

Item 4.1 - Minutes

Transport and Environment Committee

10.00am, Thursday 4 October 2018

Present

Councillors Macinnes (Convener), Doran (Vice-Convener), Aldridge (substituting for Councillor Gloyer), Arthur, Bird, Booth, Bruce, Burgess, Cook, Douglas, and Key.

1. Deputation

The Committee agreed to hear a deputation by Hilary McDowell and Joan Carter on behalf of Southside Community Council on the issue of advertising and flyposting in the area.

The deputation highlighted the following:

- the extent of flyposting in the area, particularly during the summer festivals, and the need for this to be controlled;
- posters were not being removed following the events they were advertising;
- the lack of visible enforcement being carried out which had led residents to remove posters themselves;
- more enforcement was required to stop venues and promoters being able to illegally put posters up and to ensure they were removed; and
- venues and promoters should take responsibility for ensuring regulations regarding advertising were adhered to.

The deputation requested that the Committee consider:

- including conditions on licences issued by the Council which would require licence holders to remove all posters related to their event or venue;
- allocating funding for more wardens to enforce regulations and ensure the removal of posters; and
- the adoption of a policy which would make the city centre a no-advertising zone.

Decision

- 1) To agree that the Head of Place Management would liaise with colleagues in Planning and Licensing to ensure that the regulations relating to flyposting were enforced.
- 2) To agree that officers would investigate the possibility of contracts including a clause regarding enforcement of flyposting going forward.
- 3) To agree that issues of flyposting would be included in the report on Managing the Festival City to be submitted to the Culture and Communities Committee in November 2018.

- 4) To agree that the Convener of the Transport and Environment Committee would meet with Convener of the Culture and Communities Committee to discuss a way forward in relation to the issues raised by the deputation on flyposting.
- 5) To agree that briefing notes would be provided to members with progress updates and details of any changes made to tender documents, and that a business bulletin update would be submitted to the Committee in February 2019 addressing issues of flyposting year-round.

2. Proposal for a Conscientious Objectors Memorial in West Princes Street Gardens

2.1 Deputation

The Committee agreed to hear a deputation by Brian Larkin and Kate Ive on behalf of the Conscientious Objectors Memorial Steering Group in relation to the report by the Executive Director of Place on a proposal to install a memorial in West Princes Street Gardens.

The deputation highlighted the following:

- the work of the Conscientious Objectors Memorial Steering Group in working towards the installation of a memorial in Edinburgh;
- the importance of remembering the courage of conscientious objectors (COs) who maintained their beliefs in a difficult environment;
- the absence of a memorial for COs compared to the number of other war memorials in the city and the benefits of having a place to reflect on the role of COs and the issues they faced;
- values of liberty, humanism and tolerance displayed by COs which should be remembered;
- the opportunity to use the memorial as a learning opportunity as the centenary of the end of the First World War approached in 2019; and
- Princes Street Gardens would be an appropriate location due to its peaceful and tranquil environment.

The deputation requested that the Committee approve the proposals to erect a memorial in Princes Street Gardens.

2.2 Report by the Executive Director of Place

A request had been received by the Council to construct a memorial to Conscientious Objectors and Opponents to War in West Princes Street Gardens. The proposed memorial would be comprised of a bronze Handkerchief Tree with a granite gabion seat.

Decision

- 1) To note the proposal to construct a memorial to conscientious objectors in West Princes Street Gardens.
- 2) To agree to progress the proposal through the appropriate processes to installation.

- 3) To agree that a briefing note would be circulated to members on the agreed location of the Conscientious Objectors memorial and that updates would be provided in the Business Bulletin to a future meeting.

(Reference – report by the Executive Director of Place, submitted.)

3. Minutes

Decision

To approve the minute of the Transport and Environment Committee of 9 August 2018 as a correct record.

4. Transport and Environment Committee Work Programme

The Transport and Environment Committee Work Programme was presented.

Decision

To note the Work Programme.

(Reference – Work Programme, submitted.)

5. Transport and Environment Committee Rolling Actions Log

The Transport and Environment Committee Rolling Actions Log for October 2018 was presented.

