

## **Trade Waste Collections**

- Trade waste is any waste or recycling produced by a business, regardless of size.
- Whether you operate out of a shop, office, restaurant, van or your home, it's the law that your waste is collected by a licensed waste carrier. This is called your Duty of Care.
- The Waste and Cleansing Service does not operate a commercial waste collection service or accept Trade Waste at Household Waste Recycling Centres or in household waste and recycling bins.
- If you seek to dispose of your waste as household waste the Council may seek to take enforcement action against you.
- The Waste (Scotland) Regulations require you to sort certain waste streams and arrange for these to be collected separately for recycling.
- Waste must not be stored on the street and can only be collected at agreed times.
- Information on complying with your Duty of Care, recycling your waste, and our policy on presenting waste only at set times is available on our website at:  
[www.edinburgh.gov.uk/tradewaste](http://www.edinburgh.gov.uk/tradewaste)

Where the property is in shared domestic use, e.g. a bed and breakfast with the owner or family living on site the following rules will apply:

- Where the property is assessed for rateable value as being 20% or less domestic, this will be treated as a business and the Trade Waste policy must be followed, and a trade waste contract be put in place to manage all waste;
- Where the property is assessed for rateable value as being 21% or more domestic, the standard provision for household waste and recycling will be provided; the Trade Waste policy must be followed, and a trade waste contract be put in place to manage any waste additional to this.

## **Managed Student Accommodation**

Managed student accommodation in terms of this policy refers to purpose built self-catering accommodation solely for the use of students which comprises rooms for one or more persons, forms the main residence for the tenants during term time, and is used at one or more other times of year for short term lets or other commercial purposes.

A household waste collection will be provided as directed by the Council's Waste and Cleansing Service. This will require the provision of a fully integrated recycling and waste management service. The volumes of containers and frequency of collection will be directed by that service.

It is the sole responsibility of the site operator to:

- Ensure that site design for new premises correctly follows the policy "Provision of Service to New Housing Developments" and all departmental procedures in particular so that all bins are stored off street, that there is adequate provision for a fully integrated recycling and waste collection service, and that the service is able to operate safely.
- Ensure the correct management and segregation of materials within the premises so that recycling is not contaminated and bins do not overflow;

- Ensure that bins do not overflow as a result of any commercial activity, and where this occurs, ensure that commercial contracts are put in place to remove any such excess;
- Ensure that commercial contracts are in place to manage any other excess arising at the site.
- Where any of the above are not followed, the service will not be provided, or will be withdrawn. In this event it will be the sole responsibility of the site operator to put in place commercial waste contracts for the management of all materials arising from the site's operations.

#### **Waste From Council Premises**

- It is the Council's policy that all of its premises must comply with the internal Resource Use Policy, as well as the Waste (Scotland) Regulations and all other relevant legislation.
- The Resource Use Policy requires the waste hierarchy to be applied, to reduce, reuse and recycle, and in addition as a minimum to ensure that facilities are in place to recycle: paper, card, cans, plastics, glass and food, as well as to collect non recyclable waste for energy recovery.
- Procedures must be put in place to manage specialised waste streams not covered by general household waste provision (e.g. engine oil).
- It is the responsibility of building managers, in partnership with the Facilities Management team covering that building, to ensure compliance on a site by site basis, and to arrange collection of the above materials by the Waste and Cleansing Service.
- All steps must be taken to maximise use of the recycling services and prevent their contamination with other materials, through the use of adequate signage, the use of correct coloured sacks, and staff training.
- It is expressly forbidden to mix separately collected and mixed waste streams.