

## City of Edinburgh Child Protection Committee – Improvement Plan 2021-22



This improvement plan focusses on four key themes which the Child Protection Committee have agreed as being priority areas in the coming year:

- Neglect
- Participation and Engagement
- Structure and connections
- National drivers

These themes were chosen following the Committee development activity, conducted virtually this year, as they are cross-cutting areas which are of relevance across the multi-agency partnership.

This plan builds on the work already done in previous years to ensure the safety and wellbeing of children within the City. This plan will ensure that we build on the strong tradition of multi-agency partnership working in Edinburgh and focus upon self-evaluation and continuous improvement across the partnership.

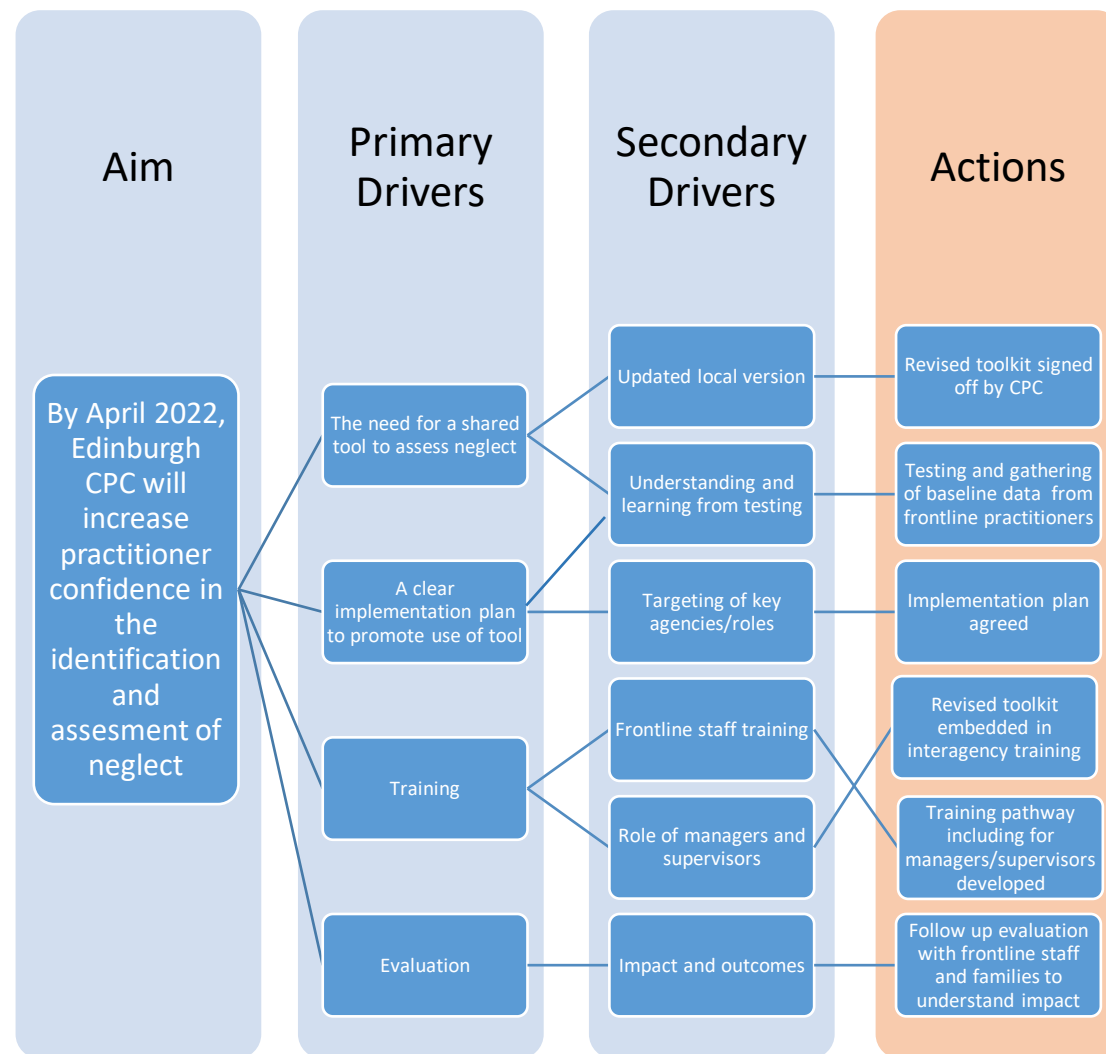
Monitoring of this plan will be taken forward by the Quality Assurance Subcommittee, with progress reports being presented to the Child Protection Committee throughout the year.

