

**CIVIC GOVERNMENT (SCOTLAND) ACT 1982**  
**REQUEST FOR MISCELLANEOUS TAXI/PHC RECEIPT**

Please note - We can only accept electronic forms and payments

You can submit this form and make payment by completing one of our online submission forms available on our web page at [www.edinburgh.gov.uk/licensing](http://www.edinburgh.gov.uk/licensing)

*Every Question must be answered*

|                        |  |                 |
|------------------------|--|-----------------|
| Current licence number |  |                 |
| Full name              |  |                 |
| Address                |  |                 |
| Post code              |  |                 |
| Contact number/s       |  |                 |
| Email address          |  |                 |
| Vehicle Plate number   |  | Registration no |

| Requested - please tick ✓ appropriate box   |                    |  |                       | TAXI | PHC |
|---|--------------------|--|-----------------------|------|-----|
| <b>VEHICLE RE-TEST</b>  | <i>Full retest</i> |  | <i>Partial retest</i> |      |     |
| <b>DATE WHEN VEHICLE WILL BE READY FOR INSPECTION - must be within the required 10 working days</b>   |                    |  |                       | /    | /   |
| <b>CERTIFIED COPY OF LICENCE</b>  |                    |  |                       |      |     |
| <b>CANCELLATION OF VEHICLE INSPECTION – fee payable*</b><br><i>*Unless notified at least 7 days before inspection date</i>  |                    |  |                       |      |     |
| <b>REPLACEMENT PLATES (Including replacement disabled plate)</b>  |                    |  |                       |      |     |
| <b>REPLACEMENT BRACKETS</b>   |                    |  |                       |      |     |
| <b>REPLACEMENT DOOR STICKERS</b>  |                    |  |                       |      |     |
| <b>CANCELLATION OF MEDICAL EXAMINATION - fee payable*</b><br><i>*Unless notified at least 7 days before appointment date</i>  |                    |  |                       |      |     |
| <b>REPLACEMENT ID BADGE</b><br><b>Note - lost or stolen ID badges must be reported to the Police. You must provide the police incident number on all requests for a replacement</b> |                    |  |                       |      |     |
| <b>Police Incident number</b>   |                    |  |                       |      |     |

| <b>MISCELLANEOUS FEES</b>  |                         |
|--|-------------------------|
| CERTIFIED COPY LICENCE   | £61 – per licence       |
| CANCELLATION OF INSPECTION   | £114 – per cancellation |
| VEHICLE RETEST   | £59 - per retest        |
| REPLACEMENT PLATE  | £95                     |
| REPLACEMENT BRACKETS   | £30 – per application   |
| REPLACEMENT PRE-BOOKED DOOR SIGN                                       | £14 – per sticker       |
| MEDICAL EXAMINATION NOT ATTENDED (without notice)                      | £114                    |
| MEDICAL EXAMINATION - FURTHER ASSESSMENT NOT ATTENDED (without notice) | £225                    |
| REPLACEMENT ID BADGE   | £61 – per badge         |