

Housing and Economy Committee

21 March 2019

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	18.01.18	Old Town Business Improvement District	1) To note that the Old Town BID Steering Group would produce a business plan in March 2018 which, in line with legislation, was required to be assessed by the Council by 12 April.	Executive Director of Place	August 2019		An update was included in the Business Bulletin on 24 January 2019.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To agree that officers would complete the required assessment in consultation with the Convener and Vice-Convener of Housing and Economy Committee and City Ward Members.				
2	18.01.18	Rent Pressure Zones	1) To agree to work with other local authorities and Scottish Government to develop a shared methodology for gathering evidence that complies with the requirements of Scottish Government Guidance to support the designation of RPZ.	Executive Director of Place	November 2018	November 2018	Closed on 24 January 2019 Report submitted to Housing and Economy Committee on 1 November 2018.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To agree to commission further analysis on the profile of rents and household incomes across localities, postcodes and data zones in the city.	Executive Director of Place	August 2019		This will be included in the Private Rented Sector Strategy report in August 2019.
3	07.06.18	Homelessness Task Force Actions, Recommendations and Outcomes	To agree to continue the Homelessness Task Force for two cycles to consider the recommendations from the Scottish Government's Homelessness and Rough Sleeping Action Group and any other measures the Council can introduce, including specifically looking at safety in temporary accommodation and to bring a further report to the Housing and Economy Committee.	Executive Director for Communities and Families	January 2019	January 2019	This report was considered by the Housing and Economy Committee on 24 January 2019. Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
4	07.06.18	Mixed Tenure Improvement Strategy	<p>1) To agree to receive a report by the end of 2018 on any proposed changes to policy or practice and the resources required to support the delivery of improvements in mixed tenure areas.</p> <p>2) To agree to receive an update on the Council's Acquisitions and Disposals strategy in two Committee cycles.</p>	Executive Director of Place	<p>January 2019</p> <p>November 2018</p>	<p>January 2019</p> <p>November 2018</p>	<p>This report was considered by the Housing and Economy Committee on 24 January 2019. (See also action 24 below)</p> <p>This report was considered by the Housing and Economy Committee on 1 November 2018.</p> <p>Recommended for closure.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
5	07.06.18	Edinburgh Economy Strategy	As significant political or economic risks to the city's economy emerge, a further report would be presented to the Committee in order to address those risks within the context of the Economy Strategy.	Executive Director of Place	June 2019		
6	07.06.18	Marketing Edinburgh Service Level Agreement	1) To approve a one-year SLA for Marketing Edinburgh to reflect the funding approved by the Committee in March and to note that officers would continue to develop an SLA with ME, taking account of the Five Year Strategy and the emerging Economy Strategy.	Executive Director of Place	March 2019	March 2019	Report on agenda for this meeting (item 8.9)

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To agree that Marketing Edinburgh would further develop the strategic objectives in the SLA, to ensure they were specific and measurable.		January 2019	January 2019	An update on this was considered by the Housing and Economy Committee on 24 January 2019. (See also action 18 below) Recommended for closure.

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			3) To develop a funding strategy to enable the continued transition from public funding towards greater private funding that is evidenced over the seven-year period reported in the Annual Review, targeting a reduction of £300,000 CEC Grant funding in the Five Year Strategy.		Ongoing		
			4) To agree that significant focus would be placed on lower carbon tourism in the Five Year Strategy.		Ongoing		

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			5) To note that a progress update would be prepared for the Housing and Economy Committee on 1 November 2018.		November 2018	November 2018	Closed on 24 January 2019 Update was included in the Business Bulletin for this Committee on 1 November 2018

