

## Section 4 Integrated Impact Assessment

### Summary Report Template

Each of the numbered sections below must be completed

Interim report		Final report	√	(Tick as appropriate)
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**1. Title of plan, policy or strategy being assessed**

£100,000 for adaptations in schools

**2. What will change as a result of this proposal?**

Funding will transfer from a revenue budget to a capital budget. This is a technical adjustment there will be a saving to the revenue budget but there will be no material change to service

**3. Briefly describe public involvement in this proposal to date and planned**

The detail of this proposed saving has been shared with the public in the form of the publication of Council savings proposals as of the 18<sup>th</sup> of January.

**4. Date of IIA**

January 2019

**5. Who was present at the IIA? Identify facilitator, Lead Officer, report writer and any partnership representative present and main stakeholder (e.g. NHS, Council)**

Name	Job Title		Date of IIA training	Email
Martin Vallely	Senior Manager,  Senior Manager, Additional Support For	Lead Officer		<a href="mailto:martin.vallely@edinburgh.gov.uk">martin.vallely@edinburgh.gov.uk</a>

	Learning and Special Schools			
Bernadette Oxley	Head of Children's Services			<a href="mailto:bernadette.oxley@edinburgh.gov.uk">bernadette.oxley@edinburgh.gov.uk</a>
Crawford McGhie	Senior Manager, Resources			Crawford.mghie@edinburgh.gov.uk
Brendan O'Hara				Brendan.o'hara@edinburgh.gov.uk
Principal Accountant				

## 6. Evidence available at the time of the IIA

Evidence	Available?	Comments: what does the evidence tell you?
Data on populations in need	Not available	
Data on service uptake/access	Varies from year to year	Need to maintain capacity to fund alterations when required
Data on equality outcomes	Not available	
Research/literature	Not available	

<b>Evidence</b>	<b>Available?</b>	<b>Comments: what does the evidence tell you?</b>
evidence		
Public/patient/client experience information	Not available	
Evidence of inclusive engagement of service users and involvement findings	None	
Evidence of unmet need	No	
Good practice guidelines	N/A	
Environmental data	N/A	
Risk from cumulative impacts	N/A	
Other (please specify)		
Additional evidence required		

**7. In summary, what impacts were identified and which groups will they affect?**

<b>Equality, Health and Wellbeing and Human Rights</b>	<b>Affected populations</b>
<p><b>Positive</b></p> <p>This is a technical adjustment there will be a saving to the revenue budget but there will be no material change to service impact is neutral</p> <p><b>Negative</b></p> <p>None</p>	

<b>Environment and Sustainability</b>	<b>Affected populations</b>
<b>Positive</b>  Not applicable	
<b>Negative</b>  Not applicable	

<b>Economic</b>	<b>Affected populations</b>
<b>Positive</b>  Capital budget will offer greater flexibility than revenue	
<b>Negative</b>  Not applicable	

- 8. Is any part of this policy/ service to be carried out wholly or partly by contractors and how will equality, human rights including children's rights , environmental and sustainability issues be addressed?**

Not applicable

- 9. Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning difficulties or English as a second language? Please provide a summary of the communications plan.**

As per Council communications strategy and translation requirements.

**10. Does the policy concern agriculture, forestry, fisheries, energy, industry, transport, waste management, water management, telecommunications, tourism, town and country planning or land use? If yes, an SEA should be completed, and the impacts identified in the IIA should be included in this.**

No

**11. Additional Information and Evidence Required**

None

**If further evidence is required, please note how it will be gathered. If appropriate, mark this report as interim and submit updated final report once further evidence has been gathered.**

**12. Recommendations (these should be drawn from 6 – 11 above)**

This is a technical adjustment there will be a saving to the revenue budget but there will be no material change to service. Impact is neutral

**13. Specific to this IIA only, what actions have been, or will be, undertaken and by when? Please complete:**

<b>Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)</b>	<b>Who will take them forward (name and contact details)</b>	<b>Deadline for progressing</b>	<b>Review date</b>
Not required			

**14. How will you monitor how this policy, plan or strategy affects different groups, including people with protected characteristics?**

Not required. This is a technical adjustment there will be a saving to the revenue budget but there will be no material change to service

**15. Sign off by Head of Service/ Project Lead**

**Name** Bernadette Oxley

**Date**

**16. Publication**

Send completed IIA for publication on the relevant website for your organisation. [See Section 5](#) for contacts.

## Section 5 Contacts

- **East Lothian Council**

Please send a completed copy of the IIA to [equalities@eastlothian.gov.uk](mailto:equalities@eastlothian.gov.uk) and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.eastlothian.gov.uk/info/751/equality\\_diversity\\_and\\_citizenship/835/equality\\_and\\_diversity](http://www.eastlothian.gov.uk/info/751/equality_diversity_and_citizenship/835/equality_and_diversity)

- **Midlothian Council**

Please send a completed copy of the IIA to [zoe.graham@midlothian.gov.uk](mailto:zoe.graham@midlothian.gov.uk) and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.midlothian.gov.uk/downloads/751/equality\\_and\\_diversity](http://www.midlothian.gov.uk/downloads/751/equality_and_diversity)

- **NHS Lothian**

Completed IIAs should be forwarded to [impactassessments@nhslothian.scot.nhs.uk](mailto:impactassessments@nhslothian.scot.nhs.uk) to be published on the NHS Lothian website and available for auditing purposes. Copies of previous impact assessments are available on the NHS Lothian website under Equality and Diversity.

- **The City of Edinburgh Council**

Completed impact assessments should be forwarded to [Strategyandbusinessplanning@edinburgh.gov.uk](mailto:Strategyandbusinessplanning@edinburgh.gov.uk) to be published on the Council website.

- **City of Edinburgh Health and Social Care**

Completed and signed IIAs should be sent to Sarah Bryson at [sarah.bryson@edinburgh.gov.uk](mailto:sarah.bryson@edinburgh.gov.uk)

- **Edinburgh Integration Joint Board**

Completed and signed IIAs should be sent to Sarah Bryson at [sarah.bryson@edinburgh.gov.uk](mailto:sarah.bryson@edinburgh.gov.uk)

- **West Lothian Council**

Complete impact assessments should be forwarded to the Equalities Officer.