

Corporate Policy and Strategy Committee

4 December 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.11.12	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns (Agenda for 6 November 2012)	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Executive Director of Place	Ongoing		This action should be transferred to the South West Locality Committee and updates will be prepared as appropriate.

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2	09.06.15 Minute of 9 June 2015 (items 6 and 16) 01.09.15	Safecall CEC 114 - Update Report on Management Action B Report	1) To recognise that no further disciplinary action would be instigated in relation to these matters until all relevant information was available. 2) To agree that a further report would thereafter be considered by Committee advising of any further management action.	Chief Executive	February 2019		
3	04.08.15	Common Good Assets Register	1) To note that further reports would be brought to Committee: a) once Scottish Ministers' guidance about common good registers had been issued; and	Executive Director of Resources	December 2018		An update on the Register of Common Good Assets is included in the Business Bulletin for this meeting (item 6.1)

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	24.01.17		<p>b) to consider the implications arising from compliance with the Land Registration (Scotland) Act 2012.</p> <p>2) To note that the common good definition in Section 3 of the report by the Acting Director of Services for Communities was not intended to be exclusive and that there would be clarification of the definition with the next report to Committee.</p>				

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			3) To call for an update on the progress of the transfer of land from the Sasines Register to comply with the Land Registration (Scotland) Act 201				Closed Letter outlining the Council position circulated by email to members on 19 October 2017 –
4	04.10.16	Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report	That an update report be submitted to Committee in 6 months.	Executive Director for Communities and Families	February 2019		
5	08.11.16	Unaccompanied Asylum Seeking Children	To note that the city had been asked to consider involvement in a national UASC dispersal scheme and that detailed financial modelling was currently being undertaken with a view to bringing a report back to Committee, hopefully before	Chief Social Work Officer	On hold		The Committee on 6 December 2016 asked that a report be submitted to the meeting on 24 January 2017. The report related to a national UASC dispersal scheme which, at the time it

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			Christmas.				<p>was written, was expected to be implemented imminently. It has since emerged that there is no legal basis for a national transfer scheme so the report is on hold whilst that legal aspect is confirmed by the Home Office.</p> <p>There has been no movement or discussion between the Scottish and UK Governments about this. A report will be brought to Committee as soon as progress is made.</p>

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6	03.10.17	Welfare Reform Update	<p>1) To agree that officers would provide Power to the People with the Homelessness and Housing Council Policy.</p> <p>2) To note that the Homelessness and Housing Senior Support Manager would arrange to meet with people experiencing temporary accommodation issues.</p> <p>3) To agree that the Customer Manager would liaise with the Advice Services Team about the restructure of the service and the impact of a reduction on resources and the</p>	<p>Executive Director of Resources</p> <p>Head of Safer and Stronger Communities</p> <p>Executive Director of Resources</p>	<p>December 2017</p> <p>December 2017</p> <p>December 2018</p>		<p>1) CLOSED - The policy was provided electronically in December 2017</p> <p>2) CLOSED - Meeting held with Power to the People on 6 December 2017 and update provided to Members on 11 December 2017</p> <p>3) Recommended for Closure</p> <p>Report on the agenda for this meeting (item 8.3)</p>

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			<p>capacity of the service to give advice, and whether the 70% success rate of people appealing against the benefits decisions was being fed back to the Department of Work and Pensions (DWP).</p> <p>4) To provide Councillors with a projection of the number of Universal Credit (UC) claimants after it was rolled out to everyone.</p>	Executive Director of Resources	December 2018		<p>Recommended for Closure</p> <p>Report on the agenda for this meeting (item 8.3)</p>
7	03.10.17	Public Bodies Climate Change Duties Report 2016-17	To request a report to committee on the outcome of the review of governance intended to assist in identifying and implementing carbon reduction projects.	Chief Executive	December 2018		<p>Recommended for Closure</p> <p>Report on the agenda for this meeting (item 7.5)</p>

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8	05.12.17	Edinburgh Schools Inquiry	1) To note the intention to report further within 12 months, including key completion dates.	Chief Executive	December 2018		Recommended for Closure Report on the agenda for this meeting (item 7.1)
			2) Members would be advised when building completion certificates had been issued for the Royal High School and Craigmount High School.				
9	27.02.18	Full Cost Charges in Care Homes for Older People Managed by the Council	1) To request a Briefing Note on the full charging structure and methodology for Council-managed care homes. 2) To request a report back to Committee in 12 months on the impact.	Chief Officer, Edinburgh Health and Social Care Partnership	July 2018 February 2019	July 2018	CLOSED Briefing Note circulated on 27 July 2018.

