

## Finance and Resources Committee

Edinburgh, 10.00am, Thursday 7 March 2019

### Present

Councillors Rankin (Convener), Kate Campbell, Child, Corbett, Dixon (substituting for Councillor Gordon for items 12 to 32), Gordon, Hutchison, Johnston, McNeese-Meehan (substituting for Councillor Kate Campbell for items 12 to 13) Miller, Neil Ross, Watt and Whyte.

### 1. Proposed Sale – Ravelston Park Pavilion

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#### a) Deputation from Blackhall Community Trust

The Committee agreed to hear a deputation from Tina Woolnough and Fiona Gilbert, on behalf of the Blackhall Community Trust, in relation to the report on the Proposed Sale – Ravelston Park Pavilion.

The deputation highlighted that Ravelston Park Pavilion was leased by Blackhall Nursery but was not fit for purpose to deliver 1140 hours of Early Learning and Childcare for all children. A community consultation took place and ran for over 18 months and identified three key needs which had become Blackhall Trusts' purposes.

Firstly, a Community space and facility for community activities. Secondly, fit for purpose accommodation for the community run Blackhall Nursery appropriate for the delivery of 1140 hours. Lastly, improved and enhanced open spaces and provision for recreational and sports activities for all ages.

The Community Asset Transfer would support these purposes by enabling a revitalised Ravelston Park Pavilion to meet its needs and create a better social benefit for residents. The deputation sought the Committee's support for the Community Asset Transfer.

The Convener thanked the deputation and invited them to remain for the Committee's consideration of the report by the Executive Director of Resources.

#### b) Report by the Executive Director of Resources

Approval was sought to dispose of Ravelston Park Pavilion located at Craigcrook Road, Edinburgh to Blackhall Community Trust on the terms outlined in the report. The proposed sale was a Community Asset Transfer under Part Five of the Community Empowerment (Scotland) Act 2015.

## **Decision**

To approve the disposal of Ravelston Park Pavilion, Craigcrook Road, Edinburgh, to Blackhall Community Trust on the terms set out in the report and on such other terms and conditions to be agreed by the Executive Director of Resources.

(Reference – report by the Executive Director of Resources, submitted.)

## **2. Managing Organisational Change Policy**

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### **a) Deputation from Unison and UNITE the Union**

The Committee agreed to hear deputations from David Harrold and Gerry Stovin of Unison and Brian Robertson of UNITE in relation to the report on Managing Organisational Change Policy.

The deputations expressed the trade union's concerns regarding the Managing Organisational Change Policy. They indicated that there had been no meaningful consultation or dialogue with the trade unions regarding the Policy. The Policy before the Committee lacked detail and was open to interpretation. It followed no recognisable structure and could be inconsistently applied across Council departments and service areas. There was also little reference to elected members participation or when reviews would need to come back to Committee for approval.

The deputation requested that the Council management returned to the negotiating table to work on this policy with the trade unions.

The Convener thanked the deputation and invited them to remain for the Committee's consideration of the report by the Executive Director of Resources.

### **b) Report by the Executive Director of Resources**

Details were provided on the proposed Managing Organisational Change Policy which set out the Council's approach to drive continual improvement when a significant requirement for change was identified. The Policy aimed to ensure that colleagues were engaged early in the design process and that they were engaged and supported throughout the process.

The Managing Organisational Change Policy replaced the Council's policies covering Organisational Reviews, Redeployment and Redundancy, which were approved at Committee on 1 March 2011, 4 February 2010 and 28 January 2010 respectively.

## **Motion**

- 1) To approve the new Managing Organisational Change Policy.
- 2) To request that a report be brought back on the guidance and implementation of the Policy to the next Committee meeting on 23 May 2019.

- moved by Councillor Rankin, seconded by Councillor Child

## **Amendment**

Replace report recommendations with:

To continue the report for one cycle in order to carry out further consultation with relevant union representatives.

- moved by Councillor Miller, seconded by Councillor Corbett

### **Voting**

The voting was as follows:

For the motion - 4 votes

For the amendment - 5 votes

(For the motion: Councillors Child, Gordon, Rankin, and Neil Ross.

For the amendment: Councillors Corbett, Hutchison, Johnston, Miller, and Whyte.

Abstentions: Councillors Kate Campbell, and Watt).

### **Decision**

To continue the report for one cycle in order to carry out further consultation with relevant union representatives.

