

Item 4.2.3



Minutes

Edinburgh Integration Joint Board Strategic Planning Group

10.00am Friday 26 April 2019

City Chambers, High Street, Edinburgh

Present: Carolyn Hirst (Chair), Ricky Henderson (Vice-Chair), Christine Farquhar, Dermot Gorman, Councillor George Gordon, Belinda Hacking, Stephanie-Anne Harris, Nigel Henderson, Fanchea Kelly, Peter McCormick, Rene Rigby, Ella Simpson,

In attendance: Katie McWilliam, Colin Beck, Tony Duncan, Moira Pringle and David White.

Apologies Linda Irvine-Fitzpatrick, Judith Proctor.

1. Minute

Decision

To approve the minute of the Edinburgh Integration Joint Board Strategic Planning Group of 15 March 2019 as a correct record, subject to adding Ian Brooke to the list of those present.

2. Rolling Actions Log

Decision

- 1) To agree to close the following actions:
 - Action 1 – Economy Strategy – City Deal Workforce Development Steering Group
 - Action 4 – Strategic Plan

- 2) Action 3 – Enhancing Carer Representation on IJBs – to agree to change the expected completion date to October 2019 to allow time for the service user vacancies on the IJB to be filled.
- 3) Action 5 – Grants Programme - to note that discussions were taking place with the third sector around development of a monitoring and evaluation process. A report was also scheduled to be reported to the Council's Corporate Policy and Strategy Committee in May on the £200,000 transitional health and social care funding.
- 4) Action 6 – Ministerial Steering Group – to note that this would be reported to the IJB in due course.
- 5) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted.)

3. Review of Previous Edinburgh IJB Directions

The status of the previous and existing Edinburgh Integrated Joint Board (EIJB) Directions were unclear. An audit of these Directions had been concluded to coincide with the release for consultation of the draft EIJB Strategic Plan 2019-2022. Each Direction had a brief update as at March 2019 and a status proposal.

The audit criteria set was as follows:

- Remain (continue as a Direction)
- Varied (continue and include update)
- Revoked (cancel) or be Superseded by a later Direction with the same function.

The report concluded that all previous Directions should be assessed as Revoked as they related to operational activity and were considered business as usual.

The following points were raised and discussed:

- the Ministerial Strategic Group (MSG) had issued guidance on how they wished directions to be taken forward
- how do we ensure that business as usual is part of transformation – Locality Improvement Plans (LIPs) had been superseded
- Locality Improvement Plans would be reviewed by the newly established Locality Community Planning Partnerships (LCPPs) and reported into the Edinburgh Partnership
- LCPPs would monitor delivery of the LIPs
- noted that it would be helpful to have a definition of what a 'Direction' was
- relationship between Edinburgh Partnership and IJB could be captured in the policy

- A clear picture was required about housing and infrastructure influencing how NHS capital asset was used
- agreement of second Direction (diabetes Direction) – important to identify how this issue can be identified in a SMART way
- important to look at linking Directions with other adjoining IJBs. An Integrated Care Forum had been established and would explore common issues. The forum was in its infancy and had met on one occasion to date. The Strategic Planning Group would be kept updated on the work of the Forum as it developed

Decision

- 1) To note the review report at Appendix 1 and the proposed status of previous Directions set out in the tracker at Appendix 2.
- 2) To note the work and effort undertaken by staff to complete the Directions as set out on the tracker from July 2016 to March 2019.
- 3) To note the intent to produce a revised policy on Directions for the Edinburgh IJB which was compliant with the revised Ministerial Steering Group guidance.
- 4) To circulate the link to the Ministerial Steering Group guidance when it was available to members of this Group.

(Reference – report by the Chief Officer, submitted)

4. Edinburgh IJB Draft Strategic Plan 2019-2022 Update

The Edinburgh Integrated Joint Board (EIJB) approved the latest draft Strategic Plan 2019-2022 on Friday 29 March 2019. The consultation period had started on Tuesday 16 April 2019 and was expected to run through to the EIJB on 21 June 2019. Following the consultation period, the Strategic Plan 2019-2022 would be published, subject to EIJB approval.

The following points were raised and discussed:

- noted that the 3 conversations had started on 17 April 2019 with fortnightly “making it happen” sessions
- EVOC were hosting an event on 15 May 2019 as part of the engagement plan with a Town Hall event on 4 June aimed at internal staff
- there was a lack of clarity around where the consultation could be accessed online – noted consultation can be found online on the City of Edinburgh Council Consultation Hub, Transform website, Edinburgh Reporter, NHS Lothian and EVOC websites
- noted that feedback on would be provided to individual contributors

- noted that it was important to be clear about what the Strategic Planning Group could do in terms of resourcing and not promising what could not be delivered
- whether more time was needed for consultation to take place/the views from the consultation to be analysed

Decision

- 1) To note the Engagement Action Plan for consultation as set out at Appendix 1 of the report.
- 2) To note the Easy Read version of the draft Strategic Plan 2019-2022 at Appendix 2 of the report.
- 3) To note that further refinement would be made to the draft Strategic Plan 2019-2022 as feedback was received and the scoping and mapping work on the change programme advanced.
- 4) To note that a briefing note would be circulated to IJB members in May 2019 on the consultation progress including a housing update.
- 5) To advise the Edinburgh Integration Joint Board of the discussion related to more time needed for consultation/analysis – with a view to extending the date for the completion/submission of the Strategic Plan 2019-22

(References – Edinburgh Integration Joint Board 29 March 2019 (item 6); report by the Chief Officer, submitted)

Declaration of Interests

Christine Farquhar declared a non-financial interest in the above item as former Chair of Upward Mobility, a Trustee of VOCAL a carer and guardian of a person with learning disabilities in receipt of direct payments.