Decision

- 1) To approve the closure of actions 6 (action 2), 9 (action 1), 14, 18 (action 2), 23 and 30.
- 2) To update the rolling actions log to note that the issues raised regarding parking in Corstorphine would be addressed as part of the Strategic Review of Parking.

(Reference – Rolling Actions Log, submitted.)

6. Transport and Environment Committee Business Bulletin

The Transport and Environment Committee Business Bulletin for October 2018 was presented.

Decision

- 1) To note the Business Bulletin.
- 2) To note with concern that the decision of the Committee of 17 May 2018 to receive a further report on parking enforcement within two cycles had not been fulfilled.
- 3) To note there was still public concern over what was perceived to be a lack of enforcement in key areas of the city, including but not limited to Leith Walk, the High Street and the Grassmarket.
- 4) To note that the Committee's request for a briefing for transport spokespersons on parking enforcement ahead of the annual review of the key performance

indicators (KPIs) of the Council's parking enforcement contractor had not been provided.

- 5) To agree to convene a parking enforcement meeting in early November 2018 between transport spokespeople and relevant officers including the Head of Place Development to establish parameters for future action, followed by a report to Transport and Environment Committee in February 2019, in particular responding to the points agreed by the Committee in May 2018.

(Reference – Business Bulletin, submitted.)

7. Electric Vehicle Infrastructure: Business Case

The Committee had agreed to the development of a business case for electric vehicle infrastructure. The Council in partnership with Transport Scotland had commissioned the Energy Savings Trust to develop this which was presented to the Committee for approval.

Motion

- 1) To note the work carried out to date.
- 2) To approve the Business Case for Electric Vehicle Infrastructure across the city noting the suggested medium growth scenario.
- 3) To note that a detailed Work Programme would be submitted to Committee within two cycles that would detail final locations, delivery, timelines and costings.
- 4) To note that a report detailing any proposed tariff and connection charges would be brought to the Transport and Environment Commitment for consideration and referred to Full Council for approval.
- 5) To approve an application for infrastructure funding to Transport Scotland for £2m for the capital works up to 2020.
- 6) To approve a six-week consultation period.
- 7) To note that a further report on E-Cargo bikes would be submitted to the next Committee meeting.
- 8) To note that a further report would be presented to the Committee within two cycles on the use of lampposts as charging points for electric vehicles.
- 9) To refer the report to the Regulatory and Planning Committees for consideration of how electric vehicle uptake could be better supported through the Council's regulatory and planning regimes.

- moved by Councillor Macinnes, seconded by Councillor Doran

Amendment

- 1) To note the work carried out to date.
- 2) To approve the Business Case for Electric Vehicle Infrastructure across the city noting the suggested medium growth scenario.

- 3) To note that a detailed Work Programme would be submitted to Committee within two cycles that would detail final locations, delivery, timelines and costings.
- 4) To note that a report detailing any proposed tariff and connection charges would be brought to the Transport and Environment Commitment for consideration and referred to Full Council for approval.
- 5) To approve an application for infrastructure funding to Transport Scotland for £2m for the capital works up to 2020.
- 6) To approve a six-week consultation period.
- 7) To note that a further report on E-Cargo bikes would be submitted to the next Committee meeting.
- 8) To note that a further report would be presented to the Committee within two cycles on the use of lampposts as charging points for electric vehicles and to agree that the report should, at the least, provide viable options for the use of lamppost charging on a trial basis on streets where posts were already cited close enough to the carriageway.
- 9) With predicted environmental benefits including carbon savings of 7,715 tonnes and Nitrogen Dioxide savings of over 14 tonnes, to consider Electric Vehicles (EVs) to have a key role to play in transforming the city centre into a cleaner, greener space; and to agree that future reporting should clarify where the Council's commitment and spending on EVs sat alongside current City Centre Transformation plans, which focussed on heavily restricting vehicle use.
- 10) To note that the EH4, EH12, EH10 and EH14 areas were most likely to see the greatest EV registrations and to agree that, with large areas of EH4 and EH10 having significant tenemental populations - and lower off-street parking provision - the Work Plan should provide for a higher number of charging points in these areas than currently proposed.
- 11) As per the Business Case, to agree to establish and advertise a dedicated means of contact for residents to feed in to potential charging point locations.
- 12) To refer the report to the Regulatory and Planning Committees for consideration of how electric vehicle uptake could be better supported through the Council's regulatory and planning regimes.