(Reference – report by the Executive Director of Resources, submitted.)

## **3. Retirement Policy**

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### **a) Deputation from Unison**

The Committee agreed to hear a deputation from Gerry Stovin of Unison in relation to the report on the Retirement Policy.

The deputation expressed concern at the proposal to remove the 13 wind down days when an employee voluntarily retired and the omission of any cost savings in the report. Reservations were also articulated that the Retirement Policy was being considered as an individual item and not part of wider terms and conditions.

The deputation indicated that the trade unions would like to discuss the Policy in more detail and as part of the wider package of terms and conditions, and highlighted the need for the costs to be fully outlined.

The Convener thanked the deputation and invited them to remain for the Committee's consideration of the report by the Executive Director of Resources.

### **b) Report by the Executive Director of Resources**

The Committee considered a report which set out proposed updates to the Managing Retirement Policy, following the introduction of the new Local Government Pension Scheme (Scotland) Regulations which had come into force on 1 June 2018.

### **Motion**

- 1) To agree the new retirement policy, except for the proposal regarding the 13 wind-down days.
- 2) To request a report on the removal of the 13 wind-down days when an employee voluntarily retired be provided to Finance and Resources Committee in September 2019, evaluating the policy in light of all evidence for decision.

- moved by Councillor Rankin, seconded by Councillor Watt

## **Amendment**

- 1) To agree the new retirement policy, except for the proposal regarding the 13 wind-down days.
- 2) To request a report on the removal of the 13 wind-down days when an employee voluntarily retired be provided to Finance and Resources Committee in May 2019, evaluating the policy in light of all evidence for decision.

- moved by Councillor Whyte, seconded by Councillor Hutchison

## **Voting**

The voting was as follows:

For the motion - 5 votes

For the amendment - 6 votes

(For the motion: Councillors Kate Campbell, Child, Gordon, Rankin, and Watt.

For the amendment: Councillors Corbett, Hutchison, Johnston, Miller, Neil Ross and Whyte.)

## **Decision**

- 1) To agree the new retirement policy, except for the proposal regarding the 13 wind-down days.
- 2) To request a report on the removal of the 13 wind-down days when an employee voluntarily retired be provided to Finance and Resources Committee in May 2019, evaluating the policy in light of all evidence for decision.

(References – Corporate Policy and Strategy Committee, 2 September 2014 (Item 1); report by the Executive Director of Resources, submitted.)

## **4. Minutes**

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### **Decision**

To approve the minutes of the Finance and Resources Committee of 1 February 2019 as a correct record.

## **5. Finance and Resources Committee Work Programme**

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The Finance and Resources Committee Work Programme was submitted.

### **Decision**

To note the Work Programme.

(Reference – Finance and Resources Committee Work Programme, submitted.)

## **6. Rolling Actions Log**

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The Finance and Resources Committee Rolling Actions Log for March 2019 was submitted.

## **Decision**

- 1) To agree to close actions 9, 16(2), 17, 18, 20 and 21.
- 2) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted.)

## **7. Business Bulletin**

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The Finance and Resources Committee Business Bulletin for March 2019 was submitted.

### **Decision**

To note the Business Bulletin.

(Reference – Business Bulletin, submitted.)

## **8. Principles of the Local Government Finance Settlement**

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In response to a request from the Governance, Risk and Best Value Committee on 15 January 2019, an overview was provided of the process by which Council specific revenue grant funding allocations were determined as part of the Local Government Finance Settlement.

### **Decision**

- 1) To note the report.
- 2) To note that further updates would be provided to the Finance and Resources Committee and the Governance, Risk and Best Value Committee as the joint review between COSLA and the Scottish Government in this area progressed.
- 3) To refer the report to the Governance, Risk and Best Value Committee for information and scrutiny.

(References – Governance, Risk and Best Value Committee, 15 January 2019 (Item 4); report by the Executive Director of Resources, submitted.)

## **9. Revenue Budget Framework 2019-24 – Progress Update**

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Following approval of the revenue budget for 2019/20 by the City of Edinburgh Council on 21 February 2019, details were provided of progress and further urgently required actions in respect of management of services, and development of savings implementation plans for the approved proposals comprising the budget framework.

### **Motion**

- 1) To note that as of end of February 2019, some £8.8m of residual pressures for 2019/20 remained within service areas, mitigating actions for which required to be urgently identified.
- 2) To note that robust implementation plans required to be developed for all savings approved for implementation in 2019/20 by 31 March 2019, with a progress update to be provided thereafter to the Committee's next meeting on 23 May 2019.