Fanchea Kelly declared a non-financial interest in the above item as the Chief Executive of Blackwood Homes and Care.

Nigel Henderson declared a non-financial interest in the above item as the Chief Executive of Penumbra.

Peter McCormick declared a non-financial interest in the above item as the Chief Executive of an independent care provider.

Ella Simpson declared a non-financial interest in the above item as the Chief Executive of EVOC, third sector provider.

5. Primary Care Improvement

An update was provided on the implementation progress made since investment funds were first made available to establish the Primary Care Transformation (& Stability) Programme in June 2017. The IJB had made further funds available the following year, with support for the Edinburgh Primary Care Improvement Plan in June 2018.

In September 2017, Scottish Government had asked Edinburgh to accelerate the implementation of a new 'Link Worker Network,' in partnership with the local Third Sector led by EVOC. All Link Workers were employed and had undergone induction by the end of the calendar year. The full year cost of this investment was around £680,000.

The following points were raised and discussed:

- IJB/NHS Lothian GP sub-committee to update IJB on implementation progress made since funds were made available to establish the Primary Care Transformation and Stability Programme in June 2017
- noted that the Valuation Officer post had been agreed and signed off
- important that consistent training was provided for Link Workers – noted there was a developing training programme for Link Workers established with EVOC
- Link Workers varied across all IJBs – if there was a model that was working locally this should be shared nationally

Decision

- 1) To note the progress made in investing the funding made available directly by NHS Lothian from June 2017 and the Scottish Government Primary Care Improvement Plan (PCIP) (New Contract) funds from July 2018.
- 2) To agree the report as the basis of the PCIP update submission required by the Scottish Government and to note that appendices 1 and 2 were submitted in April to comply with the national timetable.
- 3) To support the continuing role of the Edinburgh Primary Care Leadership and Resourcing Group as instrumental in deploying the available resources and ensuring the involvement and support of primary care across Edinburgh.
- 4) To note the agreement reached with Edinburgh GPs at Leadership & Resourcing Group on 16 April 2019 on a "fair" investment of the total PCIP resource across all 70 city practices as set out in Appendix 3 of the report.
- 5) To note that the report had been developed through consultation and discussion with the Leadership & Resourcing Group, NHS Lothian Oversight Group and the Lothian GP Sub-Committee whose representatives have remained active contributors throughout the process.
- 6) To endorse the proposals for 2019/20 implementation.
- 7) To note that a paper would be submitted to the IJB meeting in May on funding streams.

(Reference – report by the Chief Officer, submitted)

6. Carers' Strategy Update

The draft Carers' Strategy had been presented to the EIJB on 29 March 2019. The IJB had approved the six key priorities on which the Strategy would be built.

An update was given on the status of the Carers' Strategy production and the subsequent implementation plan.

It was intended to take the final Carers' Strategy and Implementation Plan to the EIJB by August 2019.

The Group highlighted concerns regarding the importance of ensuring the adequacy of resourcing and the capacity of staff to deliver what the IJB were asking them to deliver

Decision

- 1) To note the progress on the Carers' Strategy and the Implementation Plan.
- 2) To note the steps to be taken to mitigate the unforeseen vacation of the strategic planning officer for the Carers' Strategy.

(Reference – report by the Chief Officer, submitted)

7. Calendar of Meetings

The Strategic Planning Group (SPG) dates were scheduled until May 2019. The report proposed dates for SPG meetings from June 2019 until November 2020.

Work was ongoing with the Good Governance Institute on a range of governance issues including the proposed adjustment of the scheduling of the EIJB and its sub-committees.

The following points were raised and discussed:

- it was noted that the Good Governance Institute were developing a handbook
- noted it would be helpful to share the work of the Good Governance Institute with members of the Strategic Planning Group
- noted the opportunities of examining the remits of other proposed groups and sub-committees
- that the IJB had not agreed their schedule of meetings at their recent Board meeting, and that this matter would be returning to the IJB Board meeting in May 2019

Decision

- 1) To agree to cancel the meeting of the Strategic Planning Group scheduled for 17 May 2019.

- 2) To schedule the next meeting of the Group for Tuesday 11 June 2019 10am to 12pm at a venue to be confirmed.
- 3) To note the possibility of alternative locations to hold future meetings of the Group.
- 4) To bring a paper to the SPG on proposed dates for SPG meetings after the IJB Board had agreed their meeting dates

8. Date of Next Meeting

Tuesday 11 June 2019 10am to 12pm, venue to be confirmed