- moved by Councillor Cook, seconded by Councillor Bruce

Voting

For the motion - 7 votes

For the amendment - 4 votes

(For the motion – Councillors Arthur, Bird, Booth, Burgess, Doran, Key and Macinnes.
For the amendment – Councillors Aldridge, Bruce, Cook and Douglas.)

Decision

To approve the following adjusted motion by Councillor Macinnes:

- 1) To note the work carried out to date.
- 2) To approve the Business Case for Electric Vehicle Infrastructure across the city noting the suggested medium growth scenario.
- 3) To note that a detailed Work Programme would be submitted to Committee within two cycles that would detail final locations, delivery, timelines and costings.
- 4) To note that a report detailing any proposed tariff and connection charges would be brought to the Transport and Environment Committee for consideration and referred to Full Council for approval.
- 5) To approve an application for infrastructure funding to Transport Scotland for £2m for the capital works up to 2020.
- 6) To approve a six-week consultation period.
- 7) To note that a further report on E-Cargo bikes would be submitted to the next Committee meeting.
- 8) To note that a further report would be presented to the Committee within two cycles on the use of lampposts as charging points for electric vehicles.
- 9) To refer the report to the Regulatory and Planning Committees for consideration of how electric vehicle uptake could be better supported through the Council's regulatory and planning regimes.
- 10) To agree that officers would check the fuel costs figures in paragraphs 3.44 and 5.4 of the report by the Executive Director of Place were accurate.
- 11) To agree that a briefing note would be circulated to members on the assumptions related to how often people were using cars and how often they would charge them.

(References – Transport and Environment Committee, 7 December 2017 (item 8); report by the Executive Director of Place, submitted.)

8. Community Advertising Banners – Motion to Council 28 June 2018

The Council at its meeting of 28 June 2018 approved a motion which sought clarification on which fixtures and in which positions promotional material might be fixed. Committee considered a report which addressed the motion.

Decision

- 1) To note the desire to support Community Event advertising where possible.
- 2) To note that advertising banners or signs should not generally be placed on pedestrian guardrails or street furniture at busy roundabouts and junctions.
- 3) To encourage all event organisers to enter in to early dialogue with Locality teams, or their successors, to discuss and consider where promotional material may be erected.

- 4) To agree that Locality officers would proactively approach organisations with guidelines on community advertising of events.

(References – report by the Executive Director of Place, submitted.)

9. Proposed Increase in Scale of Rollout and Amendment to Contract for On-Street Secure Cycle Parking

The Transport, Infrastructure and Environment Committee on 21 February 2012 approved a pilot project to install secure residential on-street cycle parking. Following the pilot, the Transport and Environment Committee on 1 November 2016 approved an increase in the roll-out of the scheme over a three-year period.

Approval was sought to further increase the scale of the roll-out and to amend the type and duration of the contract.

Decision

- 1) To approve the proposed increase to the roll out of on-street secure cycle parking set out in the report.
- 2) To approve the recommended changes in contract type and duration.
- 3) To refer the report to the South East Locality Committee for information.
- 4) To note the amendment by the Green Group which had been withdrawn and agree that in principle active travel should be more affordable than less sustainable travel options.
- 5) To note however that changing the pricing structure at a late stage would put the delivery of the project at risk; therefore, to agree to proceed with the scheme as outlined in the report.
- 6) To agree to arrange a detailed briefing for interested councillors on the details, including the financing, of the scheme as soon as possible.
- 7) To agree to receive an update report once the scheme had been established, and in no later than 12 months' time, which would examine possible changes to the scheme including the potential to price the scheme at less than the cost of a residents parking permit.