- moved by Councillor Rankin, seconded by Councillor Child

### **Amendment 1**

- 1) To note that as of end of February 2019, some £8.8m of residual pressures for 2019/20 remained within service areas, mitigating actions for which required to be urgently identified.
- 2) To note that there was a further £13.9m savings required to be identified by the Edinburgh Integration Joint Board.
- 3) To note that the budget set by the SNP/Labour Administration still had £22m of “unidentified” savings in its plans less than a month before the budget year began without any significant contingency reserve and with balancing corporate savings from previous years already factored into the base budget.
- 4) To note that robust implementation plans required to be developed for all savings approved for implementation in 2019/20 by 31 March 2019, with a progress update to be provided thereafter to the Committee’s next meeting on 23 May 2019.
- 5) To agree that the report to Committee on 23 May 2019 identify additional potential savings measures totalling 30% of the full savings in 2019/20 in order that these could be applied as necessary should proposals being taken forward at this stage fail to deliver as envisaged.

- moved by Councillor Hutchison, seconded by Councillor Whyte

### **Amendment 2**

To delete points 2 and 3 of amendment 1 and amend point 5 (now 3) as follows:

- 1) To note that as of end of February 2019, some £8.8m of residual pressures for 2019/20 remained within service areas, mitigating actions for which required to be urgently identified.
- 2) To note that robust implementation plans required to be developed for all savings approved for implementation in 2019/20 by 31 March 2019, with a progress update to be provided thereafter to the Committee’s next meeting on 23 May 2019.
- 3) To agree that the report to Committee on 23 May 2019 identify additional potential savings or income generating measures in 2019/20 in order that these could be applied as necessary where slippage or change in planned actions required alternatives.

- moved by Councillor Corbett, seconded by Councillor Miller

In accordance with Standing Order 21(11), amendment 2 was accepted as an amendment to amendment 1.

## **Voting**

The voting was as follows:

- |                               |   |         |
|-------------------------------|---|---------|
| For the motion                | - | 5 votes |
| For amendment 1 (as adjusted) | - | 6 votes |

(For the motion: Councillors Kate Campbell, Child, Gordon, Rankin, and Watt.

For amendment 1 (as adjusted): Councillors Corbett, Hutchison, Johnston, Miller, Neil Ross and Whyte.)

## **Decision**

- 1) To note that as of end of February 2019, some £8.8m of residual pressures for 2019/20 remained within service areas, mitigating actions for which required to be urgently identified.
- 2) To note that robust implementation plans required to be developed for all savings approved for implementation in 2019/20 by 31 March 2019, with a progress update to be provided thereafter to the Committee's next meeting on 23 May 2019.
- 3) To agree that the report to Committee on 23 May 2019 identify additional potential savings or income generating measures in 2019/20 in order that these could be applied as necessary where slippage or change in planned actions required alternatives.

(References – Act of Council No.2, 21 February 2019; report by the Executive Director of Resources, submitted.)

## **10. Capital Strategy 2019-24**

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The Committee considered a report which set out the proposed Capital Strategy. The Strategy provided a high-level overview of how capital expenditure, capital financing and treasury management activity contributed to the provision of Council services.

### **Decision**

- 1) To note the Capital Strategy 2019-24.
- 2) To refer the Strategy to The City of Edinburgh Council for approval.

(References – Act of Council No.2, 21 February 2019; report by the Executive Director of Resources, submitted.)

## **11. Annual Treasury Management Strategy 2019/20**

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The Committee considered a report which set out a proposed Treasury Management Strategy for the Council for 2019-2020. The Strategy included estimates of funding requirements, an economic forecast and borrowing and investment strategies.

## **Decision**

- 1) To note the Annual Treasury Management Strategy 2019-2020.
- 2) To note that the Council's total capital expenditure was forecast to be £2.039bn between 2018/2019 and 2023/2024 with an underlying need to borrow at 31 March 2024 forecast to be £1.913bn.
- 3) To note that the Council would continue to fund its Capital Financing Requirement from temporary investment balances over the next year.
- 4) To note that the opportunity to mitigate future interest rate risk with alternatives to the Public Works Loan Board (PWLB) would continue to be sought and the risk locked out where appropriate.
- 5) To refer the report to The City of Edinburgh Council for approval of the Annual Treasury Management Strategy 2019-2020 and the change to the Treasury Management Cash Fund Policy Statement and subsequent referral to the Governance, Risk and Best Value Committee for scrutiny.

