

# Finance and Resources Committee

10am, Thursday, 11 October 2018

## Cost of Royal Activities

<b>Item number</b>	7.8
<b>Report number</b>	
<b>Executive/routine</b>	
<b>Wards</b>	City Wide
<b>Council Commitments</b>	2, 6, 7, 9, 15, 18, 31, 46, 47, 51, 52

### Executive Summary

---

This report is submitted in response to the City of Edinburgh Council decision of 23 August 2018.

An estimate of cost arising from Royal activities is provided. For the period May 2017 to May 2018 this is in the range of £29,535 to £44,303, met from the total budget for the Office of Lord Provost. This expenditure relates only to the role of Lord Lieutenant during this period.

## Cost of Royal Activities

### 1. Recommendations

---

It is recommended that the Committee:

- 1.1 welcomes this further report from the Office of the Lord Provost on the cost of Royal activities in relation to the ex officio role of Lord Lieutenant and;
- 1.2 notes the estimated expenditure for the period May 2017 to May 2018.

### 2. Background

---

- 2.1 Council agreed the following on 23 August 2018 - “Also calls on officers to report the cost to the city of Royal activities, including visits and engagements, in the year May 2017 to May 2018 to Finance and Resources committee within one cycle”.
- 2.2 This report provides additional information in relation to the Lord Provost’s ex officio role as the Lord Lieutenant of the City of Edinburgh, and the estimated cost to the Office of Lord Provost budget.

### 3. Main report

---

- 3.1 The report to Council on 23 August 2018 explained that Her Majesty’s Lord Lieutenants are the representatives of the Crown for each county in the United Kingdom.
- 3.2 In Edinburgh, Glasgow, Aberdeen and Dundee, the Lord Provost is Lord Lieutenant whilst in office as determined by the Local Government (Scotland) Act 1994.
- 3.3 The main duties of the Lord Lieutenant (as set out in the Guide to the Role of Lord Lieutenants, House of Lords, July 2018) are:
  - 3.3.1 to arrange visits by members of the Royal family and to escort Royal visitors;
  - 3.3.2 to represent The Queen, including duties with the armed forces and presenting certain honours, medals and awards;
  - 3.3.3 to assess nominations for honour, both personal and for The Queen’s Awards for Voluntary Service, and to encourage good nominations for both; and

3.3.4 to liaise with local units of the Royal Navy, Royal Marines, Army, Royal Air Force and their associated Cadet Forces.

3.4 Up to 28 Deputy Lieutenants (DLs) are in place at any time in Edinburgh to assist in carrying out these duties. This quota of DLs is based on the population of the Lieutenancy area.

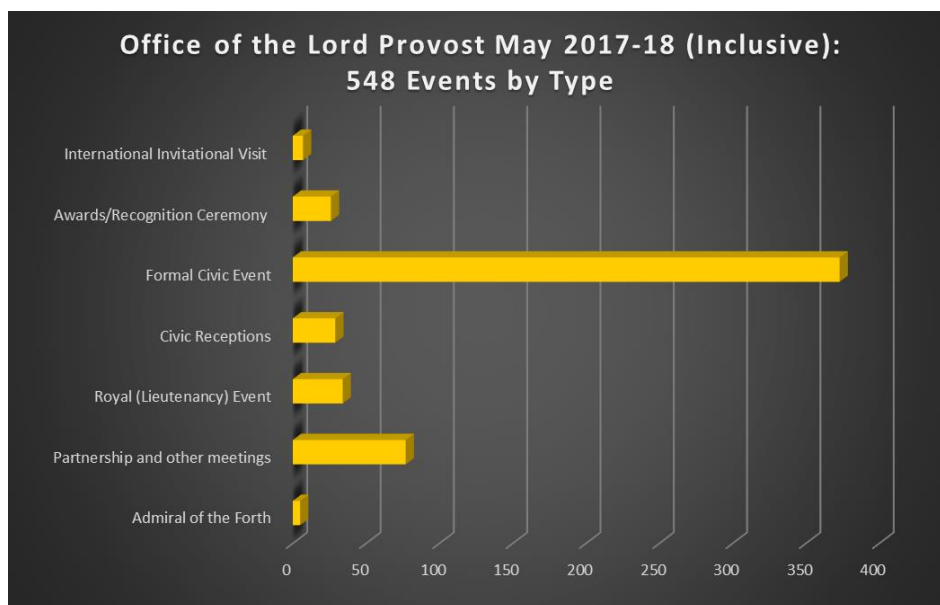
3.5 In terms of the cost to the Council in undertaking these Royal duties through the Lieutenancy, expenditure is met from the budget allocated to the Office of Lord Provost. This totalled £476,370 for 13 months from May 2017 to May 2018.