### **Blue/Red/Amber/Green legend:**

<b>Blue</b>	Complete
<b>Red</b>	There are significant issues and / or risks that are impacting on the action / task right now = we are not delivering the action / task on time / scope / budget.
<b>Amber</b>	There are some issues and / or risks that are impacting on the action / task if not fixed = we are at risk of not delivering the action / task on time / scope / budget.
<b>Green</b>	There are no issues and / or risks impacting on the action / task which is progressing according to plan = we are delivering the action / task on time / scope / budget.

Date	Total actions	Total actions completed	Total actions added (new)	Total actions amended	Total actions ongoing
23/06/21	15	3	0	0	12
18/08/21	15	4	0	2	11

# Neglect

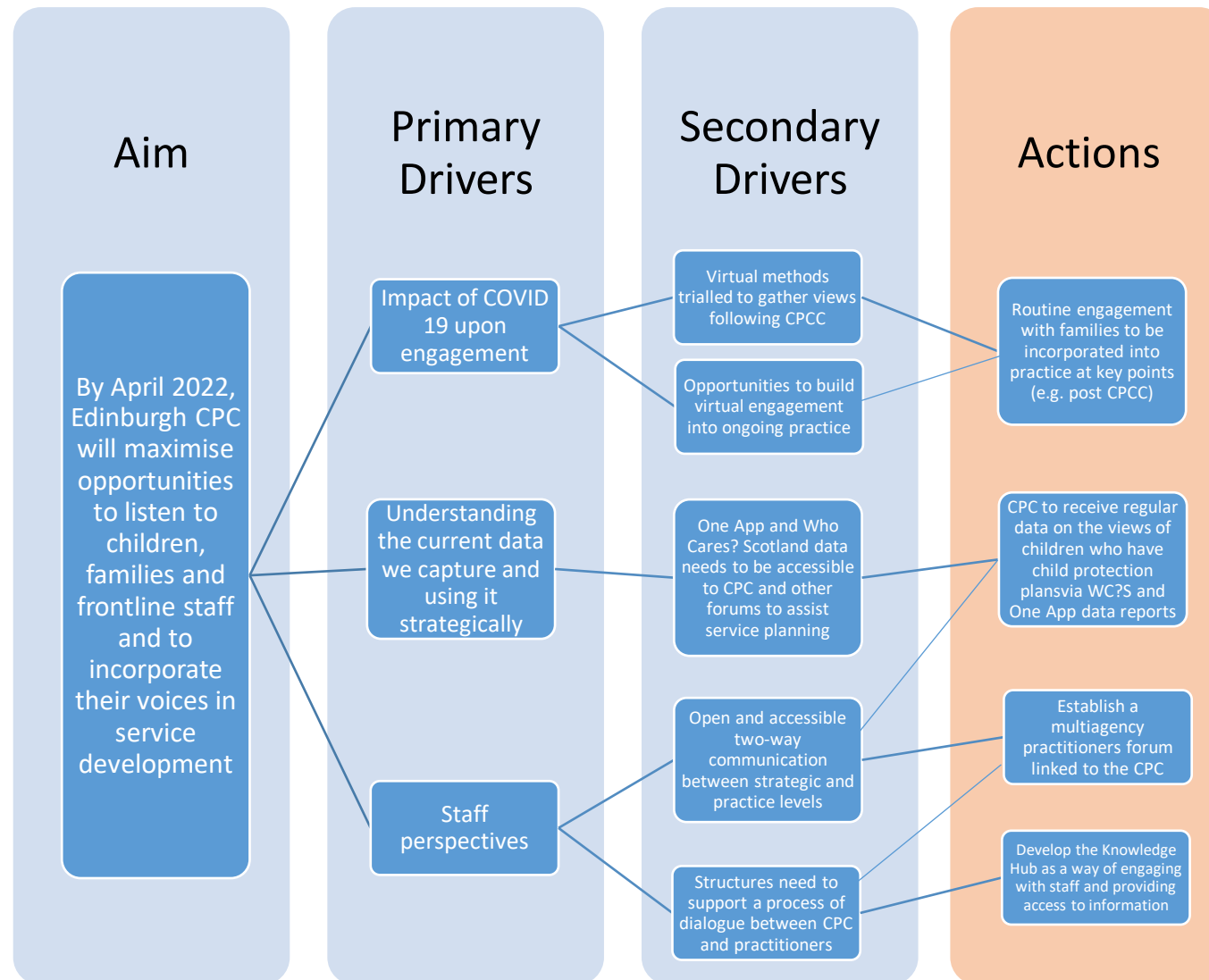


**NEGLECT**

<b>ACTION</b>	<b>WHO WILL LEAD IT</b>	<b>WHAT WILL SUCCESS BE MEASURED BY?</b>	<b>PROGRESS</b>	<b>TIMESCALE</b>
1. Revised toolkit signed off by Child Protection Committee	Euan Currie/Carol Frith	A finalized local version of the toolkit will be agreed by working group and Child Protection Committee, enabling use by practitioners	Signed off at CPC May 2021	June 2021
2. Testing and gathering of baseline data from frontline practitioners	Euan Currie/working group	Small scale testing on the revised tool will be carried out, and resulting data captured and analysed to support the wider implementation plan.	June 2021: Volunteers gathered from training courses. Identified cases being selected by working group. Consent and information forms in place.	September 2021
