

Rolling Actions Log

February 2019

Item 5.1



8 February 2019

No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Locality Improvement Plans	17-11-17	To agree that community planning would be covered at a future development session.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	A report on the programme of Development Sessions for 2019/20 will be presented in March 2018.
2	Edinburgh Alcohol and Drug Partnership Funding	26-01-18	That a briefing note be sent to Joint Board members setting out the broader challenges and information on approaches taken by the other Lothian IJBs and the impact of service review, redesign and efficiencies in each area of change.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	

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3	Edinburgh Health and Social Care Partnership Communications Action Plan	26-01-18	To note that a separate engagement/communication plan for the IJB will be presented for consideration and agreement within 6 months.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019	Recommended for closure – on the agenda for 8 February 2019.
4	Whole System Delays – Recent Trends	26-01-18	To note that a further report setting out the underlying longer term strategy, improvement plan, projects and actions would be submitted to a future meeting of the Joint Board.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019	Recommended for closure – this is covered in the Transformation and Change Programme report on the agenda for 8 February 2019.
5	City of Edinburgh Council Motion by Councillor Miller – Attracting and Retaining Carers (Agenda for 29 June 2017)	29-06-17	<ol style="list-style-type: none"> 1) Agrees to call for a report into the improvements including pay and conditions that could attract and retain care workers, in comparison to other employment options, and meet the shortfall in care provision, taking into account the results of the research. 2) To instruct officers to remit the report to the Integration Joint Board and Corporate Policy and Strategy Committee for further scrutiny. 	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	

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6	Business Resilience Arrangements and Planning – Spring Update	18-05-18	That an update report be submitted to the Joint Board by the end of 2018	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	Report will be submitted in March 2019.
7	2018/19 Financial Plan	18-05-18	<p>1) To note that the Chief Officer intended to arrange a workshop on the overall programme delivery.</p> <p>2) To agree that the Chief Officer would submit a report to the next meeting of the IJB providing an interim update on progress against savings targets</p>	Chief Officer, Edinburgh Health and Social Care Partnership	<p>November 2018</p> <p>February 2019</p>	<p>1) Closed – covered at the IJB Development Session on 6 November 2018.</p> <p>2) Recommended for closure – this is included in the Finance Update report on the agenda for February 2019.</p>
8	Plan for Immediate Pressures and Longer Term Sustainability	18-05-18	<p>1) To ask that a communications and engagement strategy to complement the Plan be submitted to a future meeting of the IJB.</p> <p>2) To ask the Project Lead Officer to arrange a presentation to Board Members either at a</p>	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019	Recommended for closure – this is covered in the Transformation and Change Programme

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			development session or at a formal meeting on the assessment project.			report on the agenda for 8 February 2019.
9	The Inclusive Homelessness Service at Panmure St Ann's	18-05-18	To ask the Council and NHS Lothian to develop a framework for the funding of capital projects that are developed in partnership.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	Report will be submitted in March 2019.
10	IJB Risk Register	15-06-18	That the Chief Officer would circulate a briefing note to members on finance structures across the City of Edinburgh Council and NHS Lothian, and the interface between the respective groups.	Chief Officer, Edinburgh Health and Social Care Partnership	April 2019	
11	Publication of Annual Performance Report	15-06-18	That a future development session or workshop would consider what measurements to include in future versions of the report, and how these would be linked with Directions.	Chief Officer, Edinburgh Health and Social Care Partnership	June 2019	A report on the programme of Development Sessions for 2019/20 will be presented in March 2018.
12	2018/19 Financial Position	29-09-18	1) To task the Chief Officer to prepare a Direction to the City of Edinburgh Council in relation to the additional £4m of funding being made available by	Chief Officer, Edinburgh Health and	February 2019	Recommended for closure –

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			<p>NHS Lothian in respect of increasing capacity of care at home services.</p> <p>2) To agree that a report would be presented to the next meeting of the Joint Board detailing the proposed Direction and the early and initial impact of the use of this funding in relation to key areas of pressure.</p>	Social Care Partnership	December 2018	completed in December 2018.
13	Evaluation of 2017/18 Winter Plan and Winter Plan 2018/19	28-09-18	<p>1) That a business case for the expansion of the Hospital at Home service would be presented to the Joint Board by the end of March 2019.</p> <p>2) That officers would circulate details of the flu vaccination programme to enable members to promote to citizens, colleagues and partner organisation.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	<p>March 2019</p> <p>October 2018</p>	2) Closed – circulated on 8 October 2018
14	John's Campaign	29-09-18	<p>To request an update report in 12 months' time on progress in carrying out the recommendations of the report:</p> <p>1) To agree that all hosted older peoples in bed services formally sign up to John's campaign.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	September 2019	

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			<p>2) To agree that all local authority care homes sign up to John's campaign.</p> <p>3) To work in partnership with the independent sector and the voluntary sector to embed John's campaign across all older people's residential services within the Edinburgh.</p> <p>4) To support the launch of John's campaign in Edinburgh.</p> <p>5) To agree that the benefits of John's Campaign should be formally measured.</p>			
15	Recommendations from the Health and Social Care Grants Review Programme 2019	14-12-18	To agree to instruct the IJB Chief Officer to provide progress reports on the work with organisations previously funded, but who had been unsuccessful in their grant application, and how service users and the organisations were being supported.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	Report will be submitted in March 2019.
16	Draft Edinburgh IJB Strategic Plan 2019-2022	14-12-18	To agree that a final plan would come back to the February meeting of the IJB with Directions linked to finance, with clear options for the IJB to deliberate.	Chief Officer, Edinburgh Health and Social Care Partnership	June 2019	

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17	Transitions for Young People with a disability from children's services to adult services Edinburgh Health and Social Care Partnership	14-12-18	To request an update on progress of the 5 key action points in 12 months.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2019	
18	Governance Review	14-12-18	To task the Chief Officer to bring a costed action plan in response to the wider recommendations, and a timeline for its implementation, back to the February IJB meeting, noting at this stage that there was potential to fund this from a number of sources, including the uncommitted reserves and this would be presented alongside the costed plan.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2019	Recommended for closure – on the agenda for 8 February 2019.
19	Performance Report	14-12-18	To agree that a briefing note on actions being taken with regard to sickness absence and financial implications would be circulated to members.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019	