



# Minutes

## Edinburgh Integration Joint Board Strategic Planning Group

**10.00am Friday 22 June 2018**  
City Chambers, High Street, Edinburgh

### **Present:**

**Members:** Carolyn Hirst (Chair), Councillor Ricky Henderson (Vice Chair), Colin Beck, Sandra Blake, Colin Briggs, Eleanor Cunningham, Wendy Dale, Christine Farquhar, Dermot Gorman, Belinda Hacking, Stephanie-Anne Harris, Fanchea Kelly, Nickola Paul, Moira Pringle, Rene Rigby and Ella Simpson.

**Apologies:** Graeme Henderson, Judith Proctor and Michele Mulvaney; Councillor Ian Campbell.

**In Attendance:** Gillian Donohoe, (CEC Housing), Katie McWilliams and David White; Steven Rankin (Care Inspectorate and Health Improvement)

## 1. Minute

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### **Decision**

To approve the minute of the Edinburgh Integration Joint Board Strategic Planning Group of 11 May 2018 as a correct record.

## 2. Rolling Actions Log

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### Decision

- 1) To agree to close Action 1 – Transforming Services for People with Disabilities.
- 2) To agree to close Action 5 – Review of Vision & Priorities from the Strategic Plan 2016-19.
- 3) To update the rolling actions log and note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted.)

## 3. Recommendations from the Joint Inspection for Older People

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Updates were provided on progress on the three recommendations from the Joint Inspection of Services for Older People for which this Group had oversight.

The short life working group considering the issue had made recommendations in regard to resources and it was proposed to appoint an Engagement and Participation Manager on an initial two year contract.

Members were assured that all pieces of work were on track.

### Decision

To note the progress made in taking forward the Recommendations from the Joint Inspection for Older People.

(References – Strategic Planning Group 9 March 2018 (item 4) and 11 May 2018 (item 5); verbal update by the Strategic Planning Manager, Service Re-design and Innovation)

## 4. Grants Review

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Two engagement sessions for current and potential grant recipients took place on 26 April 2018 at Easter Road Stadium. The sessions which were attended by 120 people in total, ran for 2-2.5 hours each and included both formal presentations and round table discussions.

Feedback received to date suggested that the sessions were well received, with participants indicating that they were well organised, offered transparent dialogue and were felt to be engaging and inclusive. 80% of those responding said the pre-event briefing and presentation on the day provided good information about the grant review process.

A further two stakeholder engagement events attended by just over 100 people were held on 7 May 2018.

Support for the concepts of a small grants fund and an innovation fund were assessed using an electronic voting system, which made it clear that there was support to explore these options further. The Grants Review would seek expressions of interest from stakeholders to progress this work.

It was proposed to have an independent Chair of the evaluation panel and work was ongoing on engagement with elected members.

The Grants Review Steering Group, under the leadership of the Chief Finance Officer, would address these and other issues to produce final proposals for the new grants programme for recommendation to the Integration Joint Board in August 2018.

### **Decision**

To note the progress being made in undertaking the Health and Social Care Grants Review in collaboration with third sector partners

(References – Strategic Planning Group 9 March 2018 (item 6) and 11 May 2018 (item 3); report by the Strategic Planning Manager, Service Re-Design and Innovation, submitted)

### **Declaration of Interest**

Ella Simpson declared a non-financial interest in the above item as Chair of EVOC

## **5. Directions - Update**

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A brief update on Directions was provided. Directions were being reviewed, with the potential that some would be removed or amended.

### **Decision**

To note the update.

(Reference – Strategic Planning Group 9 March 2018 (item 6) and 11 May 2018 (item 4); verbal update by the Strategic Planning Manager, Service Re-design and Innovation)

## **6. Outline Strategic Commissioning Plans Update**

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A brief update was provided on the work being undertaken to progress the Outline Strategic Commissioning Plans (OSCPs).

### **Decision**

To note the update.

(References – Strategic Planning Group 9 March 2018 (item 5) and 11 May 2018 (item 6); Outline Strategic Commissioning Plans Update, submitted.)

## 7. Planning for adapted housing requirements for people with disabilities

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Gillian Donohoe, CEC Housing, Enabling & Partnerships gave a presentation on the delivery of adaption service and the review of delivery of adaptations across tenures.

The following issues had been identified:

- Adaptations and IJBs
- Adaptations delivery the impact of establishing reference boards
- Current Delivery of Service
- Day to Day Service Delivery
- Options for future delivery of adaptations
- Scope of the proposed work
- National Work: Adapting for Change initiative

During discussion the following points were raised:

- The timescales taken from application to work completed
- The effect the time the process takes on delayed discharge
- The budget provision for the service
- The lack of a joined up connectivity between provision of service for all ages and public and private tenants through a common customer approach
- Consideration of rehousing before adaptation work
- The role of the IJB in the adaptations scheme
- The inclusion of adaptations in the Strategic Plan
- The need for private house builders to offer adapted properties for sale

### **Decision**

To note the presentation.

(Reference – presentation by the Senior Housing Development Officer, submitted.)

