

Item 5.2 - Rolling Actions Log

Transport and Environment Committee

6 December 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	7 June 2016	Review of Scientific Services & Mortuary Services	To agree to accept further reports on the outcome of the financial impact assessment of a Scottish Shared Scientific Service and the outline business case for the shared laboratory and mortuary facility in the Edinburgh BioQuarter.	Executive Director of Place Lead Officer: Robbie Beattie Scientific & Environmental Services Manager 0131 555 7980 robbie.beattie@edinburgh.gov.uk	On-going		A national review is continuing and officers are awaiting further clarity on the outcome of this before bringing forward this report.
2	7 June 2016	George Street Experimental Traffic Regulation Order Concluding Report and Design Principles	To authorise officers to explore the most appropriate procurement options in order to expedite the delivery of the next design steps, securing best value for the Council and ensuring the appropriate design and technical expertise required, to develop	Executive Director of Place Lead Officer: Anna Herriman City Centre Programme Manager 0131 469 3853 anna.herriman@edinburgh.gov.uk	February 2019		The consultation will be undertaken in November and December 2018, with a report back to Committee in February 2019.

			the Design Principles into a Stage D design, that would be brought back to the Committee for approval as a proposed Traffic Regulation Order.				
3	30 August 2016	Water of Leith Valley Improvement Proposals (Dean to Stockbridge Section)	To ask that the outcome of the feasibility study be reported to a future meeting of the Transport and Environment Committee.	Executive Director of Place Lead Officer: David Jamieson Parks, Greenspace & Cemeteries 0131 529 7055 david.jamieson@edinburgh.gov.uk	On-going		The community study is underway and the outcome will be reported to Committee when available.
4	17 January 2017	Transport for Edinburgh Strategic Plan 2017 – 2021 and Lothian Buses Plan 2017-2019	1) To approve Lothian Buses Business Plan 2017-2019 noting the areas for further work as set out in paragraph 3.20, and to request a progress report by Autumn 2017 on these matters.	Executive Director of Place Lead Officer: Ewan Kennedy, Senior Manager – Transport Networks ewan.kennedy@edinburgh.gov.uk 0131 469 3575	On-going		Officers are continuing to work with Lothian Buses on this and a report will be prepared when their Business Plan has been updated.
			2) To note that Transport for Edinburgh's three-year operational plan would be presented at a future Committee meeting for approval.		On-going		Officers are continuing to work with Transport for Edinburgh on this and a report will be prepared

							when their Business Plan has been updated.
5	24 August 2017	Motion by Councillor Hutchison – Kirkliston Congestion Journey (to Council)	To agree to continue dialogue with the local community to determine the best way forward for traffic management and initiate a traffic study in Kirkliston to report back to the Transport and Environment Committee in two cycles, as promised by the Convener at the 29th June 2017 Council Meeting.	Executive Director of Place Lead Officer: Dave Sinclair, Local Transport and Environment Manager 0131 529 7075 dave.sinclair@edinburgh.gov.uk	February 2019		An update has been included in the Business Bulletin for October 2018 . The final update on this will be included in the Business Bulletin in February 2019.
6	4 September 2017	Edinburgh Tram - York Place to Newhaven Updated Outline Business Case	The Executive Director of Place to: <ul style="list-style-type: none"> • arrange to meet with Transport Scotland to discuss the Edinburgh Tram Extension project 	Executive Director of Place Lead Officer: Ewan Kennedy, Senior Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	December 2018	November 2018	Recommended for closure This meeting took place in November 2018.
			<ul style="list-style-type: none"> • arrange an internal meeting with Lothian Buses and elected members of the Transport and Environment Committee to discuss 		August 2018	August 2018	Closed on 4 October 2018 – this meeting took place on 8 August 2018.

			the Edinburgh Tram Extension project				
			<ul style="list-style-type: none"> • arrange to meet with the Project Team and outside groups to discuss the Edinburgh Tram Extension project. 			December 2018	Engagement commenced in October 2017 and will continue throughout the consultation process.
7	5 October 2017	Motion by Councillor Booth – Low Cost ways to boost cycle use	To refer the Spokes document describing the competition entries to each Locality Manager (or other relevant section of the Council) with a request that they identify the proposals within their area of responsibility, assess the feasibility of each proposal, undertake the relevant work to take appropriate proposals forward, and report back on a quarterly basis to the relevant locality committee (once formed) and to the Transport and Environment Committee on progress to implement the proposals.	Executive Director of Place Lead Officer: Locality Local Transport and Environment Managers: Steven Cuthill (South East), Andy Edwards (South West), Darren Ryan (North East), Dave Sinclair (North West).		February 2019	An update was included in the Business Bulletin in October 2018 .

