

# Edinburgh and South East Scotland City Region Deal Joint Committee

10am, Friday 1 March 2019

## City Region Deal Dashboard

Item number	5.1
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### Executive Summary

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The Edinburgh and South East Scotland City Region Deal dashboard gives an indication of progress across the City Region Deal programme.

In this update, the overall status is assigned as “Amber”. There are no actions required from the Joint Committee.

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# Report

## City Region Deal Dashboard

### 1. Recommendations

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1.1 To note the progress across the City Region Deal Programme.

### 2. Background

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2.1 This Dashboard is being used across the City Region Deal's Governance structure to monitor progress across all aspects of the City Region Deal. It is updated on a weekly basis and shared with Government. A RAG (Red, Amber, Green) scale is assigned to programmes and projects by the Programme Management Office (PMO).

2.2 Table 1 shows the guidelines that the PMO uses when determining the RAG status, and the action required:

**Table 1: RAG Status Guidelines**

RAG Status	Projects/Programme Status	Action Required
Green	On track for completion within desired timescales.	No management action required.
Amber	Project may be at risk to meet deadlines if issues are not addressed.	Management action is in place by PMO and/or senior management to address issues.
Red	Project is at risk to miss a scheduled completion date.	Immediate action is required by senior management and relevant Boards as appropriate to address issues.

### 3. Main report

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3.1 The Dashboard is shown in Appendix 1. The overall status of the City Region Deal is assigned as "Amber". There are no actions required from the Joint Committee.

### 4. Financial impact

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4.1 There is no financial impact relating to this report. The overall financial status of the City Region Deal programme is shown on Page 4 of the Dashboard.

## **5. Equalities impact**

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- 5.1 There are no impacts on equalities relating to this report. Inclusion is a key driver for the City Region Deal. Business cases for projects included will demonstrate how they will reduce inequalities and tackle the inclusion challenges specific to the city region.
- 5.2 A Monitoring and Evaluation Framework is being developed for the programme, which will incorporate clear indicators to align with the Scottish Government Inclusive Growth Framework, also under development. This will form part of the annual reporting process from September 2019.
- 5.3 Partners are working with the Scottish Government and Equalities and Human Rights Commission to develop an Equalities Impact Assessment for the City Region Deal programme. Integrated Impact Assessments are also being undertaken for individual projects relating to local authorities and will be reported at the respective council meetings.

## **6. Background reading/external references**

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- 6.1 [City Region Deal Document](#): August 2018

## **7. Appendices**

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- 7.1 Appendix 1: City Region Deal Dashboard

Overall Status Last Period	Overall Status This Period
Amber	Amber

## Page 1: Programme Management Updates

### Executive Highlights

In the last period, partners focused on:

- establishing the second-tier governance structure (transport and housing themes in particular);
- agreeing three business cases and three project propositions with Government, for discussion at Joint Committee on 1 March
- developing a regional procurement strategy;
- establishing a position on regional partnership working.

### PMO Updates

<b>Governance</b>	<b>G</b>	<ul style="list-style-type: none"> <li>• Joint Committee, Regional Enterprise Council and IRES Board formed and future meeting cycle agreed.</li> <li>• Proposals to establish Regional Transport and Housing Boards in March/April 2019 to be considered by Joint Committee on 1 March.</li> <li>• Future regional partnership working is being explored by partners, Government and national agencies. A report will be brought to the Joint Committee in June 2019.</li> </ul>
<b>Finance</b>	<b>G</b>	<ul style="list-style-type: none"> <li>• Grant offer letter has been agreed between Accountable Body and Government. Awaiting final signatures.</li> <li>• Individual partner agreements have been drafted and will be agreed in March.</li> <li>• Dedicated accountant has been recruited for programme by Accountable Body.</li> </ul>
<b>Reporting</b>	<b>A</b>	<ul style="list-style-type: none"> <li>• Approach to community benefits agreed at Exec Board.</li> <li>• Feedback from Equalities and Human Rights Commission has been received. They will present at Joint Committee on 1 March.</li> <li>• Timescales for reporting cycle and process (inc. inclusive growth measures) has been agreed with Govt.</li> </ul>
<b>Communications</b>	<b>G</b>	<ul style="list-style-type: none"> <li>• BIG partnership is assisting with communications.</li> <li>• Key messaging document is being developed.</li> </ul>