(Reference – report by the Executive Director of Resources, submitted.)

## **12. Edinburgh Tram York Place to Newhaven Project – Infrastructure and Systems Contract – Award of Contract**

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Approval was sought to award a contract to Sacyr Farrans Neopul Joint Venture (SFN JV) for the notional contract value of £105,915,617.50 for the Edinburgh Tram York Place to Newhaven Project – Infrastructure and System Contract, subject to approval of the Full Business Case by City of Edinburgh Council on 14 March 2019.

### **Motion**

To approve the award of Contract to Sacyr Farrans Neopul Joint Venture (SFN JV) for the notional contract sum of £105,915,617.50 for the Edinburgh Tram York Place to Newhaven Project – Infrastructure and Systems Contract subject to approval by the City of Edinburgh Council of the Final Business Case for the Project on 14 March 2019. The cost was based on a tendered target cost for works which would be fully developed over the course of a six-month Early Contractor Involvement (ECI) Period where SFN JV would work closely with the Project Team to test buildability, undertake surveys, value engineer and develop further innovation into their design.

- moved by Councillor Rankin, seconded by Councillor Child

### **Amendment**

To take no action on the matter.

- moved by Councillor Whyte, seconded by Councillor Hutchison

### **Voting**

The requisite number of members having so required in terms of Standing Order 23(1), the vote was taken by calling the roll.

The voting was as follows:

For the motion - 7 votes

For the amendment - 3 votes

(For the motion: Councillors Child, Corbett, Dixon, McNeese-Meechan, Miller, Rankin, and Watt.

For the amendment: Councillors Hutchison, Johnston, and Whyte.

Abstention: Councillor Neil Ross)

### **Decision**

To approve the award of Contract to Sacyr Farrans Neopul Joint Venture (SFN JV) for the notional contract sum of £105,915,617.50 for the Edinburgh Tram York Place to Newhaven Project – Infrastructure and Systems Contract, subject to approval by the City of Edinburgh Council of the Final Business Case for the Project on 14 March 2019. The cost was based on a tendered target cost for works which would be fully developed over the course of a six-month Early Contractor Involvement (ECI) Period where SFN JV would work closely with the Project Team to test buildability, undertake surveys, value engineer and develop further innovation into their design.

### **Dissent**

Councillor Neil Ross, having proposed an amendment to note the report and to refer the matter to the City of Edinburgh Council for consideration, which was not seconded, requested that his dissent be recorded to the above decision.

(References – Transport and Environment Committee, 28 February 2019 (Item 5); report by the Executive Director of Place, submitted.)

## **13. Edinburgh Tram York Place to Newhaven Project – Swept Path Contract – Award of Contract**

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Approval was sought to award a contract to Morrison Utility Services Ltd (MUS Ltd) for the notional contract value of £22,020,000 for the Edinburgh Tram York Place to Newhaven Project – Swept Path Contract, subject to approval of the Full Business Case by the City of Edinburgh Council on 14 March 2019.

### **Motion**

To approve the award of contract to Morrison Utility Services Ltd (MUS Ltd) for the notional contract sum of £22,020,000 for the Edinburgh Tram York Place to Newhaven Project - Swept Path Contract, subject to approval by the City of Edinburgh Council of the Final Business Case for the Project on 14 March 2019.

- moved by Councillor Rankin, seconded by Councillor Child

### **Amendment**

To take no action on the matter.

- moved by Councillor Whyte, seconded by Councillor Hutchison

## **Voting**

The requisite number of members having so required in terms of Standing Order 23(1), the vote was taken by calling the roll.

The voting was as follows:

For the motion - 7 votes

For the amendment - 3 votes

(For the motion: Councillors Child, Corbett, Dixon, McNeese-Meechan, Miller, Rankin, and Watt.

For the amendment: Councillors, Hutchison, Johnston, and Whyte.

Abstention: Councillor Neil Ross)

## **Decision**

To approve the award of contract to Morrison Utility Services Ltd (MUS Ltd) for the notional contract sum of £22,020,000 for the Edinburgh Tram York Place to Newhaven Project - Swept Path Contract, subject to approval by the City of Edinburgh Council of the Final Business Case for the Project on 14 March 2019.

