

## Notice of Meeting and Agenda

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### Resource Management and Audit Scrutiny Panel

Thursday, 14 December 2006 at 10.00 am  
in the City Chambers, High Street, Edinburgh

#### 1 Order of Business

Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

#### 2 Declaration of Interests

Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.

#### 3 Deputations

*If any*

### Minute

- 4 **Resource Management and Audit Scrutiny Panel – 16 November 2006**  
(circulated) – submitted for approval as a correct record.

### Audit and Monitoring Issues

#### 5 Audited Accounts 2005/06 and Auditor's Report 2005/06 –

5.1 **Extract from City of Edinburgh Council Minute of 26 October 2006 and report by the Director of Finance** (circulated); and

5.2 **Reports by the Director of Finance and the Council's External Auditor** (circulated)

#### Individuals Invited:

- Mark Taylor (Audit Scotland) – the Council's External Auditor
- Councillor Child (Executive Member for Sustainability and Finance)

- The Director of Finance (or representative)

**10.00 am (approximately)**

**6 Monitoring of Internal Audit** – report by the Chief Internal Auditor (circulated)

**Individuals Invited:**

- Mark Taylor (Audit Scotland) – the Council’s External Auditor
- Councillor Child (Executive Member for Sustainability and Finance)
- The Director of Finance (or representative)
- The Council’s Chief Internal Auditor

**10.15 am (approximately)**

**7 Capital Investment Programme – Financial Resource Planning and Project Delivery** – report by the Chief Executive (circulated)

**Notes:** (1) On 14 November 2006 the Executive of the Council agreed, amongst other things, that the Chief Executive report to the Executive in December 2006 on improving financial resource planning and project delivery.

(2) The Chief Executive’s report will be considered by the Executive of the Council on 12 December 2006.

**Individuals Invited:**

- Councillor Child (Executive Member for Sustainability and Finance)
- The Director of City Development (or representative)
- The Director of Finance (or representative)

**10.30 am (approximately)**

**8 Revenue Monitoring 2006-2007 – Six Month Position** – report by the Director of Finance (circulated)

**Note:** The Director’s report will be considered by the Executive of the Council on 12 December 2006.

**Individuals Invited:**

- Councillor Child (Executive Member for Sustainability and Finance)
- The Director of Finance (or representative)
- The Director of Services for Communities (or representative)
- The Director of Children and Families (or representative)

**10.40 am (approximately)**

**9 Building Design Services: Revenue Budget** – report by the Director of City Development (circulated)

**Note:** The Director’s report will be considered by the Executive of the Council on 12 December 2006.

**Individuals Invited:**

- Councillor Child (Executive Member for Sustainability and Finance)
- Councillor Fallon (Executive Member for Property and Business Management)
- The Director of City Development (or representative)
- The Director of Finance (or representative)

**10.55 am (approximately)**

- 10 Council Tax on Second Homes and Long Term Empty Properties – Consideration of Discretionary Charging Policy – report by the Director of Corporate Services (circulated)**

**Note:** The Director's report will be considered by the Executive of the Council on 12 December 2006.

**Individuals Invited:**

- Councillor Child (Executive Member for Sustainability and Finance)
- The Director of Corporate Services (or representative)
- The Director of Finance (or representative)
- The Council Solicitor (or representative)

**11.05 am (approximately)**

- 11 Scheme of Assistance for Homeowners – Progress on Pilot Projects – Extract of minute of meeting of the Executive of the Council of 14 November 2006 and report by the Director of Services for Communities (circulated)**

**Individuals Invited:**

- Councillor Gilmore (Executive Member for Housing and Community Safety)
- The Director of Services for Communities (or representative)

**11.15 am (approximately)**

- 12 Craigmillar Joint Venture Company (PARC) – Progress Report – Extract of minute of meeting of the Executive of the Council of 28 November 2006 and report by the Director of City Development (circulated)**

**Individuals Invited:**

- Councillor Perry (Deputy Leader and Executive Member for Employment and Inclusion)
- The Director of City Development (or representative)

**11.25 am (approximately)**

- 13 Significant Trading Operations Performance Report – August/September 2006 – report by the Director of Corporate Services (circulated)**

**Notes:** 1) The report by the Director of Corporate Services will be considered by the Executive of the Council on 12 December 2006.

- 2) The Scrutiny Panel is invited to scrutinise the Performance Monitoring for City Fleet Maintenance Services and Direct Cleaning.

**Individuals Invited:**

- The Director of Corporate Services (or representative)

**11.35 am (approximately)**

- 14 **Strategic Work Programme Monitoring Report – September 2006** - report by the Director of Corporate Services (circulated)

**Note:** The Director of Corporate Services' report will be considered by the Executive of the Council on 12 December 2006.

**Individuals Invited:**

- The Director of Corporate Services (or representative)
- The Director of Finance (or representative)

**11.45 am (approximately)**

- 15 **Performance Report – August/September 2006** – report by the Chief Executive (circulated)

**Notes:** 1) The Chief Executive's report will be considered by the Executive of the Council on 12 December 2006.

- 2) The Scrutiny Panel is invited to scrutinise the performance scorecards and improvement actions for the Finance and Corporate Services Departments.

**Individuals Invited:**

- The Director of Finance (or representative)
- The Director of Corporate Services (or representative)

**11.55 am (approximately)**

**John Sturt**  
Council Secretary

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**Notes:** (1) If you have any questions about the agenda or meeting arrangements, please contact Donald Kennedy or Morris Smith, Committee Services, City of Edinburgh Council, City Chambers, High Street, Edinburgh EH1 1YJ; ☎ 0131 529 4243/4227; e-mail [donald.kennedy@edinburgh.gov.uk](mailto:donald.kennedy@edinburgh.gov.uk) or [morris.smith@edinburgh.gov.uk](mailto:morris.smith@edinburgh.gov.uk)

- (2) If members intend to appoint a substitute, they should contact Donald Kennedy or Morris Smith, Committee Services, as detailed above.
- (3) The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed on-line by going to [www.edinburgh.gov.uk/cpo/](http://www.edinburgh.gov.uk/cpo/) Members and Officers of the Council can also view them by going to the Council intranet home page and clicking on Committee Business.
- (4) A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the Main Reception Office, City Chambers, High Street, Edinburgh.

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**Membership**

Councillor Jackson (Convener)  
Councillor Dixon  
Councillor Gordon Mackenzie  
Councillor Maginnis  
Councillor Milligan

Councillor Munro  
Councillor O'Donnell  
Councillor Scobbie  
Councillor Wheeler



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