

Privacy statement

We, the City of Edinburgh Council, use the information you provide to process your application for a school place.

Where allowed by law, we may pass your information to organisations such as

- the Scottish Government
- SEEMIS
- Department for Work and Pensions
- HM Revenue and Customs

We may check information you have provided, or information about you that someone else has provided, with information we hold.

We may get information about you from third parties, or give them information to

- make sure the information is accurate
- prevent or detect crime
- protect public funds.

These third parties include

- government departments
- local authorities
- private-sector companies, such as banks and organisations that lend you money.

We use your information to research and plan how we operate our schools. The information may be shared externally for statistical analysis and this will be in an anonymised form.

We will not give information about you to anyone else, or use information about you for other purposes, unless the law requires us to.

We may use your information to identify whether you are eligible for educational benefits, such as free school meals or clothing grants.

Your information will be held for a period of two years after the start of the school year to which the application relates.

We are the data controllers for the purposes of the General Data Protection Regulation.

Your application will be subject to automated processing but not to automated decision making.