(References – Transport and Environment Committee, 28 February 2019 (Item 5); report by the Executive Director of Place, submitted.)

## **14. Renewal of NHS Service Level Agreements – referral from the Education, Children and Families Committee**

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The Convener ruled that the following item, notice of which had been given at the start of the meeting, be considered as a matter of urgency to allow the Committee to give early consideration to this matter.

On 5 March 2019, the Education, Children and Families Committee approved the extension of Service Level Agreement contracts with the NHS for one year for children's services. The report had been referred to the Finance and Resources Committee for ratification.

## **Decision**

To ratify the decision of the Education, Children and Families Committee approving the extension of Service Level Agreement contracts with the NHS for one year for children's services.

## **Declaration of Interests**

Councillor Gordon declared a non-financial interest in the above item as a Board member of NHS Lothian.

(References – Education, Children and Families Committee, 5 March 2019 (Item 15); referral from the Education, Children and Families Committee, submitted.)

## 15. Award of Contract for Burnshot Bridge Construction

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Approval was sought to award the contract for the Burnshot Bridge construction to Balfour Beatty Civil Engineering Limited, through the Scape Procure Scotland 'National Civil Engineering and Infrastructure Framework – Scotland' framework agreement.

### Decision

To approve the appointment of Balfour Beatty Civil Engineering Limited to undertake the construction of Burnshot Bridge for a contract sum of £2,984,495, procured through the Scape Procure Scotland 'National Civil Engineering and Infrastructure Framework – Scotland' framework agreement.

(References – Transport and Environment Committee, 28 February 2019 (Item 4); report by the Executive Director of Place, submitted.)

## 16. Workforce Dashboard

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The Committee considered a report which provided a summary of workforce metrics for the core and flexible workforce, absence, transformation/redeployment, risk, and performance, as detailed on the Finance and Resources Committee Workforce Dashboard, for the period of December 2018.

### Decision

To note the workforce information contained in the dashboard.

(References – Finance and Resources Committee, 1 February 2019 (Item 12); report by the Executive Director of Resources, submitted.)

## 17. Policy Statement on Equal Pay

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Approval was sought to publish a Policy Statement on Equal Pay, covering the period 2019 to 2023, to meet the requirement under the Equalities Act 2010 to publish a statement on equal pay every four years.

The Policy Statement had been written in line with Equalities and Human Rights Commission guidance and included information on occupational segregation.

### Decision

To approve the Policy Statement on Equal Pay.

(References – Finance and Resources Committee, 11 October 2018 (Item 4); report by the Executive Director of Resources, submitted.)

## 18. Employee Wellbeing

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Details were provided of an integrated strategy, developed through discussion with elected members, trade unions, employees, line managers and Human Resources to support a holistic approach to employee wellbeing.

## **Motion**

- 1) To agree to implement, in conjunction with the relevant service areas, targeted mental and physical health interventions where high levels of absence had been identified.
  - 2) To agree to promote and continue to develop good practice and policies aligned to the wellbeing agenda, specifically performance management and sickness absence.
  - 3) To agree to review the stress management, change management and recruitment policies to ensure the Human Resources strategy was fully integrated in supporting the wellbeing of the Council employees.
  - 4) To agree to consistently support and lead conversations with line managers around wellbeing initiatives, e.g. rolling agenda item at SMTs, cascade, training and informal opportunities.
- moved by Councillor Rankin, seconded by Councillor Child

## **Amendment**

- 1) To agree to implement, in conjunction with the relevant service areas, targeted mental and physical health interventions where high levels of absence had been identified.
  - 2) To agree to promote and continue to develop good practice and policies aligned to the wellbeing agenda, specifically performance management and sickness absence.
  - 3) To agree to review the stress management, change management and recruitment policies to ensure the Human Resources strategy was fully integrated in supporting the wellbeing of the Council employees.
  - 4) To agree to consistently support and lead conversations with line managers around wellbeing initiatives, e.g. rolling agenda item at SMTs, cascade, training and informal opportunities.
  - 5) To agree to continue the Wellbeing Working Group for a further six months in order to:
    - a) Provide input during the implementation of these recommendations.
    - b) Identify ongoing recommendations to address key organisational indicators related to colleague wellbeing.
- moved by Councillor Miller, seconded by Councillor Corbett

In accordance with Standing Order 21(11), the amendment was accepted as an addendum to the motion.

## **Decision**

- 1) To agree to implement, in conjunction with the relevant service areas, targeted mental and physical health interventions where high levels of absence had been identified.