8	26 October 2017	Motion by Councillor Lang – Dalmeny Station (to Council)	<p>“Council recognises;</p> <p>(a) the problems being faced by those living close to Dalmeny Station because of the current levels of car parking, with significant commuter parking on nearby roads and in spaces created for residents in new developments,</p> <p>(b) the difficulty created by the limited parking arrangements, which risks creating a disincentive towards using the station, forcing more commuters to choose to use their car to travel into Edinburgh via the busy and congested Barnton junction and Queensferry Road.</p> <p>Council welcomes the recent improvements at the station, such as an increase in bike storage facilities, but believes this is insufficient in addressing the wider access issues around the station and that further significant action is needed.</p> <p>Council therefore instructs</p>	<p>Executive Director of Place Lead Officer: Ewan Kennedy, Senior Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk</p>	February 2019		<p>The most recent update on this was included in the Business Bulletin for 4 October 2018.</p> <p>The final update on this will be included in the Business Bulletin in February 2019.</p>
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			officials to engage with Scotrail and Transport Scotland and seeks a report to the Transport & Environment Committee within three cycles. This report should set out an action plan for addressing these issues, including proposals to further maximise sustainable transport options to and from the station along with improved parking arrangements which benefit passengers and local residents.”				
9	7 December 2017	Electric Vehicle Action Plan	1) To note that a Strategic Business Case for EV charging infrastructure would be reported to Committee in June 2018 and to agree that the Strategic Business Case would include consideration of infrastructure for e-bikes and e-cargo bikes.	Executive Director of Place Lead Officer: Janice Pauwels, Sustainable Development Manager janice.pauwels@edinburgh.gov.uk 0131 469 3804	October 2018		Closed on 4 October 2018 – this report was included on the agenda for 4 October 2018.
			2) To agree the action plan would be further revised following the first progress report being presented to		February 2019		This will be incorporated into the business case programme

			<p>the Committee in late 2018 to ensure it was a fully integrated e-mobility action plan prioritising a modal shift from car to other modes, consistent with the targets in the Council's local transport strategy.</p>				<p>of works which is scheduled for Committee in February 2019.</p>
			<p>3) To agree that the Electric Vehicle working group, as outlined in paragraph 3.15 of the report, would consider the following points and would report the progress of these actions to the Carbon, Climate and Sustainability Member Officer Working Group:</p> <ul style="list-style-type: none"> • possible adjustments to planning guidance to include requirements on cargo bike / e-bike provision; • developing a council cargo bike pilot for appropriate council deliveries; • the potential to adapt street lighting columns to incorporate EV charging 		February 2019		<p>The Electric Vehicle Working Group have considered these issues and will incorporate findings in the upcoming Committee report in February 2019.</p>

			points.				
10	7 December 2017	Enhancing Communal Bin Collections	To agree to receive a detailed progress report within six months.	Executive Director of Place Lead Officer: Andy Williams, Waste and Cleansing Manager andy.williams@edinburgh.gov.uk 0131 469 5660	February 2019		Transport and Environment Committee on 9 August 2018 approved the extension of this pilot scheme. Progress will be reported to Committee in February 2019.
11	9 March 2018	Bustracker and Bus Station Information System – Future Strategy	To note that a future report would detail the outcome of the procurement exercise and would include the preferred supplier, bus station information system solution and pricing schedule for on-street sign options to inform what sign replacements could be undertaken with the available budget.	Executive Director of Place Lead Officer: Ewan Kennedy, Service Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	May 2019		Procurement is likely to commence in January 2019.
12	9 March 2018	Roads Asset Management Plan (RAMP)	To note that a final draft of the Roads Asset Management Plan would be presented to the Committee within three cycles.	Executive Director of Place Lead Officer: Cliff Hutt, Service Manager – Infrastructure	December 2018		Recommended for closure – the Transport Asset Management Plan is included

