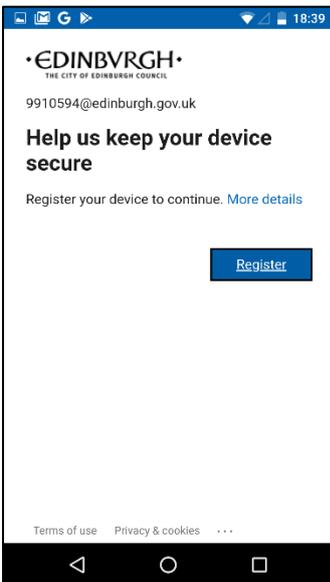
8. You will be prompted to sign in however this is not required. Just press your home button (see below)



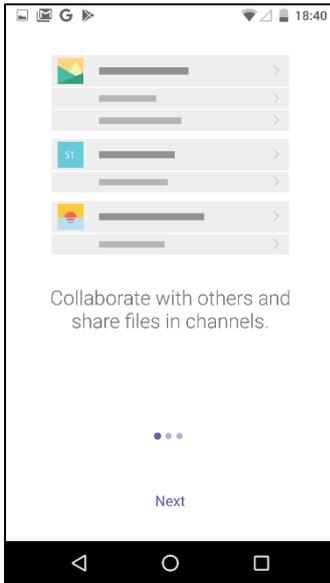
9. Press the Teams icon.



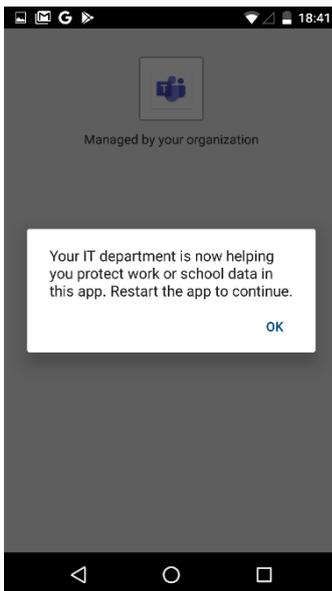
10. You may receive an error at this stage and have to log in again. Please do this then recommence at step 11. If you do not get this error, go to the next step.



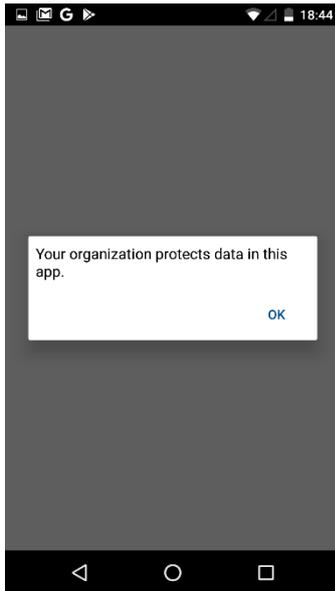
11. You may be asked to Register – press Register if this screen appears.



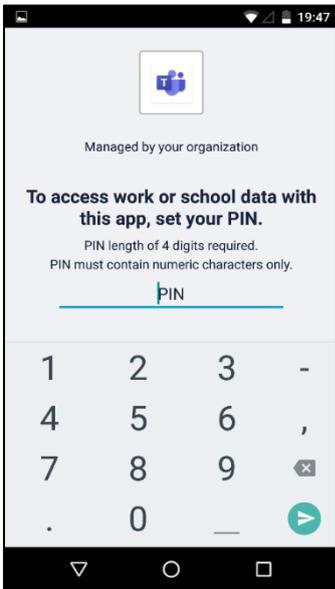
12. Teams will open with an intro screen however you may receive a message starting 'Your IT department...'



13. Press OK. Then press the Teams app icon again to restart Teams.



14. After a few seconds of use of Teams, a message saying 'Your organisation protects data in this app' should appear. Press ok.



15. You will be asked to set up a PIN. When requested, please do this and remember the PIN (you will use this when you access Teams on this device). You will be asked to confirm the PIN.

You will then be taken to Teams. Enjoy!