(References – Transport, Infrastructure and Environment Committee, 21 February 2012 (item 17); Transport and Environment Committee on 1 November 2016 (item 14); report by the Executive Director of Place, submitted.)

10. Recycling Facilities in Council Buildings

The Council at its meeting of 31 May 2018 approved a motion which called for a report on improving recycling facilities in schools and other Council buildings. A report was presented which addressed the motion.

Motion

- 1) To note the report.

- 2) To agree that the recently established member/officer working group for Single Use Plastics would also consider recycling in Council buildings as part of its remit.

- moved by Councillor Macinnes, seconded by Councillor Doran

Amendment

- 1) To note the report.
- 2) To agree that the recently established member/officer working group for Single Use Plastics would also consider recycling in Council buildings as part of its remit.
- 3) To agree that the remit of the Single-Use Plastics working group would be extended to address the provision of user-friendly recycling facilities in all Council buildings including schools, to enable and encourage staff, the public and pupils to prevent recyclable materials being dumped in landfill or incinerated.
- 4) To recognise that the requirements for action from the Waste and Cleansing Policy Assurance report agreed in May 2018 should be circulated in letters of instruction from the Head of Place Management to the responsible individuals within Council premises and that this action should be reported on within one cycle.

- moved by Councillor Burgess, seconded by Councillor Booth

In terms of Standing Order 21(11), the amendment was accepted as an addendum to the motion.

Decision

- 1) To note the report.
- 2) To agree that the recently established member/officer working group for Single Use Plastics would also consider recycling in Council buildings as part of its remit.
- 3) To agrees that the remit of the Single-Use Plastics working group would be extended to address the provision of user-friendly recycling facilities in all Council buildings including schools, to enable and encourage staff, the public and pupils to prevent recyclable materials being dumped in landfill or incinerated.
- 4) To recognise that the requirements for action from the Waste and Cleansing Policy Assurance report agreed in May 2018 should be circulated in letters of instruction from the Head of Place Management to the responsible individuals within Council premises and that this action should be reported on within one cycle.

(References – Act of Council (No 9), 31 May 2018; joint report by the Executive Director of Resources and the Executive Director of Place, submitted.)

11. Edinburgh Adapts: Climate Change Adaptation Action Plan 2016-2020 – Annual Progress Report

At its meeting in August 2016, the Committee approved the Vision for a Climate Ready Edinburgh and the Climate Change Adaptation Action Plan which had been developed in partnership with Edinburgh Sustainable Development Partnership, Adaptation Scotland and key stakeholders across the city. These were developed to plan how the City would deal with the impacts of, and build resilience to, a changing climate.

A progress update was presented which set out key successes and next steps.

Decision

- 1) To recognise the progress made across the Council and partner organisations in implementing the Edinburgh Adapts Action Plan.
- 2) To recognise the role of the Council and to continue to support the Edinburgh Adapts Steering Group in driving the plan forward.
- 3) To note that next steps would be informed by the outcome of the audit of the Council's climate change and sustainability activity being reported to the Corporate Policy and Strategy Committee by December 2018.

(References – Transport and Environment Committee, 30 August 2016 (item 21), report by the Chief Executive, submitted.)

12. West Princes Street Gardens Project – Update

A project was underway to improve West Princes Street Gardens (WPSG) and to replace the Ross Bandstand. An update was provided on the results of a recent consultation and actions proposed as a result of this.

Decision

- 1) To note the results of the public consultation as set out in paragraph 3.1 and Appendix 1 of the report by the Executive Director of Place.
- 2) To note that the level of major events in West Princes Street Gardens (WPSG) was set out in the Parks Manifesto (currently a maximum of five per year) and that any proposed change to this would be subject to Committee approval.
- 3) To agree that the management and control of all aspects of the gardens should remain with the Council.
- 4) To approve the changes proposed to the Development Agreement (DA) between the Council and Ross Development Trust (RDT), as set out in paragraph 3.8 of the report and to delegate authority to the Executive Director of Place in consultation with the Convener and Vice Convener of Transport and Environment to progress the development of the revised DA on this basis.
- 5) To note that a summary of the RDT fundraising plan was set out in paragraphs 3.10 – 3.13 of the report.
- 6) To approve the governance and resourcing of the project going forward as set out in paragraphs 3.14 – 3.19 of the report.

