

## Section 4 Integrated Impact Assessment

### Summary Report Template

Each of the numbered sections below must be completed

Interim report		Final report	
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(Tick as appropriate)

**1. Title of plan, policy or strategy being assessed**

Invest to Reduce Temporary Accommodation Void Rates

**2. What will change as a result of this proposal?**

An increase in staff resources will free up temporary accommodation quicker, leading to less families in B&Bs.

**3. Briefly describe public involvement in this proposal to date and planned**

Part of Council's Public Consultation Proposal

**4. Date of IIA**

**5. Who was present at the IIA? Identify facilitator, Lead Officer, report writer and any partnership representative present and main stakeholder (e.g. NHS, Council)**

Name	Job Title	Date of IIA training	Email
Brian Stewart	Temp Accommodation Service Manager	TBC	<a href="mailto:Brian.Stewart@edinburgh.gov.uk">Brian.Stewart@edinburgh.gov.uk</a>
Nicky Brown	Homelessness and Housing Support Senior Manager		<a href="mailto:Nicky.Brown@edinburgh.gov.uk">Nicky.Brown@edinburgh.gov.uk</a>
Brendan O'Hara	Senior Accountant		<a href="mailto:Brendan.O'hara@edinburgh.gov.uk">Brendan.O'hara@edinburgh.gov.uk</a>

## 6. Evidence available at the time of the IIA

Evidence	Available?	Comments: what does the evidence tell you?
Data on populations in need	yes	Families are regularly accommodated in B&Bs and turnaround times for temp accommodation is dependent on available resources.
Data on service uptake/access		
Data on equality outcomes		
Research/literature evidence		
Public/patient/client experience information		
Evidence of inclusive engagement of service users and involvement findings		
Evidence of unmet need	Yes	Lack of suitable accommodation for families. More resources will reduce the need for this and free up accommodation quicker.
Good practice guidelines	Yes	Unsuitable Accommodation Order 2004 states 'families, pregnant women, should spend a maximum of seven days in B&B accommodation'.
Environmental data		
Risk from cumulative impacts		

<b>Evidence</b>	<b>Available?</b>	<b>Comments: what does the evidence tell you?</b>
Other (please specify)		
Additional evidence required		

**7. In summary, what impacts were identified and which groups will they affect?**

<b>Equality, Health and Wellbeing and Human Rights</b>	<b>Affected populations</b>
<p><b>Positive</b></p> <p>Greater access to suitable accommodation with cooking and food storage facilities</p> <p><b>Negative</b></p>	<p>Homeless people</p>

<b>Environment and Sustainability</b>	<b>Affected populations</b>
<p><b>Positive</b></p> <p><b>Negative</b></p>	

<b>Economic</b>	<b>Affected populations</b>
<p><b>Positive</b></p> <p>Service users will be better able to budget due to cooking and food storage facilities</p>	<p>Homeless people</p>

<b>Negative</b>	
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**8. Is any part of this policy/ service to be carried out wholly or partly by contractors and how will equality, human rights including children's rights , environmental and sustainability issues be addressed?**

**9. Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning difficulties or English as a second language? Please provide a summary of the communications plan.**

The proposal is part of the Council's Public Consultation

**10. Does the policy concern agriculture, forestry, fisheries, energy, industry, transport, waste management, water management, telecommunications, tourism, town and country planning or land use? If yes, an SEA should be completed, and the impacts identified in the IIA should be included in this.**

**11. Additional Information and Evidence Required**

**If further evidence is required, please note how it will be gathered. If appropriate, mark this report as interim and submit updated final report once further evidence has been gathered.**

**12. Recommendations (these should be drawn from 6 – 11 above)**

**13. Specific to this IIA only, what actions have been, or will be, undertaken and by when? Please complete:**

<b>Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)</b>	<b>Who will take them forward (name and contact details)</b>	<b>Deadline for progressing</b>	<b>Review date</b>
Monitor Void rates	Brian Stewart	01.04.2019	
Reduction in B&B use	Brian Stewart	01.04.2019	

**14. How will you monitor how this policy, plan or strategy affects different groups, including people with protected characteristics?**

There will be no negative impact for people with protected characteristics.

**15. Sign off by Head of Service/ Project Lead**

**Name** Nicky Brown

**Date**

**16. Publication**

Send completed IIA for publication on the relevant website for your organisation. [See Section 5](#) for contacts.

## Section 5 Contacts

- **East Lothian Council**

Please send a completed copy of the IIA to [equalities@eastlothian.gov.uk](mailto:equalities@eastlothian.gov.uk) and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.eastlothian.gov.uk/info/751/equality\\_diversity\\_and\\_citizenship/835/equality\\_and\\_diversity](http://www.eastlothian.gov.uk/info/751/equality_diversity_and_citizenship/835/equality_and_diversity)

- **Midlothian Council**

Please send a completed copy of the IIA to [zoe.graham@midlothian.gov.uk](mailto:zoe.graham@midlothian.gov.uk) and it will be published on the Council website shortly afterwards. Copies of previous assessments are available via [http://www.midlothian.gov.uk/downloads/751/equality\\_and\\_diversity](http://www.midlothian.gov.uk/downloads/751/equality_and_diversity)

- **NHS Lothian**

Completed IIAs should be forwarded to [impactassessments@nhslothian.scot.nhs.uk](mailto:impactassessments@nhslothian.scot.nhs.uk) to be published on the NHS Lothian website and available for auditing purposes. Copies of previous impact assessments are available on the NHS Lothian website under Equality and Diversity.

- **The City of Edinburgh Council**

Completed impact assessments should be forwarded to [Strategyandbusinessplanning@edinburgh.gov.uk](mailto:Strategyandbusinessplanning@edinburgh.gov.uk) to be published on the Council website.

- **City of Edinburgh Health and Social Care**

Completed and signed IIAs should be sent to Sarah Bryson at [sarah.bryson@edinburgh.gov.uk](mailto:sarah.bryson@edinburgh.gov.uk)

- **Edinburgh Integration Joint Board**

Completed and signed IIAs should be sent to Sarah Bryson at [sarah.bryson@edinburgh.gov.uk](mailto:sarah.bryson@edinburgh.gov.uk)

- **West Lothian Council**

Complete impact assessments should be forwarded to the Equalities Officer.