				0131 469 3751 cliff.hutt@edinburgh.gov.uk			on the agenda in December 2018.
13	9 March 2018	North Bridge Refurbishment	To note that final designs for potential enhancements, for which separate tendered prices will be obtained from the contractor, would be reported to the Transport and Environment Committee to decide whether or not these works were to be incorporated into the contract.	Executive Director of Place Lead Officer: Cliff Hutt, Service Manager – Infrastructure 0131 469 3751 cliff.hutt@edinburgh.gov.uk	February 2019		This report has been delayed to allow the consultation on Edinburgh: Connecting our City, Transforming our Places to be completed.
14	9 March 2018	Special Uplifts Service	1) To agree that the Head of Place Management would confirm to members of the committee the area that had been procured for the pilot collection.	Executive Director of Place Lead Officer: Gareth Barwell, Head of Place Management 0131 52 5844 gareth.barwell@edinburgh.gov.uk	On-going		Procurement is underway for the North East Locality area to pilot this collection service.
			2) To agree that a question would be added to the Edinburgh Survey on the awareness amongst residents of the Special Uplifts Service.	Chief Executive Lead Officer: Laurence Rockey, Head of Strategy and Insight			Strategy and Insight is currently considering its approach to the Edinburgh People's Survey in 2018. This question will be considered for

							inclusion in the next survey.
15	9 March 2018	Public Spaces Protocol	1) To agree to review the Public Spaces Protocol after a full year of use.	Executive Director of Place Lead Officer: Anna Herriman, City Centre Programme Manager 0131 469 3853 anna.herriman@edinburgh.gov.uk	August 2019		
			2) To agree to a future review of the use of the Edinburgh Parks Events Manifesto and the Public Spaces Protocol, to align and deliver a more coordinated approach to events in Edinburgh.				The review of the Parks Events Manifesto and the Public Spaces Protocol will be co-ordinated in 2019.
			3) To agree that when reviewing the terms and conditions, to consider condition 10 - the noise created by generators and whether it was necessary to use diesel generators, and condition 14 – the requirement for recycling to be enforced as part of waste management arrangements.				This will be incorporated into the review.
16	15 March 2018	Motion by Councillor Jim Campbell – Burnshot Bridge	“Council notes the commitment made in the recent budget to rebuilding Burnshot Bridge.		On-going		

		(to Council)	<p>Council notes that, given the proximity of the bridge to the National Cycle Network Route One, active travel will need to form an important part of the design of this bridge and that there are active discussions ongoing with relevant stakeholders. Our Street Design Guidance and additional factsheets will incorporate guidance on footways, and shared and segregated cycle/pedestrian infrastructure. Other guidance is produced by Transport Scotland and Sustrans. Design details for this scheme are still being considered. In the context of continuing development in the area, the need to futureproof the active travel element in this bridge is vital.</p> <p>Council recognises that the ongoing development of this project will be reported back to the Transport and Environment Committee at appropriate points throughout the design and construction stages.</p>				
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			<p>Council further notes:</p> <ul style="list-style-type: none">• the latest project timetable which states that construction work on the Burnshot Bridge will not commence until autumn 2018, almost two years after the original bridge was closed.• the March 2018 project update from officials which states that <i>“Since the approval of the budget, the Structures team have been approached to consider the improvement of cycle access to the National Cycle Network as part of the project. The feasibility of this is being assessed and any impact on timescales will be notified accordingly.”</i> <p>Council recognises the significant impact of the bridge closure on local communities and is</p>				
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			<p>concerned by a suggestion of a further delay to the commencement of construction work beyond autumn 2018.</p> <p>Council therefore agrees that any changes to the bridge design or surrounding road and cycle network which could impact on the expected construction timetable should be subject to scrutiny and a decision by way of a report to the Transport and Environment Committee.”</p>				
17	17 May 2018	‘A’ Boards and Other Temporary On-street Advertising Structures	<p>1) To request that a review was undertaken 12 months after implementation of the restrictions, including mitigation for businesses and organisations in general.</p>	<p>Executive Director of Place Lead Officer: David Leslie, Chief Planning Officer 0131 529 3948 david.leslie@edinburgh.gov.uk</p>	August 2019		
			<p>2) To agree to receive an update in the Business Bulletin presented to the committee in August 2018 detailing possible business support methods to</p>	<p>Executive Director of Place Lead Officer: David Leslie, Chief Planning Officer 0131 529 3948 david.leslie@edinburgh.gov.uk</p>	August 2018		<p>Closed on 4 October 2018.</p> <p>An update was included in the Business Bulletin in</p>