## 8. Progress on the Outline Strategic Commissioning Plans (OSCP)

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Nickola Paul gave a presentation on the Progress on the Outline Strategic Commissioning Plans as follows:

- Reference Groups for Older People, Disabilities, Mental Health and Primary Care had been established for each OSCP
- The reference groups would oversee the development of the sections of the strategic plan and would lead on engagement around each section and bring together all sectors and improve understanding
- Each Group had established work streams that were being undertaken

- The Reference groups for each OSCP would provide updates to the Strategic Planning Group
- The Strategic Planning Group would review and provide feedback on sections of the strategic plan, review recommendations made by the reference groups and make suggestions and escalate to the IJB when a decision was required
- Consultants had been appointed to aid the work on care at home.

The Group discussed and raised the following points:

- The work of the reference groups needed to be crosscutting and it was recognised there would be common themes
- Work in respect of physical disabilities was more advanced than learning disabilities
- It was possible that some of the information required by the groups could be available from third sector organisations who had undertaken similar work
- Work was ongoing on the move from the Astley Ainslie
- In respect of inequality there was uneven level of support between women and men
- In regard to Primary Care, work was ongoing to include all providers in discussions
- The independent sector were not represented on the reference groups

#### **Decision**

- 1) To note that the Chairs of the groups would appoint the membership.
- 2) To note that progress reports would be submitted to the Strategic Planning Group.

(Reference – Presentation, submitted)

#### **Declaration of Interest**

Christine Farquhar declared a non-financial interest in the above item as a guardian of a person with disabilities and Chair of Upward Mobility.

## **9. Transforming Disability Services - Transition Planning Between Children's and Adult Services**

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An update was provided on the work being undertaken on transition planning between children's and adult services. It was proposed to bring forward a strategy that would push through services to deliver a whole life approach.

#### **Decision**

To support the direction of travel set out in the verbal update.

(Reference – verbal update by the Strategic Planning Manager, Service Re-design and Innovation)

## Declaration of Interest

Christine Farquhar declared a non-financial interest in the above item as a guardian of a person with disabilities and Chair of Upward Mobility.

## 10. Strategic Plan 2016-2019 – Shaping the Vision

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Since the Strategic Plan 2016-19 had been published a number of other strategic documents have been produced, which should provide the context for consideration of the vision and strategic shifts that the members of the Strategic Plan Group wished to see articulated in the next iteration of the Strategic Plan.

In November 2017 the Integration Joint Board agreed a Statement of Intent that set out seven high level themes on which the Health and Social Care Partnership would focus to address immediate priorities. One of the seven themes was the commitment to deliver five outline strategic commissioning plans by early 2019. Work to deliver these plans also led to the production of a set of cross sectoral underpinning principles for the development of the plans and to the production of a further document identifying the themes that cut across all five plans.

In May 2018, the Interim Chief Officer presented a paper to the Integration Joint Board setting out eight categories requiring sustained change to achieve the ambitions of the Integration Joint Board and Health and Social Care Partnership. This document included a proposed set of short, medium and longer-term actions for delivering the required change.

Each of these strategic documents marked a stage on the journey from the production of the first strategic plan for the Integration Joint Board to an analysis of the pressing issues that the Board and Partnership were currently dealing with and a proposed plan for addressing these. There were common themes and linkages across all these documents which needed to inform the strategic shifts that the Integration Joint Board aspired to be made and be woven into the articulation of that vision.

It was now intended to hold a workshop for members of the Strategic Planning Group to progress the plan. Moving forward it was proposed to circulate the new plan to partners, the workforce and communities for consultation.

## **Decision**

To agree that a summary of the issues raised at the Workshop would be circulated to IJB members and a report submitted to the July meeting of this Group.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted)

## **11. Agenda Forward Plan**

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The agenda forward plan was submitted, with proposals for agenda items for the July meeting.

Decision

- 1) To note the forward plan.
- 2) To finalise meeting dates for the Group for the next year and circulate these as soon as possible to allow forward planning of diaries.

(Reference – Agenda Forward Plan – 22 June 2018, submitted.)

## **12. Any Other Business – Valedictory – Wendy Dale**

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The Group recorded their thanks and appreciation to Wendy Dale for her input and commitment to the work of this Group as Strategic Planning Manager, Service Redesign and Innovation and wished her well for the future.

## **13. Representatives of the Care Inspectorate and Health Improvement**

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As part of the follow up procedure from the review of Older Peoples Services, representatives from the Care Inspectorate had attended this meeting in order to view the proceedings of the Group.

The Chair invited the representatives to raise any questions or issues from their observations.

The following points were raised:

- Clarification of the reporting structure to the SPG
- Engagement with Staff and localities on strategic planning
- Working with localities on developing services
- Links between groups on commissioning plans
- Affordability of IJB financial planning

## **Decision**

To thank the Care Inspectorate representatives for their attendance.

## **14. Papers for Information**

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### **Decision**

- 1) To note the Grants Review Interim report.
- 2) To note the Royal Edinburgh Campus and St Stephen's Court report.
- 3) To note the Inclusive Homelessness Service at Panmure St Ann's report.

## **15. Date of Next Meeting**

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Friday 20 July 2018, 10am to 12pm, Dean of Guild Room, City Chambers