7	07.06.18	Rapid Access Accommodation with Support for Edinburgh's Rough Sleepers	<ol style="list-style-type: none"> 1) To agree to start a procurement process and return to Committee with a report outlining options for procuring an extended and improved Rapid Access Accommodation Service. 2) To focus on partnerships with Third Sector for delivery. 	Executive Director for Communities & Families	Ongoing		<p>The procurement process is still in the early stages, as the last couple of taskforce meetings have been cancelled the review of service delivery models is still ongoing. It wouldn't be appropriate to report until the end of the procurement process and once this has been completed and agreed a report will be submitted, it is difficult at this time to give a date for completion.</p>
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8	07.06.18	MIPIM – Monitoring and Future Planning	To request a further report on options for participation, including political representation, following discussions on collaboration with other cities.	Executive Director of Place	January 2019	January 2019	This report was considered by the Housing and Economy Committee on 24 January 2019. Recommended for closure.
9	30.08.18	Edinburgh International Conference Centre	To note that the Executive Director of Place intended to report to a future meeting of the Committee with an update on the EICC.	Executive Director of Place	January 2019	January 2019	This report was considered by the Housing and Economy Committee on 24 January 2019. Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
10	30.08.18	Empty Homes Update	To note that a link to the report by the Land Commission regarding CSO powers to be circulated to members.	Executive Director of Place	January 2019	January 2019	<p>The link to the Scottish Land Commission report was circulated on 7 September 2018.</p> <p>This report was considered by the Housing and Economy Committee on 24 January 2019.</p> <p>Recommended for closure.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
11	30.08.18	Innovative Approaches to Increased Housing Supply	1) To note that the report back on the Strategic Housing Improvement Plan (SHIP) includes a table setting out information on present state, targets, projections and predictions.	Executive Director of Place	November 2018	November 2018	Closed on 24 January 2019 Included in the SHIP report to Housing and Economy Committee on 1 November 2018.
			2) To note that the Executive Director of Place intended to report back to this Committee and the Planning Committee in early 2019 on build to rent.	Executive Director of Place	January 2019	January 2019	This report was considered by the Housing and Economy Committee on 24 January 2019. Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			3) To note the Executive Director of Place to provide an informal briefing to members on the joint Council and Scottish Futures Trust Working Group established to develop a plan for delivering housing and infrastructure at Granton.	Executive Director of Place			An informal briefing for members is currently being arranged.
12	30.08.18	Tenant and Customer Engagement	To agree that the funding for the Edinburgh Tenants Federation (ETF) and the Neighbourhood Alliance (NA) will be extended to 31 March 2020 subject to performance improvement milestones in the revised Service Level Agreements (SLA) being met.	Executive Director of Place	Spring 2020		Work on the Service Level Agreement (SLA) is progressing. Funding agreed until 31 March 2020 subject to performance improvement milestones in the revised SLA being met.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							An update on the SLA progress is included in the Business Bulletin for this meeting (item 6.1)
13	30.08.18	Housing Revenue Account Budget Strategy 2019-18	To agree to seek tenants' views on the HRA budget strategy for inclusion in the 2019/20 HRA budget report.	Executive Director of Place	February 2019	February 2019	The outcome of the budget consultation currently taking place was reported to Finance and Resources Committee in February 2019 and referred to Full Council on 21 February 2019. Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
14	30.08.18	Promoting Play on Housing Revenue Account Land – ‘No Ball Games’ Signs	1) To note that an update on the outcome of consultations undertaken will be provided to Committee and the Neighbourhood Networks, if appropriate, within 12 months.	Executive Director of Place	August 2019		Outcome of consultations will be provided to Housing and Economy Committee in August 2019 and to the next Neighbourhood Networks if appropriate.
			2) To agree that a reporting mechanism should be in place for members of the public to alert housing officers to the presence of ‘No Ball Game’ signs.		November 2018	November 2018	Closed on 24 January 2019 An email account has now been established for members of the public to report the presence of ‘No Ball Game’ signs.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			3) For an update on progress to be included in the Business Bulletin in six months.		March 2019		Work is progressing and an update is included in the Business Bulletin for this meeting (item 6.1)
15	30.08.18	Adjusted Motion by Councillor Rose – Improving Access to Edinburgh Airport	1) To note the pressures and risks of the current constraints to vehicle access to Edinburgh Airport especially during busy periods or in the event of an incident.	Executive Director of Place	January 2019	January 2019	This report was considered by the Housing and Economy Committee on 24 January 2019. Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To note that a new Gogar link road is specifically supported within the Council's Local Development Plan and was included in Edinburgh Airport's 2016 master plan.				

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			<p>3) To note the variety of factors in delivering a comprehensive solution to development of the International Business Gateway and neighbouring sites.</p> <p>4) To instruct a report to the Housing and Economy Committee by December 2018 describing:</p> <p>a. details of progress to date on the proposal for supplementary road access to the Airport; and</p> <p>b. options to fast track achieving supplementary road access within a short timescale;</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<ul style="list-style-type: none"> c. an indication of options and impacts on the Gogar and Maybury junctions; d. options for financing such a scheme. e. the discussion at the meeting of the Edinburgh Airport Consultative Committee in November 2018 which will be attended by senior Council officials and will specifically focus on surface access issues at the airport. 				

