

## Housing and Economy Committee

June 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	02.11.17	<a href="#">Empty Homes Update Report</a>	To agree to receive an update report no later than September 2018, setting out progress with the service as currently conceived, and benchmarked against activity by other councils.	Executive Director of Place	August 2018		
2	02.11.17	<a href="#">Housing Land Audit and Delivery Programme 2017 – referral from the Planning Committee</a>	To call for a report to be brought forward to the Planning Committee and the Housing and Economy Committee to outline progress within six months.	Executive Director of Place	June 2018		<b>Recommended for closure</b> - Reported to Committee 22/3/18 – Delivering Land for Affordable Housing

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3	02.11.17	<a href="#">Housing Revenue Account – Financial Monitoring 2017/18 – Month Five Position</a>	The Executive Director of Place to provide a briefing to members regarding repairs and maintenance.	Executive Director of Place	January 2018	January 2018	<b>Recommended for closure</b> - Briefing provided.

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4	02.11.17	<a href="#">Internal Audit Quarterly Update Report: 1 January 2017 – 30 June 2017 – referral from the Governance, Risk and Best Value Committee</a>	<p>1) Information to be submitted to the Homelessness Task Force and Housing and Economy Committee on:</p> <p>i) the total spend on homelessness provision</p> <p>ii) the checks in place for recovering money from the Government</p> <p>iii) the governance of the Homelessness Task Force.</p> <p>2) To request a report on the operation of homelessness services which includes costs and a map of facilities in the city to the Housing and Economy Committee and Homelessness Task Force.</p>	Acting Head of Safer and Stronger Communities	June 2018		<p><b>Recommended for closure –</b></p> <p>Action 1(1) and 1(3) were covered in a report to Housing and Economy Committee on <a href="#">2 November 2017</a>.</p> <p>Action 2 is covered on item 7.7 of the agenda on 12 June 2018. For reasons of confidentiality it is not possible to publish a map of locations however this information can be provided to members on an individual basis if requested.</p>

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5	02.11.17	The EDI Group Ltd – Transition Strategy (B Agenda)	<p>1) To note that the strategy for closing down EDI would also be reported to Council for approval of the associated pension liabilities.</p> <p>2) To request that reports be provided on a six-monthly basis detailing progress made with the strategy and seeking any further approvals that may be required.</p>	Executive Director of Place	November 2018		Update report considered in April. Next report due 1 November 2018.
6	18.01.18	<a href="#">Housing and Economy Committee Business Bulletin</a>	The Executive Director of Place to report to the Housing and Economy Committee in June providing feedback on the attendance at the MIPIM conference.	Executive Director of Place	June 2018		<b>Recommended for closure</b> – Report on agenda for June meeting (Item Number 7.11).

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
7	18.01.18	<a href="#">Edinburgh Economy Strategy</a>	To recognise that, in relation to point 1 above, and to achieve cross party consensus, more time is needed to refine the draft strategy and to conclude consultation. To note the issues raised by opposition groups and to seek to address these on a cross party basis through a further period of consultation during the next committee cycle.	Executive Director of Place	March 2018		Further report considered by Committee March 2018 (see action 13).  <b>Recommended for closure</b> – Report on agenda for June meeting (Item Number 7.1).

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
8	18.01.18	<a href="#">Old Town Business Improvement District</a>	<p>1) To note that the Old Town BID Steering Group would produce a business plan in March 2018 which, in line with legislation, was required to be assessed by the Council by 12 April.</p> <p>2) To agree that officers would complete the required assessment in consultation with the Convener and Vice Convener of Housing and Economy Committee and City Centre Ward Members.</p>	Executive Director of Place	Autumn 2019		Further engagement with stakeholders and businesses to develop a set of revised proposals to be undertaken Autumn 2018.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
9	18.01.18	<a href="#">Update on the Fair Fringe and Fair Hospitality Charter</a>	<p>1) To note that a full report on how the Fair Fringe and Fair Hospitality Charter could be promoted would be presented to Committee in March 2018.</p> <p>2) To request that a future report includes information and guidelines relating to volunteering.</p>	Executive Director of Place	March 2018		<b>Recommended for closure</b> – Report considered by Committee March 2018. Follow up report was considered by Council on <a href="#">31 May 2018</a> .

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
10	18.01.18	<a href="#">Rent Pressure Zones</a>	<p>1) To agree to work with other local authorities and Scottish Government to develop a shared methodology for gathering evidence that complies with the requirements of Scottish Government guidance, to support the designation of RPZ.</p> <p>2) To agree to commission further analysis on the profile of rents and household incomes across localities, postcodes and data zones in the city.</p>	Executive Director of Place	November 2018		A short update on this is included in the business bulletin on 12 June 2018. The follow up report will be presented on 1 November 2018.



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
11	18.01.18	<a href="#">Homelessness Task Force – Update</a>	To note that the task force would report back with progress and final recommendations, to the Housing and Economy Committee on 7 June 2018.	Executive Director of Place	June 2018		<b>Recommended for closure</b> – Report on agenda for June meeting (Item Number 7.7).