3.6 As the arranging of Lieutenancy events takes place alongside the planning and delivery of all other civic activity, it is not possible to be precise on the cost of supporting royal related activity. It is feasible though to identify the volume of Royal events in relation to the overall events profile of the Lord Provost's Office.

### **Analysis of Activity 2017/18**

3.7 It was reported to Council that over the year May 2017 to May 2018:

3.7.1 548 events had taken place (including more than 100 standing Lord Provost annual events) with an average of 42 per month.



3.8 The number of Royal engagements taking place in the city numbered 34 or 6.2% of the total. Applied indicatively as a proportion of the total Office of Lord Provost budget, this equates to estimated expenditure of £29,535 covering staffing, hospitality and other operational costs.

3.9 Given, however, the complexity and scale of certain Royal events that take place in the city, it is reasonable to assume that on average it takes 50% more resource to undertake a Royal event than other civic events. This would increase the estimated cost of supporting the Lieutenancy from £29,535 to £44,303 over the period covered in this report.

#### **4. Measures of success**

---

- 4.1 A key output for this programme of work going forward will be the development of a monitoring framework including measures of success. This will add to the significant volume of positive feedback and anecdotal evidence received from a wide range of sources.

#### **5. Financial impact**

---

- 5.1 The Office of the Lord Provost operates within the budget allocated in the Council's Financial Plan 2017-21. This amounted to a total budget of £476,370 from 1 May 2017 to 31 May 2018. No additional costs to the Council are associated with this report.

#### **6. Risk, policy, compliance and governance impact**

---

- 6.1 No adverse risks or policy impacts have been identified as associated with this report. Outputs from the programme of work outlined in this report will be used to identify and mitigate potential risks to the Council.

#### **7. Equalities impact**

---

- 7.1 The Office of Lord Provost assists both the Council and city partners to deliver key equality and rights outcomes, and to meet the Equality Act 2010 public sector equality duties to (i) eliminate unlawful discrimination, harassment, and victimisation, (ii) advance equality of opportunity and (iii) foster good relations.
- 7.2 The Lord Provost's stewardship of the One City Trust is also an important lever to address poverty and inequality across the Capital.

#### **8. Sustainability impact**

---

- 8.1 The Office of Lord Provost contributes to the Climate Change (Scotland) Act 2009 public sector duties and contributes to the delivery of Sustainable Edinburgh 2020 objectives, the advancement of vibrant flourishing communities, social and economic wellbeing and an efficient and effectively managed city.

#### **9. Consultation and engagement**

---

- 9.1 The Office of Lord Provost routinely undertakes engagement and co-production with a broad range of stakeholders, leading community representatives and business organisations.

- 9.2 Speeches and other inputs for events are developed in consultation with the organisers.

## 10. Background reading/external references

---

- 10.1 Item 8.1 Office of Lord Provost: Year One Report 2017/18, City of Edinburgh Council 23 August 2018

**Andrew Kerr**

**Chief Executive**

Contact: Norma Cuthbertson, Executive Assistant to the Lord Provost and Clerk to the Lieutenancy, email: [norma.cuthbertson@edinburgh.gov.uk](mailto:norma.cuthbertson@edinburgh.gov.uk) | Tel: 0131 553 3816

## 11. Appendices

---

None