3. Implementation plan agreed	Euan Currie/Carol Frith	A plan to launch and implement the revised toolkit will be developed by the working group. The plan will be agreed by the Child Protection Committee.		November 2021
4. Revised toolkit embedded in interagency training	Vicky Maclellan/Leeanne Turner	All relevant interagency training (online and face to face) will be updated to reflect the latest version of the toolkit. Links to the online version of the tool will be provided to all participants.	Understanding Neglect training has now run twice with revised toolkit embedded. Testing participants being sought from attendees. Electronic	November 2021

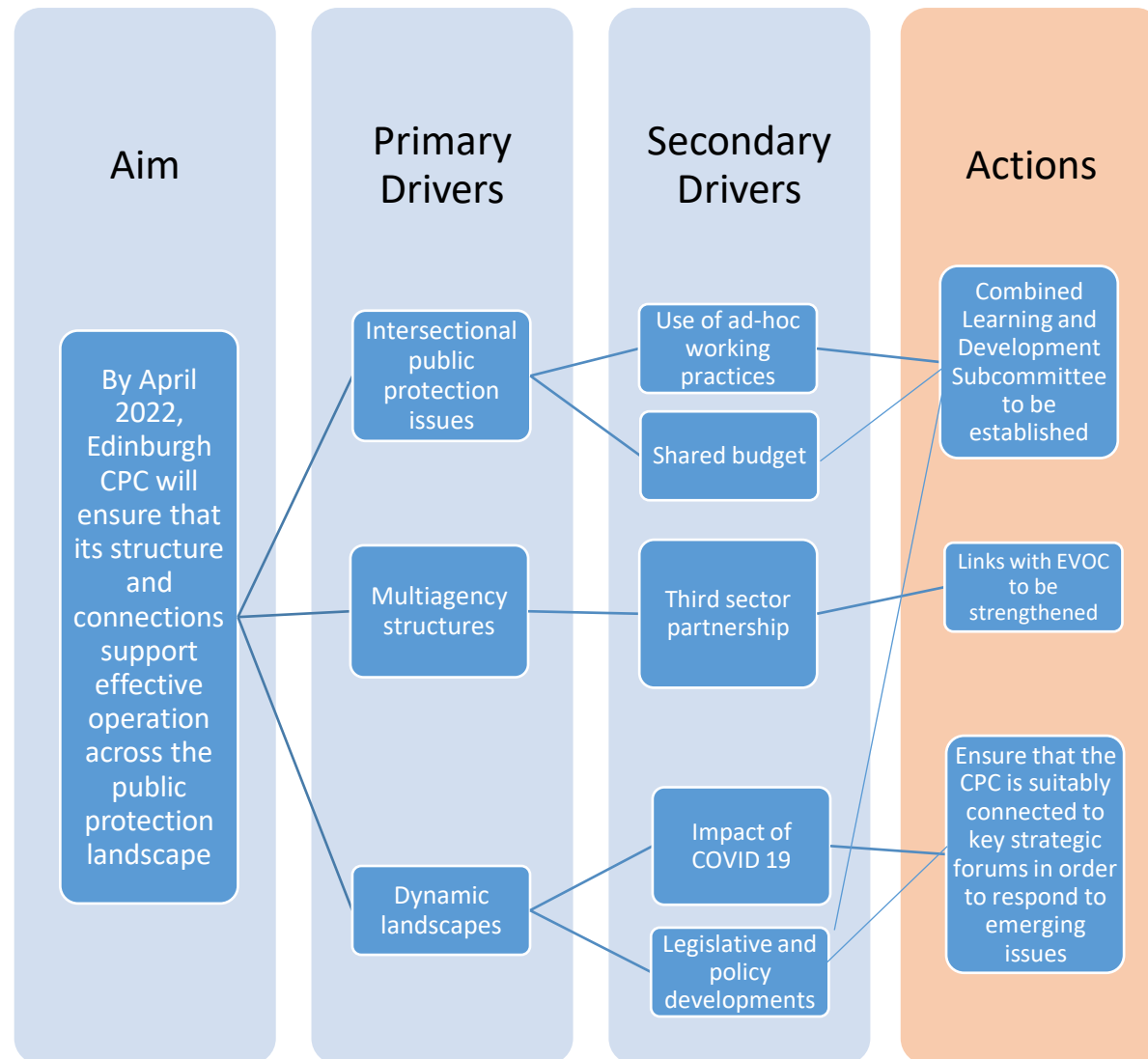
			versions of tool being provided.	
5. Training pathway for managers/supervisors developed	Vicky Maclellan/Leeanne Turner	In recognition of the crucial role of managers in supporting the revised toolkit, a training pathway which clearly defines expectations within their roles will be developed and agreed by the Learning and Development Subcommittee.		November 2021
6. Follow up evaluation with frontline staff and families to understand impact	Euan Currie	A survey will be completed by a proportionate sample of staff who have used the revised toolkit. Data will be gathered from families who have been involved in an assessment using the revised toolkit to understand their views. Findings from both groups will be considered by the Child Protection Committee.		April 2022