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10	27.02.18	Champion Mayors Coalition for Inclusive Growth	To request an update report on the benefits of membership in 12 months.	Chief Executive	February 2019		
11	29.06.18	City of Edinburgh Council Motion by Councillor Miller – Attracting and Retaining Carers (Agenda for 29 June 2017)	<p>1) Agrees to call for a report into the improvements including pay and conditions that could attract and retain care workers, in comparison to other employment options, and meet the shortfall in care provision, taking into account the results of the research.</p> <p>2) To instruct officers to remit the report to the Integration Joint Board and Corporate Policy and Strategy Committee for further scrutiny.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	March 2019		

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12	01.02.18	<p>City of Edinburgh Council Motion By Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18</p> <p>(Agenda for 1 February 2018)</p>	<p>Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.</p>	Executive Director of Place	2020		<p>This contract is in place until Winter Festival 2020. The review of the contract will be presented to Corporate Policy and Strategy Committee.</p>
13	15.05.18	<p>Sustainable Energy Action Plan Annual Progress Report 2017/18</p>	<p>Calls for a report every two cycles until 2020 within one cycle on how the SEAP can be progressed in order to meet its 2020 carbon reduction target, including what additional resources would be required.</p>	Executive Director of Place	Ongoing		<p>The most recent update was presented to Committee in October 2018. A further update is included on this agenda (item 7.6)</p>

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14	07.08.18	Short Term Letting in Edinburgh	<p>1) To ask for an update on the figures for those transferring the payment of Council Tax to non-domestic rates.</p> <p>2) To ask for a briefing following engagement with the Scottish Government on proposed regulations, including (i) qualifying complaints and (ii) potential licence conditions.</p>	Executive Director of Place	June 2019		These actions will be considered by the Short Term Letting Member Officer working group at its next meeting.
15	07.08.18	Corporate Complaints Policy	To ask for a briefing on how waste service complaints were defined and how other Local Authorities defined these.	Executive Director of Place	January 2019		A briefing for members will be arranged for January 2019.

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16	07.08.18	Participation Requests	To agree to receive a report setting out proposals for the Council's policy on participation requests within two cycles of the conclusion of the Westbank Street Outcome Improvement Process as set out in paragraph 3.5 of the report by the Chief Executive.	Chief Executive	Ongoing		This report will be presented following the conclusion of the Westbank Street Outcome Improvement Process.
17	07.08.18	Managing Transition to Brexit in Edinburgh	To agree that the Brexit Working Group review actions currently in place and report on future options to provide support for Non-UK EU nationals within the Council workforce and the wider city population.	Chief Executive	Ongoing		A regular schedule of meetings has been agreed to take forward the working group.

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18	07.08.18	Internal Audit Opinion and Annual Report for the Year Ended 31 March 2018 - referral from the Governance Risk and Best Value Committee	To ask for an update report on directorate actions to strengthen controls, including timescales for implementation.	All Executive Directors	Ongoing		Resources directorate presented their Schedule of Assurance action plan to Governance Risk and Best Value Committee in October 2018. Place directorate presented their action plan to Governance, Risk and Best Value Committee in November 2018.
19	23.08.18	City of Edinburgh Council Motion By Councillor Cameron – Equalities Working Group (Agenda for 23 August 2018)	A proposed workplan will be prepared by the Group before the end of December 2018 for submission to the Corporate Policy and Strategy Committee for consideration.	Chief Executive	February 2019		The working group members have recently been confirmed. Arrangements will now be put in place for a first meeting to be held before the recess period.

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20	23.08.18	City of Edinburgh Council Motion By Councillor Bird – World Suicide Prevention Day (Agenda for 23 August 2018)	Calls for a report to the Corporate Policy and Strategy Committee within 3 cycles outlining actions currently being taken and what further actions are required to offer training sessions to elected members, council officers and within schools in mental health first aid to enable informed and supportive conversations.	Chief Officer, Edinburgh Health and Social Care Partnership	26 February 2019		Recommended for Closure Report on the agenda for this meeting (item 7.4)
21	02.10.18	Transient Visitor Levy	To request the Convener to write to the Scottish Government seeking assurance on the timeline for the national consultation.	Chief Executive		4 October 2018	Letter from Leader was sent to Scottish Government on 4 October 2018 – no response has been received to-date.

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22	25.10.18	<p>City of Edinburgh Council Motion By Councillor Main – Council Branding and Advertising Policy</p> <p>(Agenda for 25 October 2018)</p>	A draft policy on sponsorship and advertising is brought to Corporate Policy and Strategy Committee within 3 cycles.	Chief Executive	14 May 2019		