			help mitigate the effect of the policy on businesses and the impact this would have on walking tours in particular.				August 2018.
18	17 May 2018	Business Bulletin	To agree that the timeline for Local Transport Strategy would be circulated to the Committee.	Executive Director of Place			
19	17 May 2018	Petition for consideration - Improving Parking in the Leith Central Area (LCA)	1) To agree that officers would discuss the issues raised with the petitioners and investigate short-term solutions.	Executive Director of Place Lead Officer: Ewan Kennedy, Service Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	February 2019		An update on this is included in the Business Bulletin for October 2018. An update will be prepared in due course.
20	17 May 2018	Petition for a Park and Ride Site at Lothianburn – Follow Up Report	To agree that a review of the park and ride site at Straiton should be undertaken to understand the reasons for relatively low patronage and to identify potential improvements.	Executive Director of Place Lead Officer: Ewan Kennedy, Service Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	August 2019		An update report will be provided August 2019.
21	17 May 2018	Decriminalised Traffic and Parking Enforcement in	1) To agree nonetheless that there were significant existing powers that could be	Executive Director of Place Lead Officer: Ewan Kennedy, Service Manager – Transport Networks	December 2018		This report is included on the agenda for Transport and

		Edinburgh	<p>used to tackle the problem of pavement parking, not least the installation of physical barriers such as Sheffield racks at the edge of footways which also provided cycle parking, as undertaken by Wandsworth Council and others, and to agree that similar measures should be introduced in Edinburgh.</p>	<p>0131 469 3575 ewan.kennedy@edinburgh.gov.uk</p>			<p>Environment Committee on 6 December 2018.</p>
			<p>2) To agree to receive a further report within two cycles examining the issue of parking enforcement in more detail, and specifically outlining options to address the following issues:</p> <p>a) that members of the public would like a quick, real-time method to report parking violations that could swiftly be</p>		<p>December 2018</p>		

passed to parking attendants for possible enforcement action, should they be in the area;

- b) that while council policy was currently to give those parking in contravention of the rules a 'grace period' of 5 minutes for cars and 10 minutes for commercial vehicles, nonetheless to examine whether this grace period was appropriate in all circumstances and specifically to examine whether the grace period could be shortened in areas of persistent parking violations;
- c) that, where there were no valid lines and signs, the parking enforcement contractor could not operate, and therefore reviewing the timetable for installing new lines

			<p>and signs when they were required; and</p> <p>d) that while some drivers regarded the cost of a parking ticket as a reasonable price to pay for the ability to park in the city centre, the majority did not want their vehicle to be towed, and therefore to agree to consider increasing the capacity to tow vehicles to the pound, and tightening the rules which allowed this to be done.</p>				
			<p>4) To agree to undertake traffic monitoring of these changes and report back to committee 6 months after opening, via the business bulletin.</p>		Summer 2019		
22	31 May 2018	Motion by Councillor Mary Campbell - Edinburgh's Coastline - Protecting and	<p>“Council:</p> <p>1) believes that as a capital city we benefit from both our historic city centre, and also</p>	Executive Director of Place	February 2019		

		Enhancing our “Blue Belt” (to Council)	<p>our beautiful coastline. Our coastline has many highlights, from the sandy beach of Portobello, to the sea life-rich rocks in the Forth, and the stunning views from the promenade at Cramond;</p> <p>2) notes that, as a council we invest a lot of time and effort into our city centre, for the benefit of both residents and visitors. Council believes that a similar level of effort should also be applied to our coastline, to ensure that we are preserving and enhancing the wide variety of historic and environmental features that make our coastline so special, and to enhance residents’ access to our coastline by creating a continuous active travel promenade from</p>				
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Joppa to South Queensferry.

- 3) notes that the council has undertaken some work to pursue this agenda, both separately and in co-operation with partners, including production of the Edinburgh Promenade Design Code and SESTRAN studies on cross-boundary cycle development; that some off-road cycle/footpath links have been identified in the LDP but notes that that progress to deliver on this work has been a little sporadic;
- 4) further notes that some council partners including the Scottish Wildlife Trust and Royal Botanic Gardens have projects to enhance & preserve the natural heritage and biodiversity of our

			<p>coastline;</p> <p>5) Therefore agrees to receive a scoping report, which covers work to date, work currently in train, and the scope of work which needs to be undertaken in the future. This should report within two cycles to be brought to the Transport and Environment Committee, and should include options for political governance of the work.</p> <p>6) notes that residents and businesses have already been working hard to protect and enhance the coastline, and any strategy should include a clear mechanism for engaging with all key stakeholders.”</p>				
23	20 June 2018	Roads Capital Investment	To agree to the method of consultation outlined in	Executive Director of Place Lead Officer: Cliff Hutt,	December 2018		Recommended for closure –