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			5) To instruct that the report come to Housing and Economy Committee but is shared with the Transport and Environment Committee and the Planning Committee.				
16	01.11.18	Sheltered Housing Liaison Group	<p>To agree that an update on the issues raised by the deputation (including the repairs service, sheltered housing investment programme, community alarm system, warden service) be included in the Business Bulletin in January 2019.</p> <p>An update to be provided to members on issues highlighted by the deputation at West Cromwell Street Sheltered Housing.</p>	Executive Director of Place	January 2019	January 2019	<p>An update was included in the Business Bulletin on 24 January 2019.</p> <p>Recommended for closure.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
17	01.11.18	Marketing Edinburgh Service Level Agreement	To note that the Executive Director of Place intended to report to the next meeting of the Committee in January 2019 detailing performance information, revised strategy and Service Level Agreement in respect of Marketing Edinburgh.	Executive Director of Place	January 2019	January 2019	Report was considered at the Housing and Economy Committee on 24 January 2019. Report on agenda for this meeting. (item 8.9) Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
18	01.11.18	Planning for Universal Credit Full Service	1) To agree that an update be provided in the Business Bulletin in January 2019.	Executive Director of Place	January 2019	January 2019	An update was included in Business Bulletin on 24 January 2019. Recommended for closure.
			2) To agree that the Executive Director of Place provide a detailed update report to Committee in March 2019.	Executive Director of Place	March 2019	Report on agenda for this meeting (item 8.8)	
19	01.11.18	Private Sector Leasing Scheme - Update	To request the Executive Director of Place to submit an update report to a future meeting of the Committee, the report to include information on pricing and the number of private landlords leaving the sector and the reasons for this.	Executive Director for Communities and Families	June 2019		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
20	01.11.18	Rent Pressure Zone Update	To agree to a further report in six months as part of wider strategic approach to tackling key issues facing the private rented sector.	Executive Director of Place	June 2019		
21	01.11.18	MIPIM 2019	To note that a further report to committee will be provided on project progress and setting out in detail the Edinburgh propositions that will be promoted, the key objectives to be delivered, and the KPIs for evaluating success.	Executive Director of Place	January 2019	January 2019	Report was considered by Housing and Economy Committee on 24 January 2019. Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
22	01.11.18	Invitation to Unity in Diversity and ECOC Conference, Florence, 5-7 November 2018	To note that a post-visit report will be provided after the event.	Executive Director of Place	June 2019		
23	01.11.18	Motion by Councillor Jim Campbell – Improving Council Housing	1) To note that in February 2018, following extensive consultation with tenants, Council agreed to invest around £20,000 per home in existing homes and neighbourhoods over the next 15 years. This included a five-year £180m capital investment programme, a 50% increase on previous investment, to bring existing homes to meet the high standards of new homes and estates and address the challenges of mixed tenure.	Executive Director of Place	January 2019	January 2019	A report on mixed housing tenure was considered by the Housing and Economy Committee on 24 January 2019. Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>2) To note that in June 2018 Committee approved proposals to review existing policies and processes to facilitate common repairs and improvements across mixed tenure areas. Committee noted that in over half of its homes the Council shared responsibility for the repair and maintenance of common areas with home-owners and private landlords.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>3) To welcome actions already taken by Council officers to address and improve the resolution of issues regarding the maintenance and repair of existing Council housing. The main reason for non-compliance of the Scottish Housing Quality Standard (SHQS) is door entry systems in mixed tenure blocks and officers are already developing a programme and ways to work with owners to address this and achieve top quartile performance by 2023.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			4) To agree that an update on the Council's approach to meeting the challenges of mixed tenure will be reported to Committee in January 2019 including an update on addressing SHQS performance.	Executive Director of Place	January 2019	January 2019	This report was considered by the Housing and Economy Committee on 24 January 2019. Recommended for closure.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			5) To agree that a report would be brought for consideration to the first Housing and Economy Committee meeting to be held after Council had set its capital and revenue budgets for 2019/20, providing members with a detailed breakdown of investment plans for Council homes. This would include budgets and workplans broken down by ward and neighbourhood; and which set out a detailed breakdown at ward level and anticipated programme timescales. Opportunities would be explored to accelerate investment priorities within the £180 million capital investment programme.		March 2019		Report on agenda for this meeting (item 8.4)

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			6) To note that officers would provide opportunities for ward councillors to discuss areas where they felt investment was needed in their wards with information used to inform investment programmes that would be developed in consultation with residents.				
24	Council 22.11.18	Motion by Councillor Cameron – COMAS and Social Enterprise	<p>“Notes that Council:</p> <p>1) Recognise the important work, the social innovation charity COMAS, has provided to the City of Edinburgh for over a decade.</p> <p>2) Acknowledges, with regret, the recent decision to liquidate the organisation, based on a shortage of funds.</p>	Executive Director of Place	March 2019		Report on agenda for this meeting (item 8.5)

			<p>3) Thanks the organisation for providing vital support, guidance and a safe space through the Serenity Café for individuals experiencing addiction, poverty, mental health issues and homelessness in the city.</p> <p>4) Asks that officers conduct an impact assessment on the impact COMAS closure will have on service users and what measures can be put into place to mitigate this.</p> <p>And furthermore, building on the success of Edinburgh's hosting of the World Forum on Social Enterprise 2018, held recently at the EICC that Council:</p>				
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No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			5) Requests a report to the Housing and Economy Committee within two cycles, setting out cost neutral options to promote and continue the success of existing, and establishing of new, social enterprises to increase the contribution of these models to Edinburgh's economy across the public, private and third sectors - and prevent similar closures in the future.				