### Upcoming Milestones

Upcoming Milestones	Target Date
Third Joint Committee meeting: Business cases for EFI, Fife Industrial Estates and Central Borders Innovation Park to be considered, as well next steps on Regional Collaboration and an update from the Equalities and Human Rights Commission.	<b>1 Mar 19</b>
Regional Transport Appraisal Board to be established	<b>Mar/Apr 19</b>
Regional Housing Board to be established	<b>Mar/Apr 19</b>

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Amber	Project may be at risk to meet deadlines if issues are not addressed.	Management action is in place by PMO and/or senior management to address issues.
Red	Project is at risk to miss a scheduled completion date.	Immediate action is required by senior management and relevant Boards as appropriate to address issues.

Overall Status Last Period	Overall Status This Period
Amber	Amber

## Page 2: Thematic/Project Updates

<b>DDI Programme</b>	<b>G</b>	<ul style="list-style-type: none"> <li>Feedback on business cases being sent between partners and Govt. Discussions taking place at bi-weekly phone calls.</li> </ul>	<b>Integrated Regional Employability and Skills (IRES) Programme</b>	<b>G</b>	<p>IRES Board and Executive Board endorsed propositions for DDI Skills Gateway, HCI Skills Gateway and Intensive Family support projects. These will be considered by Joint Committee on 1 March 2019.</p> <p>Board meeting calendar fully established for 2019 and includes regular meeting cycle for project leads (to support programme cohesion) and PMO. Next IRES Board meeting scheduled for 5 Mar 2019.</p> <p>Template Project Delivery Agreement between Accountable Body and Project Lead Partner is in development.</p>
Bayes Centre	<b>G</b>	<ul style="list-style-type: none"> <li>Business case was approved by Joint Committee on 17 Dec 18.</li> </ul>	Integrated knowledge systems	<b>G</b>	<ul style="list-style-type: none"> <li>Led by Capital City Partnership. Project Proposition to be considered by IRES Board in March 2019 and Joint Committee in June 2019.</li> </ul>
Robotarium	<b>G</b>	<ul style="list-style-type: none"> <li>Business case was approved by Joint Committee on 17 Dec 18.</li> </ul>	Labour market analysis and evaluation	<b>G</b>	<ul style="list-style-type: none"> <li>Led by Skills Development Scotland. Project Proposition to be considered by the IRES Board in March 2019 and Joint Committee in June 2019.</li> </ul>
Edinburgh Futures Institute	<b>G</b>	<ul style="list-style-type: none"> <li>Final draft of business case has been approved by both Govts. Awaiting Joint Committee approval in Mar 19.</li> </ul>	Integrated employer engagement	<b>G</b>	<ul style="list-style-type: none"> <li>Led by City of Edinburgh Council. Project Proposition being developed and expected to be considered by IRES Board in April 2019 and then Joint Committee in June 2019.</li> </ul>
Usher Institute	<b>A</b>	<ul style="list-style-type: none"> <li>Some additional work required to finalise business case required. Targeting completion and Joint Committee approval in Sep 19.</li> </ul>	Intensive family support	<b>G</b>	<ul style="list-style-type: none"> <li>Led by Fife Council. Project Proposition endorsed by IRES and Executive Boards in February 2019 and will be considered by Joint Committee on 1 March 2019. Strategic Intervention bid lodged with Scot Govt to secure European Social Fund match for the proposition.</li> </ul>
Easter Bush	<b>A</b>	<ul style="list-style-type: none"> <li>Some additional work required to finalise the case, including finalisation of A701/A702 road infrastructure project. Targeting completion and Joint Committee approval in Sep 19.</li> </ul>	HCI skills gateway	<b>G</b>	<ul style="list-style-type: none"> <li>Led by Edinburgh Napier University. Project Proposition endorsed by IRES Board and Executive Boards in February 2019 and will be considered by Joint Committee on 1 March 2019.</li> </ul>
WCDI	<b>G</b>	<ul style="list-style-type: none"> <li>Business case was approved by Joint Committee on 17 Dec 18.</li> </ul>	DDI skills gateway	<b>G</b>	<ul style="list-style-type: none"> <li>Led by University of Edinburgh. Project Proposition endorsed by IRES Board and Executive Boards in February 2019 and will be considered by Joint Committee on 1 March 2019.</li> </ul>
<b>Edinburgh Innovation Park (QMU Food and Drink Hub)</b>	<b>G</b>	<ul style="list-style-type: none"> <li>Feedback on business case from both Governments received and response in hand.</li> <li>East Lothian LDP recently approved.</li> <li>Aiming for Joint Committee approval Sep 19.</li> </ul>	Workforce mobility (Concessionary travel)	<b>A</b>	<ul style="list-style-type: none"> <li>Led by Scottish Borders Council. Discussion with employability partners and Council transport colleagues ongoing in development of project proposition. Expected to be considered by IRES Board in April 2019 and Joint Committee in June 2019.</li> </ul>
<b>Fife Industrial Estates</b>	<b>G</b>	<ul style="list-style-type: none"> <li>Both councils approved their respective business cases in Jan 19.</li> <li>Seeking Joint Committee approval in Mar 19.</li> </ul>			
<b>Central Borders Innovation Park</b>	<b>G</b>				