		Programme – Update	paragraphs 3.22 – 3.26 of the report with the following amendment: ‘that officers would consult with representatives of active travel organisations once a year to discuss the list of forthcoming carriageway and footway schemes and to agree which of those schemes which would be the subject of further detailed design consultation with those groups. A report would be submitted at the October 2018 Transport and Environment Committee meeting outlining stakeholders, expected outcomes and areas to be discussed.	Service Manager – Infrastructure 0131 469 3751 cliff.hutt@edinburgh.gov.uk			the Transport Asset Management Plan is included on the agenda in December 2018.
24	9 August 2018	Public Transport Priority Action Plan	1) To note that a further report would be submitted which outlined longer-term intervention measures to relieve congestion on the A90.	Executive Director of Place Lead Officer: Ewan Kennedy, Service Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk	May 2019		An update on this will be prepared for May 2019.
			2) To note that a further report would be submitted, which listed			October 2018	

			<p>bus lane locations where it was proposed that automatic camera enforcement should be deployed.</p>				<p>included in the business bulletin for October 2018.</p>
			<p>3) To approve the recommendation of a desired spacing of 400 metres between bus stops and that existing corridors were reviewed to determine how this spacing could be achieved, whilst recognising equalities issues raised by this and that a full public consultation would be carried out on any proposed changes, with a consultation report returning to the Committee to seek approval for changes to bus stop locations.</p>		<p>October 2019</p>		
			<p>4) To note that the Committee did not believe that</p>				<p>Recommended for closure This is included</p>

			<p>paragraphs 3.59 - 3.71 of the report by the Executive Director of Place sufficiently addressed the issues raised in the Council motion on Dalmeny Station and therefore, to agree to provide a Business Bulletin update within one cycle to allow further discussions to take place with Ward Councillors and the local Community Council from which a more detailed action plan should be developed.</p>				<p>in the Business Bulletin on 4 October.</p>
			<p>5) To note the request by bus operators to extend the hours of operation of bus lanes, and therefore approves the commencement of consultation on extending operational hours to 0700-1900, seven days per week, and extending</p>		<p>October 2019</p>		

			restrictions on parking and loading/unloading to the same hours, and that this consultation should also consider what support might be possible for businesses affected by this change, including but not restricted to the possibility of allowing some off-peak parking and loading in specific, limited locations.				
25	9 August 2018	Workplace Parking Levy Scoping	1) To agree that Council officers would develop a paper which set out the argument and rationale for Edinburgh to introduce a Workplace Parking Levy or wider non-residential parking levy which could also cover customer parking spaces.	Chief Executive Lead Officer: Gareth Dixon 0131 529 3044 gareth.dixon@edinburgh.gov.uk	On-going		This work is being progressed.
			2) To agree that the Council would respond to the Scottish Parliament's Rural Economy and				

			Connectivity Committee call for evidence on Stage 1 of the Transport (Scotland) Bill, which closed on the 28 September 2018.				
26	9 August 2018	Waste and Cleansing Services Performance	To agree that the revised suite of performance measures, as illustrated in Appendix 1 of the report by the Executive Director of Place, and the progress against the activities required to implement the revised performance reporting would be reported to Transport and Environment Committee every second cycle.	Executive Director of Place Lead Officer: Andy Williams, Waste and Cleansing Manager 0131 469 5660 andy.williams@edinburgh.gov.uk			Recommended for closure – the revised suite of performance measures are included in a report to Transport and Environment Committee on 6 December 2018.
27	9 August 2018	Single Use Plastics	1) To note that the report highlighted opportunities to further develop the Council's activities towards reducing the impact of Single Use Plastics and therefore to agree to establish a short-life working group to consider this issue to report back to	Executive Director of Place Lead Officer: Andy Williams, Waste and Cleansing Manager 0131 469 5660 andy.williams@edinburgh.gov.uk	May 2019		

			<p>Committee.</p> <p>2) To agree that the working group would be a member-officer group; the membership would consist of one elected member from each political group and officers from relevant service areas including waste and recycling, catering and procurement; that the group would meet within one month and would aim to report to the Committee within six months. The remit of the group would be to discuss the report on Single Use Plastics and any issues arising from this to develop potential solutions.</p>				
28	4 October 2018	Deputation Southside Association; Southside Community	<p>1) To agree that the Head of Place Management would liaise with colleagues in Planning and Licensing to ensure that the regulations</p>	<p>Executive Director of Place Lead Officer: Gareth Barwell, Head of Place Management 0131 529 5844 gareth.barwell@edinburgh.gov.uk</p>			<p>Recommended for closure –</p> <p>The Head of Place Management</p>