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			<p>6) Includes in the report opportunities which could be made available to social enterprises and cooperatives through the Council's and arms length companies' procurement policies.</p> <p>7) Should also include in the report any mitigating measures identified in relation to COMAS service users."</p>				

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25	Council 13.12.18	Motion by Councillor Jim Campbell – Later Living Housing	<p>“Council</p> <p>1) Anticipates an increase in demand for housing suitable for later living across all tenures.</p> <p>2) Recognises that building standards have improved the adaptability of modern houses for flexible use, including later living.</p> <p>3) But notes that many individuals look to downsize as they approach later living.</p>	Executive Director of Place	June 2019		Report scheduled to be submitted to Committee on 6 June 2019.

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			<p>4) Recognises that the SHIP report to Housing and Economy Committee in November 2018 included the following information:</p> <ul style="list-style-type: none"> • Around 9% of the homes approved in the first two years of the SHIP are specifically designed for older people and those with complex needs • That the majority of new build properties funded through the AHSP are designed to meet the Housing for Varying Needs Standard 				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<ul style="list-style-type: none"> • The SHIP includes grant funding of £500,000 annually for RSLs to carry out adaptations to homes to enable people to remain in their own homes and to live independently. <p>5) Therefore asks officers to prepare a progress report for the Housing and Economy Committee in three cycles that updates the Committee on the success of these existing policies and whether further steps can be taken to</p>				

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			<p>accelerate the delivery of later living accommodation including the identification of any barriers across all tenures.</p> <p>6) The report referred to above should also explore opportunities for co-housing in Edinburgh as it is currently a popular choice for retirement in several other European countries.</p>				

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26	24.01.19	Business Bulletin	<p>1) To agree that an update on Old Town Bid application proposals would be circulated to Committee members and relevant Ward Councillors.</p> <p>2) To note that officers would arrange a meeting between Ward Councillors and the newly appointed Project Manager for the Old Town Bid.</p> <p>3) To note that officers would arrange to meet with Councillor Rae to discuss the specific case raised by her [regarding Universal Credit] at this meeting.</p>	Executive Director of Place	<p>March 2019</p> <p>March 2019</p> <p>March 2019</p>		Update in Business Bulletin for this meeting (Item 6.1)

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
27	24.01.19	Homelessness Task Force – Update	Notes that a draft of the Council’s Rapid Rehousing Transition Plan (RRTP) must be submitted to the Scottish Government by 31 December 2018 and that the final submission must be approved through the Housing and Economy Committee.	Executive Director for Communities and Families	March 2019		Report on agenda for this meeting (item 8.3)
28	24.01.19	Mixed Tenure Improvement Strategy	To agree to receive a further report within two committee cycles on progress with delivering the mixed tenure strategy; including the revised Scheme of Assistance and the proposal to establish a Mixed Tenure Service Delivery team to work closely with owners and residents to support investment in mixed tenure repairs.	Executive Director of Place	August 2019		

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29	24.01.19	Empty Homes Update	Agree to receive an annual update on empty homes to include progress with piloting the use of Compulsory Purchase Orders.	Executive Director of Place	January 2020		
30	24.01.19	Improved Access to Edinburgh Airport	<p>1) To note that a briefing email would be circulated to members on the outcomes of the forthcoming officer discussions with Transport Scotland and that a full update would be included in the Committee's Business Bulletin in March.</p> <p>2) Notes that a further report setting out delivery and finance options will be reported to Committee in 2019.</p>	Executive Director of Place	March 2019		Update included in Business Bulletin for this meeting (item 6.1)

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31	Council 14.03.19	Street Change Glasgow	<p>Council:</p> <ol style="list-style-type: none"> 1. Notes the report “Street Begging in Edinburgh” commissioned by Edinburgh Community Safety Partnership and published last week. 2. Notes that the above report sets out 16 key recommendations in relation to street begging in Edinburgh. 3. Notes Glasgow’s decision to adopt the Street Change scheme. 4. Notes Street Change is a brand and platform that had been developed in Edinburgh but ceased operating last year. 	Executive Director for Communities and Families	October 2019		

			<p>5. Agrees that officers should report to H&E within three cycles on whether the scheme could be reinstated using a partnership model based on a multi-agency response, gauge the appetite from partners to reinstate the scheme, and assess the role it could play in our wider homelessness strategy. This should include consideration of the Rapid Rehousing Transition Plan, the 16 key recommendations from Shelter's report 'Street Begging in Edinburgh' and draw on examples of initiatives elsewhere in the UK where appropriate.</p>				
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