- 2) To agree to promote and continue to develop good practice and policies aligned to the wellbeing agenda, specifically performance management and sickness absence.
- 3) To agree to review the stress management, change management and recruitment policies to ensure the Human Resources strategy was fully integrated in supporting the wellbeing of the Council employees.
- 4) To agree to consistently support and lead conversations with line managers around wellbeing initiatives, e.g. rolling agenda item at SMTs, cascade, training and informal opportunities.
- 5) To agree to continue the Wellbeing Working Group for a further six months in order to:
  - a) Provide input during the implementation of these recommendations.
  - b) Identify ongoing recommendations to address key organisational indicators related to colleague wellbeing.

(Reference – report by the Executive Director of Resources, submitted.)

## **19. Treatment and Disposal of Waste (Street Cleaning and Mechanical Street Sweeping) – Extension to Contract**

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Approval was sought for a short term contract extension, via waiver, for the treatment and disposal of waste from street cleaning and mechanical street sweepings to ensure continuity of service until such time as a new contract was put in place via the new 'Recyclable and Residual Waste' Scotland Excel (SXL) Framework. The value of the extension (inclusive of that approved by Delegated Authority to date) was £550,000.

### **Decision**

To approve a short term contract extension, via waiver, for the treatment and disposal of waste from street cleaning and mechanical street sweepings. This would ensure continuity of service provision until a new contract could be implemented via the newly established Scotland Excel (SXL) Framework for 'Recyclable and Residual Waste', which was expected to offer commercial efficiency and best value for the Council.

(Reference – report by the Executive Director of Place, submitted.)

## **20. Traffic Signal Equipment Maintenance and Ancillary Support Services – Extension to Contract**

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Approval was sought for a short-term contract extension, via waiver, for the maintenance of the city's traffic signals infrastructure for the period 4 November 2018 to 31 July 2019 to ensure continuity of service provision until such time as a new contract was put in place. The value of the extension (inclusive of that approved by Delegated Authority to date) was £450,000.

## **Decision**

To approve a short-term contract extension, via waiver, for the maintenance of the city's traffic signals infrastructure for the period 4 November 2018 to 31 July 2019 (this included a period of extension which was approved under Delegated Authority). This would ensure continuity of service provision to allow time for the current tender process to be finalised and a new contract put in place.

(Reference – report by the Executive Director of Place, submitted.)

## **21. Extension of Health and Social Care Contracts**

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On 1 February 2019, the Committee agreed to delegate approval of the extension of six health and social care contract bundles (overnight support; sensory support; housing support for older people; substance misuse; volunteering support; and carers) to the Chief Officer of the Health and Social Care Partnership. An update was provided on the decision taken by the Chief Officer of the Health and Social Care Partnership.

## **Decision**

To note the agreement to extend the contracts with the providers for the annual values and periods listed in Appendix 1 of the report.

(References – Finance and Resources Committee, 1 February 2019 (Item 19); report by the Chief Officer, Health and Social Care Partnership, submitted.)

## **22. Contract Waiver for the Edinburgh Health and Social Care Partnership**

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Approval was sought for the waiver of Contract Standing Orders to allow the direct award of a contract to Partners 4 Change. This contract would provide change management support to the Edinburgh Health and Social Care Partnership (EHSCP) with the implementation of a new operating model, known as the Three Conversations model. This would form a key element of the EHSCP's transformation and change programme.

## **Decision**

To approve the direct award of the contract to Partners 4 Change for the period April 2019 to April 2020 at a cost of £80,000 plus expenses capped at a further £12,000.

(References – Edinburgh Integration Joint Board, 8 February 2019 (Item 6); report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted.)

## **23. Award of Contracts for Subsidised Childcare for Working Parents**

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Approval was sought to award four contracts for the provision of Subsidised Childcare for Working Parents to:

- Smile Childcare: £1,294,065;
- Childcare Connections Limited: £661,200;
- North Edinburgh Childcare: £1,976,845; and

- Kidzcare Limited: £447,990

### **Decision**

To approve the award of four contracts for the provision of Subsidised Childcare for Working Parents. The contract duration would be for 36 months, with an option to extend for up to a further two periods of 12 months each (subject to the Council's budget setting process). Each contract start date would be 1 April 2019. The total estimated value of the contracts to the Council, including extensions, was £4,380,100.