Overall Status Last Period	Overall Status This Period
Amber	Amber



<b>West Edinburgh Transport</b>	<b>A</b>	<ul style="list-style-type: none"> <li>Discussions ongoing with Transport Scotland and West Lothian Council to agree priority interventions.</li> </ul>
<b>A720</b>	<b>A</b>	<ul style="list-style-type: none"> <li>Update received from Transport Scotland and discussions ongoing. Transport Appraisal Board will be forum to progress discussions when formed.</li> </ul>
<b>IMPACT</b>	<b>G</b>	<ul style="list-style-type: none"> <li>Business case was approved by Joint Committee on 17 Dec.</li> <li>Planning application is under consultation and will be considered in Apr 19.</li> </ul>

<b>Regional Housing Programme</b>	<b>A</b>	<ul style="list-style-type: none"> <li>Paper to establish Regional Housing Board and to nominate Andrew Kerr to Chair the Board will be considered by Joint Committee on 1 March. Board to be formed in March/April if approved.</li> </ul>
Affordable housing programme	<b>A</b>	<ul style="list-style-type: none"> <li>Each partner has produced a Strategic Housing Investment Plan (SHIP) outlining investment priorities for affordable housing over the next five years.</li> <li>SHIPs will be analysed to produce a regional affordable housing profile.</li> <li>Profile will enable engagement with Scottish Government to highlight regional track record of delivery and to strengthen case for greater certainty over future funding levels for affordable housing.</li> </ul>
Housing Infrastructure funding & 7 strategic sites	<b>A</b>	<ul style="list-style-type: none"> <li>Business cases for seven sites at various stages of development.</li> <li>Winchburgh was announced on 17 Jan as first project.</li> <li>Partners are working together to share best practice.</li> </ul>
Construction innovation, SME growth, skills & jobs	<b>A</b>	<ul style="list-style-type: none"> <li>Work ongoing to align with the IRES Programme and specifically the Housing and Construction Skills Gateway.</li> <li>Regional Housing Board and its workstreams will consider opportunities and challenges around offsite and modern methods of construction.</li> </ul>
Maximising the public sector estate	<b>G</b>	<ul style="list-style-type: none"> <li>Edinburgh Land Commission - draft statement of intent has been developed.</li> </ul>
Housing company – MMR & low cost MR	<b>G</b>	<ul style="list-style-type: none"> <li>First homes completed in Clermiston, Edinburgh in Jan 19.</li> <li>The City of Edinburgh Council and Scottish Futures Trust will continue to share learning and financial models with partners, to explore regional delivery models.</li> </ul>