		Council; Councillor Rose	related to flyposting were enforced.	v.uk			has contacted colleagues in Planning and Licensing on flyposting enforcement.
			2) To agree that issues of flyposting would be included in the report on Managing the Festival City to be submitted to the Culture and Communities Committee in November 2018.		November 2018		Recommended for closure – this report was approved by Council on 22 November 2018.
			3) To agree that the Convener of the Transport and Environment Committee would agree to meet with Convener of the Culture and Communities to discuss a way forward in relation to the issues raised by the deputation on flyposting.		January 2019		This meeting has been arranged.
			4) To agree that briefing notes would be provided to members with progress updates		February 2019		

			and details of any changes made to tender documents, and that a business bulletin update would be submitted to the Committee in February 2019 addressing issues of flyposting year-round.				
29	4 October 2018	Transport and Environment Committee Rolling Actions Log	To update the rolling actions log to note that the issues raised regarding parking in Corstorphine would be addressed as part of the Strategic Review of Parking.	Chief Executive Lead Officer: Veronica Macmillan, Committee Services 0131 529 4283 veronica.macmillan@edinburgh.gov.uk		Rolling Actions Log Updated – closed.	
30	4 October 2018	Transport and Environment Committee Business Bulletin	To agree to convene a parking enforcement meeting in early November 2018 between transport spokespeople and relevant officers including the Head of Place Development to establish parameters for future action, followed by a report to Transport and Environment Committee in February 2019, in particular responding to the points agreed by the Committee in	Chief Executive Lead Officer: Veronica Macmillan, Committee Services 0131 529 4283 veronica.macmillan@edinburgh.gov.uk	February 2019		Recommended for closure – This meeting took place on 24 October 2018 and a follow up report is included on the agenda for Transport and Environment Committee in December 2018.

			May 2018.				
31	4 October 2018	Electric Vehicle Infrastructure: Business Case	1) To note that a detailed Work Programme will be submitted to Committee within two cycles that will detail final locations, delivery, timelines and costings;	Executive Director of Place Lead Officer: Janice Pauwels, Sustainable Development Manager 0131 469 3804 janice.pauwels@edinburgh.gov.uk	February 2019		
			2) To note that a further report on E-Cargo bikes will be submitted to the next Committee; and				
			3) To note that a further report be brought to Committee in two cycles on the use of lampposts as charging points for electric vehicles.		February 2019		
			4) To agree that a briefing note would be circulated to members on the assumptions related to how often people were using cars and how often they would charge them.				

32	4 October 2018	Proposed Increase in Scale of Rollout and Amendment to Contract for On-Street Secure Cycle Parking	1) Agrees to arrange a detailed briefing for those councillors who would like it on the details, including the financing, of the scheme as soon as possible;	Executive Director of Place Lead Officer: Ewan Kennedy, Service Manager – Transport Networks 0131 469 3575 ewan.kennedy@edinburgh.gov.uk			
			2) Agrees to receive an update report once the scheme is established, and in no later than 12 months' time, which will examine potential changes to the scheme including the potential to price the scheme at less than the cost of a residents parking permit.		October 2019		
33	4 October 2018	Recycling Facilities in Council Buildings	To recognise that the requirements for action from the Waste and Cleansing Policy Assurance report agreed in May 2018 should be circulated in letters of instruction from the Head of Place Management to the responsible individuals within Council premises and that this action should be reported on within one cycle.	Executive Director of Resources Lead Officer: Peter Watton, Head of Property and Facilities Management 0131 529 5962 peter.watton@edinburgh.gov.uk Executive Director of Place Lead Officer: Gareth Barwell, Head of Place Management 0131 529 5844	December 2018		These letters will be issued in advance of Committee and a verbal update will be provided at the meeting.

				gareth.barwell@edinburgh.gov.uk			
34	4 October 2018	Proposal for a Conscientious Objectors Memorial in West Princes Street Gardens	To agree that a briefing would be circulated to members on the agreed location of the Conscientious Objectors memorial and that updates would be provided in the Business Bulletin.	Executive Director of Place Lead Officer: David Jamieson, Parks, Greenspace & Cemeteries 0131 529 4283 david.jamieson@edinburgh.gov.uk	On-going		