(Reference – report by the Executive Director of Place, submitted.)

## **24. Greendykes North, Plots K and L Craigmillar – Proposed Disposal Strategy**

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On 1 November 2018, the Housing and Economy Committee approved the disposal of the sites to Places for People with the stipulation that a report on the financial consequences of the strategy be provided to the Finance and Resources Committee for approval. Details on the financial implication of the approved strategy were provided and approval was sought to continue with the disposal of Places for People.

### **Decision**

- 1) To approve the disposal strategy for Greendykes North Plots K&L at Craigmillar, to Places for People on the terms outlined in the report and on other terms and conditions to be agreed by the Executive Director of Resources.
- 2) To note the financial implications of agreeing with such a disposal.
- 3) To instruct the EDI Board on the necessary steps to proceed with the disposal.

### **Declaration of Interests**

Councillors Kate Campbell and Whyte declared a non-financial interest in the above item as non-executive Directors of EDI.

(References – Housing and Economy Committee, 14 November 2018 (item 10); report by the Executive Director of Resources, submitted.)

## **25. 23 Cockburn Street, Edinburgh – Proposed Lease Extension**

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Approval was sought to grant a 20 year lease extension to Stills Limited on the terms and conditions outlined in the report.

### **Decision**

To approve a 20 year lease extension to Stills Limited of 23 Cockburn Street, Edinburgh, on the terms outlined in the report and on other terms and conditions to be agreed by the Executive Director of Resources.

(Reference – report by the Executive Director of Resources, submitted.)

## **26. City Chambers – Proposed New Lease of Part of Level 9**

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Approval was sought to grant a lease of office space on level 9 City Chambers to VisitScotland on the terms and conditions outlined in the report.

## **Decision**

To approve a new lease to Visit Scotland of rooms 9.42 and 9.43 on level 9 of the City Chambers on the terms outlined in the report and on other terms and conditions to be agreed by the Executive Director of Resources.

(Reference – report by the Executive Director of Resources, submitted.)

## **27. Contract Awards and Procurement Programme (Period 1 July 2018 to 31 December 2018)**

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An update was provided on the scope of contracts awarded across the Council in the period 1 July to 31 December 2018 under Delegated Authority. Details of the forthcoming procurement programme in relation to expected higher value contracts across the Council were also outlined.

## **Decision**

To note the report and the authorisations made under Delegated Authority. A further report would be submitted to the Committee in approximately six months' time.

(References – Finance and Resources Committee, 11 October 2018 (Item 27); report by the Executive Director of Resources, submitted.)

## **28. Health and Safety Performance in 2018**

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Details were provided on progress and performance in relation to health and safety in 2018.

## **Decision**

To note health and safety progress and performance in 2018.

(References – Finance and Resources Committee, 27 March 2018 (Item 14); report by the Executive Director of Resources, submitted.)

## **29. Proposed New Lease of Land for a Community Garden at Broomhouse, Edinburgh**

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Approval was sought to grant a 15-year lease to The Broomhouse Centre and Enterprises on the terms and conditions outlined in the report.

## **Decision**

To approve the grant of a new 15-year lease to The Broomhouse Centre and Enterprises on the terms and conditions outlined in the report and on such other terms and conditions to be agreed by the Executive Director of Resources.

(Reference – report by the Executive Director of Resources, submitted.)

## **30. Resolution to Consider in Private**

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The Committee, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of the following items of business for the reason that it involved the likely disclosure of exempt information as

defined in Paragraphs 6 (items 31 and 32), 8 (item 32) and 9 (item 32) of Part 1 of Schedule 7(A) of the Act.

### **31. Miscellaneous Debts – Write-Off**

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The Committee considered a report on the proposed write-off of miscellaneous debts.

#### **Decision**

To agree the write-off of miscellaneous debt, as detailed in the Confidential Schedule, signed by the Convener, with reference to this minute.

(References – Corporate Policy and Strategy Committee, 7 August 2018 (Item 7); report by the Executive Director of Resources, submitted.)

### **32. Fountainbridge Development – Outline Business Case**

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The Committee considered a report which set out a business case for development on the Council's site at Fountainbridge.

#### **Decision**

- 1) To agree the outline business case for the Fountainbridge development.
- 2) To agree to the initiation of a procurement process to appoint a development partner for the Fountainbridge development.

(References – Housing and Economy Committee, 1 November 2018 (Item 9); report by the Executive Director of Place, submitted.)