# ESESCR Deal Monthly Dashboard – 1 March 2019

## Page 4: Summary of financial performance

### Project performance: 1 March 19

Project Name	Total Budget £000	CRD Grant £000	Cumulative spend to date £000	CRD grant claimed £000	CRD grant claimed %	CRD grant balance £000	Financial Plan spend 18/19 £000	Forecast Spend outturn 18/19 £000	Financial Plan Forecast Grant 18/19 £000	Financial Plan spend Variance £000
DDI - Bayes Centre	45,000	32,545	36,781	0	0%	32,545	42,911	36,831	22,412	(6,130)
DDI - National Robotarium	22,469	22,469	110	0	0%	22,469	70	168	70	40
DDI – EFI	131,208	57,920	36,080	0	0%	57,920	47,436	36,730	15,107	(11,356)
DDI - Usher Institute	68,000	49,205	215	0	0%	49,205	2,720	319	0	(2,505)
DDI - Easter Bush	34,983	17,366	12,583	0	0%	17,366	13,368	12,583	0	(785)
DDI - Easter Bush – A701 & A702	30,000	10,900	0	0	0%	10,900	0	0	0	0
DDI – WCDI	109,997	79,595	585	0	0%	79,595	17,718	885	0	(17,133)
<b>DDI Total</b>	<b>441,657</b>	<b>270,000</b>	<b>86,354</b>	<b>0</b>	<b>0%</b>	<b>270,000</b>	<b>124,223</b>	<b>87,516</b>	<b>37,589</b>	<b>(37,869)</b>
Food and Drink Hub	52,003	30,000	0	0	0%	30,000	4,000	0	0	(4,000)
Business Innovation – Fife	49,425	35,000	21	0	0%	35,000	213	125	0	(192)
Business Innovation – Scottish Borders	29,050	15,000	777	0	0%	15,000	9,525	1,335	0	(8,748)
<b>Business Innovation Total</b>	<b>78,475</b>	<b>50,000</b>	<b>798</b>	<b>0</b>	<b>0%</b>	<b>50,000</b>	<b>9,738</b>	<b>1,460</b>	<b>0</b>	<b>(8,940)</b>
Skills – IRES	25,000	25,000	0	0	0%	25,000	250	70	250	(250)
Transport - Sheriffhall Roundabout	120,000	120,000	0	0	0%	120,000	0	0	0	0
Transport – WETA	36,000	20,000	0	0	0%	20,000	1,800	0	1,000	(1,800)
<b>Transport Total</b>	<b>156,000</b>	<b>140,000</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>140,000</b>	<b>1,800</b>	<b>0</b>	<b>1,000</b>	<b>(1,800)</b>
Culture - IMPACT Concert Hall	44,990	20,000	3,336	0	0%	20,000	4,121	3,936	0	(785)
Housing – Housing Company	263,000	15,000	2,926	0	0%	15,000	71,878	4,400	4,100	(68,952)
Housing – Infrastructure	50,000	50,000	0	0	0%	50,000	0	0	0	(0)
<b>Housing Total</b>	<b>313,000</b>	<b>65,000</b>	<b>2,926</b>	<b>0</b>	<b>0%</b>	<b>65,000</b>	<b>71,878</b>	<b>4,400</b>	<b>4,100</b>	<b>(68,952)</b>
<b>CRD Programme Total</b>	<b>1,111,125</b>	<b>600,000</b>	<b>93,414</b>	<b>0</b>	<b>0%</b>	<b>600,000</b>	<b>216,010</b>	<b>97,382</b>	<b>42,939</b>	<b>(122,596)</b>

### Spend performance

- Spend figures represent the cumulative spend for projects from 2017/18 to the end of January 2019.
- WETA (Amber): No spend will be incurred this financial year as forecast in Financial Plan.
- The total City Region Deal grant claim for 2018/19 is assumed to be £45.7m

### Accountable Body

- Work is underway to develop and detail the processes that will be required to carry out the role of the Accountable Body (largely informed by grant offer letter). A workshop will also be organised so that all partners can help shape this processes required to meet government reporting and governance requirements.
- Final version of the grant offer letter has been received from the Scottish Government and now reflects the amendments the Council last submitted. Now awaiting signed copy from Scottish Government.
- The final signed version of the grant offer letter will be backed off with each individual partner agreement so that grant can be claimed for 2018/19. CEC's legal team has been working on these and are close to having a final draft to share with partners for comment and acceptance. Once this has been agreed, the grant claim can be submitted to Scottish Government.
- The dedicated account to support the role of Accountable Body has been filled and Henna Khatoon will now be the direct contact for all financial matters relating to the City Region Deal.