

South East Locality

Meeting Details			
Date of Meeting:	8 November 2018	Location:	St Thomas of Aquin's 2-20 Chalmers Street Edinburgh EH3 9ES

Meeting Attendees Present	
Name:	Position Held:
Maria Plant	Senior Education Manager
Lynn Sinclair	Gracemount High School PC
Steven Tait	St Peter's Primary School PC
Alex Ramage	Parent Representative
Ailsa MacIntosh	James Gillespie's High School
Susan Gibb	Liaison Manager SQA

Apologies Received	
Derek McNeil	Liberton High School PC
I Willis	Royal Mile Primary School PC
Councillor Claire Miller	
Councillor Neil Ross	
Josephine Beech-Brandt	St Peter's RC Primary School PC
Becky Colegrave	Preston Street Primary School PC
Allana Morrison	Preston Street Primary School PC

1.Introductions
Maria Plant (Chair) welcomed all to the meeting and introductions were made.

2. Scottish Qualification Authority

Susan Gibb: Liaison Manager SQA explained her role to delegates to Support and advise on National Qualifications
Ensure teachers and lecturers have the information they need to prepare learners.
Gather feedback on a wide range of issues
Meet with parents, carers and employers to ensure they understood the National Qualifications

The SQA web site is a public site which assists both parents and children by providing information on courses, course work, links to past papers and a wealth of other information.

This site also provides a "My SQA" portal for pupils only which enables pupils to receive their result on the results day by text or e mail whilst also receiving a paper certificate.

The following information was also provided:

- **Cost of a marking review**, if there is NO change in the mark: £29.75 for marking Review and £39.75 for a Priority Marking Review
- **Who are SQA overseen by?** Information on our structure and our Board of Management can be found [here](#)
- **Post Results Service statistics** for 2017-2018 can be found on the '2017 statistics' page [here](#)
- **Statistics for the current academic year** can be found [here](#). PRS statistics for the 2018 diet will be published at the beginning of December
- **UCAS tariff points** for Scottish Qualifications: see below for Higher. Info on other subjects can be found on UCAS site [here](#)

Scottish Higher

Grade	Tariff points
A	33
B	27
C	21
D	15

3. Minutes of Previous Meeting.

National Parent Council Representative. this vacancy has been filled by a Parent Council member from Westerhailes Education Centre

Edinburgh Learns – is the strategic framework of documents covering each of the key themes regarded as central to raising attainment and ensuring equity, namely • Equity for Learning • Improving Quality in Learning (Quality Improvement) • Health and Wellbeing • Teaching and Learning, • Learning Together (Parental Involvement and Engagement) • Pathways for Learning (Developing the Young Workforce)

School Lets – a revised handbook has now been issued, permits must be applied for in all circumstances even between the hours of 4pm and 6pm although any let during this time will not come from allocated hours.

Alex asked that if any issues with School Lets to please advise him via e mail: parentrep.edinburgh@gmail.com. Alex advised that assurance had been given at the last CCwP that all the previous problems had been addressed and sorted.

4. Feedback from Parental Engagement Group Meeting (25.10.2018)

Parental Engagement Group This group consists of Gareth Oakley Craiglockhart Primary School PC, Billy Samuel Corstorphine Primary School PC, 2 Head Teachers and 2 Reps from Scottish Government and Sharon Muir

The intention of the PE group is to engage parents in the widest sense, the aim is to have parents become an integral part of school while remaining mindful of parents who do not wish to become involved. PC are a small part of parental engagement. The PCs will be involved in key priorities however.

Steven noted that St Peter's had held a consultation over the summer and had received a 76% response. Steven stated that not only does this give the Parent Council a clear mandate to tackle issues but has also provided an in-depth picture of picture of the demographics.

5. Budget

Maria advised delegates that the consultation should be read before the survey was completed.

The aim of the survey was to share ideas on how money would be spent and gather information on what could be done differently.

Maria reminded delegates an extraordinary CCwP would be held on 17 January 2019 (6pm City Chambers) to discuss budget only. Alistair Gaw and Cllr Ian Perry will be in attendance.

"Music cuts" leaked to the media no decisions had been taken

Delegates noted that more information regarding budgets should be made available prior to the meeting in January.

6. A.O.C.B

Lynn Sinclair asked if CEC held figures pertaining to the percentage of pupils who sit prelims before/ after the Christmas break, Lynn advised that Gracemount pupils sat these exams before Christmas and had done so for some time.

Delegates noted the difficulty City of Edinburgh face when recruiting teaching staff noting that it is most disruptive if a teacher leaves during a term. The contract for teachers in Private Schools ensures that teacher cannot leave until the end of term (exceptional circumstances accepted). Delegates felt that if CEC adopted a similar policy and all schools agree then there would be no movement of staff within Edinburgh State Schools during term time.

Steven noted that the Head Teacher at St Peter's is due to retire in December. The post has been advertised and posted in the Catholic Observer.

Ailsa noted the WIFI trial had not yet started at James Gillespie's,

Maria reminded delegates that the next agenda planning meeting will be held on 29 November (as per agenda). Ailsa Macintosh will attend this meeting. Alex Rammage advised he will be attending the CCwP on 6 December, he also thought it most likely that Derek McNeil would also attend.

There being no other business Maria thanked delegates for attending and closed the meeting.

Next Meeting		
Date	Venue	Time
07 February 2019	St Thomas of Aquin's School	6.30 – 8.30pm