# Participation and Engagement



ACTION	WHO WILL LEAD IT	WHAT WILL SUCCESS BE MEASURED BY?	PROGRESS	TIMESCALE
7. Routine engagement with families to be incorporated into practice at key points (e.g. post CPCC)	Andrew McWhirter/EVOC rep	We will be able to evidence that opportunities to gather feedback from families are maximized. Regular data from such engagement will be considered by Quality Assurance Subcommittee and/or Child Protection Committee, as well as shared with the Children's Partnership.	18/08/2021 – Proposal paper provided to QA Sub.	<del>July 2021</del> December 2021
8. CPC to receive regular data on the views of children who have child protection plans via WC?S and One App data reports	Euan Currie	A reporting structure will be agreed and embedded within the Quality Assurance Subcommittee and Child Protection Committee structures. Information will be shared with the Children's Partnership. We will be able to evidence that data being gathered in relation to child protection processes is considered from a strategic perspective.	18/08/2021 – WC?S data reports and presentation provided to CPC. These will now be shared with Lead Officer on a quarterly basis, for discussion at CPC.	August 2021
9. Establish a multiagency practitioners forum linked to the CPC	Euan Currie	Terms of Reference for a practitioner's forum will be agreed by the members and the CPC. Membership of forum and appropriate governance/communication routes will be established. The group will meet on a regular basis.		Feb 2022