(References – Act of Council (No 11), 30 June 2016; report by the Executive Director of Place, submitted.)

13. Winter Maintenance Readiness

Details were provided on the plans and resources in place to address freezing and snow conditions across Edinburgh's pavements, cycle ways and roads during winter 2018/19.

Decision

- 1) To note the measures in place to address freezing and snow conditions across Edinburgh's pavements, cycle ways and roads.
- 2) To note that there would be no reduction in service compared to previous years.
- 3) To note that only the priority network was routinely treated and that it was impossible to maintain even the priority network 100% ice and snow free at all times.

(Reference – report by the Executive Director of Place, submitted.)

14. Internal Audit Update Report: 1 January – 31 July 2018 – referral from the Governance, Risk and Best Value Committee

On 31 July 2018 the Governance, Risk and Best Value Committee considered an internal audit update report. The report was referred to the Transport and Environment Committee for information.

Decision

To note the audit reports with high and medium risk findings concerning Port Facility Security Plan and H&S Waste and Recycling.

(References – Governance, Risk and Best Value Committee, 31 July 2018 (item 5); report by Head of Strategy and Insight, submitted.)

15. Objection and Amendment to Traffic Regulation Order (TRO/18/09) – Change from Written Format to Map Based Order

An objection had been received in relation to the introduction of map-based Traffic Regulation Orders (TRO) to replace the written format, which was being carried out as part of the modernisation of the service.

Decision

- 1) To set aside the objection.
- 2) To make the TRO (TRO/18/09) as advertised, with the exception of replacing plans numbers 1157, 1216, 1280 and 1339, shown in Appendix 1 to report.

(Reference – report by the Executive Director of Place, submitted.)

16. Allotment and Food Growing Provision – referral from the Culture and Communities Committee

On 11 September 2018 the Governance, Risk and Best Value Committee considered a report on the current level of food growing provision supported by the Council, the existing legislation, policy and strategy in place to increase this provision, and related barriers to further expansion. The report was referred to the Transport and Environment Committee for information.

Motion

To note the report.

- moved by Councillor Macinnes, seconded by Councillor Doran

Amendment

- 1) To note the report.
- 2) To note the duty on the Council to keep the waiting list for allotments at no more than half the existing allotment provision and that the waiting list stands at around 2,700; therefore requiring provision of around 1,300 new plots which was almost double the existing provision.
- 3) To note that the report stated that implementation of the approach in the current allotment strategy alone was unlikely to meet the existing and expected future demand for an allotment plot.
- 4) To note that in answer to a question by Councillor Burgess at the Council meeting of 20 September 2018, the Culture and Communities Committee Convener Councillor Wilson stated that he was prepared to explore more radical solutions to providing allotments and therefore to agree that the Transport and Environment Convener should meet with Councillor Wilson and relevant officers to discuss the challenge and report proposed actions back to the Committee in the Business Bulletin.

- moved by Councillor Burgess, seconded by Councillor Booth

In terms of Standing Order 21(11), the amendment was accepted as an addendum to the motion.

Decision

- 1) To note the report.
- 2) To note the duty on the Council to keep the waiting list for allotments at no more than half the existing allotment provision and that the waiting list stands at around 2,700; therefore requiring provision of around 1,300 new plots which was almost double the existing provision.
- 3) To note that the report stated that implementation of the approach in the current allotment strategy alone was unlikely to meet the existing and expected future demand for an allotment plot.

- 4) To note that in answer to a question by Councillor Burgess at the Council meeting of 20 September 2018, the Culture and Communities Committee Convener Councillor Wilson stated that he was prepared to explore more radical solutions to providing allotments and therefore to agree that the Transport and Environment Convener should meet with Councillor Wilson and relevant officers to discuss the challenge and report proposed actions back to the Committee in the Business Bulletin.

(References – Culture and Communities Committee, 11 September 2018 (item 2); report by the Head of Strategy and Insight, submitted.)