## Structure and Connections

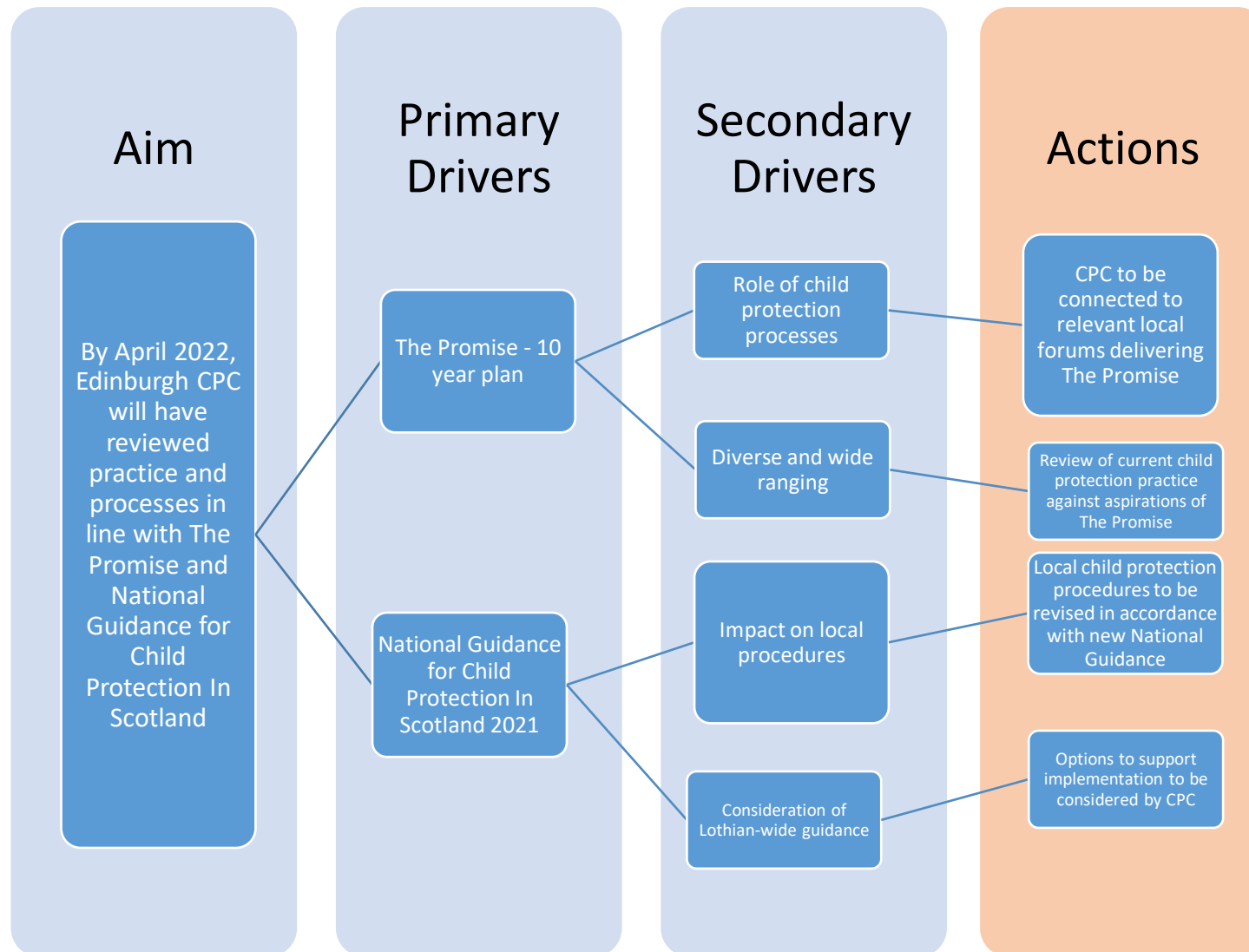




ACTION	WHO WILL LEAD IT	WHAT WILL SUCCESS BE MEASURED BY?	PROGRESS	TIMESCALE
10. Combined Learning and Development Subcommittee to be established	Euan Currie	Consultation will take place across the public protection committees to establish a format and structure for joined-up planning, commissioning, delivery and review of interagency learning and development activity. Revised Terms of Reference agreed by relevant partners. Subcommittee will begin meeting.	June 2021: Initial scoping has taken place with CP and ESEC. Suggestion for a quarterly joint meeting. Further discussion needed with OMC and ASP  18/08/2021 – an initial date for a quarterly L&D Sub will be set in October 2021	November 2021
11. Links with EVOC to be strengthened	EVOC reps/Euan Currie	We will be able to evidence that there are regular, planned opportunities for dialogue between the CPC and the EVOC network. Increased membership of EVOC reps on Subcommittees to support partnership working.	June 2021: Bi-monthly liaison meeting now in place. Full complement of reps on CPC and subcommittees.  Complete	August 2021

<p>12. Ensure that CPC is suitably connected to key strategic forums in order to respond to emerging issues</p>	<p>TBC</p>	<p>We will be able to evidence that there are clear lines of communication between the various public protection forums in order to swiftly identify and respond to emerging/cross cutting issues. The links between the Children's Partnership and the CPC will be strengthened. This will enable actions which fall on the threshold of GIRFEC and Child Protection processes to be more effectively taken forward.</p>		<p><del>August 2021</del> December 2021</p>
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# National Drivers



ACTION	WHO WILL LEAD IT	WHAT WILL SUCCESS BE MEASURED BY?	PROGRESS	TIMESCALE
13. CPC to be connected to relevant local forums delivering The Promise	Euan Currie	With the reference to The Promise Plan 21-24 and Change Programme, we will be able to evidence that Edinburgh is progressing all required work which connects to the remit of the Child Protection Committee. CPC perspectives will be represented within local governance structures.	June 2021: CPC input to Promise Leadership group now in place. Complete.	August 2021
14. Review of current child protection practice against the aspirations of The Promise	TBC	In conjunction with relevant local forums, we will be able to evidence where we have identified areas of good practice as well as opportunities for change.		November 2021
15. Local child protection procedures to be revised in accordance with new National Guidance	Euan Currie	Dialogue with neighbouring CPC areas to be established. Mapping of current procedures against new National Guidance to be completed. Process and timeline for revision to be agreed. Consultation with staff and service users to take place. Revised procedures to be completed and signed off by all CPC areas.		April 2022