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
12	15.03.18	Motion by Councillor Kate Campbell – Living Rent Campaign (to Council)	<p>“Through the establishment of the Council Homelessness Task Force, partnership working with our third sector partners, and additional funding being allocated to tackling homelessness at the Council’s recent Budget meeting, this Council is committed to prioritising the alleviation of homelessness.</p> <p>In response to The Living Rent Campaign’s Winterbreak Campaign, and in recognition of the fact that rough sleeping during severe winter weather is a greater risk to life, Council seeks to introduce a policy in line with the campaign which would create the suspension of housing evictions during the winter months each year.</p>	Executive Director of Place	August 2018		

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			Council recognises that housing is not a commodity, it is a human right, and calls for a report within one cycle on how Council can work with the Scottish Government to effect this change.”				

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13	22.03.18	<a href="#">Fair Fringe and Fair Hospitality Charter Guidelines – Update</a>	<p>1) To note that a further report on the impact of the Council adopting the Fair Fringe and Fair Hospitality Charter guidelines would be presented to Council on 31 May 2018; and</p> <p>2) To note that a full report on a code of best practice for the use of volunteers would be presented to the meeting of the Culture and Communities Committee on 19 June 2018.</p>	Executive Director of Place	June 2018		<b>Recommended for closure</b> – Report was considered by Council on <a href="#">31 May 2018</a> .

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14	22.03.18	<a href="#">Edinburgh Economy Strategy</a>	To agree to continue consideration of the Economy Strategy for further discussion to take place on the issues raised in the amendments submitted by the Conservative and Green groups and the addendum submitted by the Liberal Democrat group; to clarify the focus of the council in the strategy; and to allow further consultation to take place with members, trade unions and other parties.	Executive Director of Place	June 2018		<b>Recommended for closure</b> – Report on agenda for June meeting (item number 7.1)
15	22.03.18	India Quay – Development and Delivery Strategy (B Agenda)	Further reports required –see Confidential Schedule.	Executive Director of Place			Update report on agenda for June meeting (Item Number B2.1).

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
16	22.03.18	The EDI Group Ltd – Transition Strategy Update (B Agenda)	<p>1) To note that a separate report on the transition project would be considered by the City of Edinburgh Council on 31 May 2018.</p> <p>2) To note that a further update would be provided within two committee cycles.</p>	Executive Director of Place	August 2018		<p>This was considered by Council on <a href="#">31 May 2018</a>.</p> <p>A further report will be presented to Committee in August 2018.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
17	22.03.18	<a href="#">Edinburgh Local Development Plan 2: Project Overview</a>	<p>1) To note that the project was statutorily dependent on Strategic Development Plan 2, and that a confirmed timetable would therefore be reported later in 2018 as part of a new Development Plan Scheme.</p> <p>2) To agree that the project governance would include a forum for Conveners, Vice Conveners and opposition representatives as described in paragraph 3.10 of the report by the Executive Director of Place. The membership was to be considered following discussion and a report was to be brought back within one cycle for agreement.</p> <p>3) To refer the report to the Planning Committee for</p>	Executive Director of Place	<p>Action 1 – August 2018</p> <p>Action 2 - June 2018</p> <p>Action 3 – May 2018</p>	Action 3 - May 2018	<p><b>Action 2 - Recommended for closure</b> – Report on agenda for June meeting (item number 7.2)</p> <p><b>Action 3 – Recommended for closure</b> – Report considered by Planning Committee on <a href="#">30 May 2018</a>.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
18	22.03.18	<a href="#">Key Decisions Forward Plan</a>	The expected completion date for the report on Empty Homes to be confirmed and added to the Forward Plan for the next meeting.	Executive Director of Place	June 2018	June 2018	<b>Recommended for closure</b> – Added to KDFP June 2018.
19	22.03.18	<a href="#">Delivering Land for Affordable Housing</a>	To agree that progress with delivering land for affordable housing would be reported in the SHIP update in November 2018.	Executive Director of Place	November 2018		
20	22.03.18	<a href="#">Granton Waterfront Regeneration Strategy</a>	To agree to receive a report on the progress with delivering Granton regeneration by the end of 2018.	Executive Director of Place	End 2018		
21	22.03.18	<a href="#">City Strategic Investment Fund - Powderhall Stables</a>	To agree that the allocation would be referred to the City of Edinburgh Council for final approval at a future date.	Executive Director of Place	May 2018	May 2018	<b>Recommended for closure</b> – Report considered by Council on <a href="#">3 May 2018</a> .



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
22	22.03.18	<a href="#">Update Report Following the "Sleep in the Park" Event</a>	<p>1) To agree that updates would be provided as service provision developed.</p> <p>2) To agree that a report on the Housing First model would be provided within one cycle.</p>	Executive Director of Place	<p>Action 1 – ongoing</p> <p>Action 2 – June 2018</p>	June 2018	<p>Report on this agenda.</p> <p><b>Item 2 Recommended for closure – Report on agenda for June meeting (item number 7.6)</b></p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
23	22.03.18	<a href="#">Marketing Edinburgh Service Level Agreement</a>	<p>1) To note that the last performance report submitted by Marketing Edinburgh was dated 25 April 2017 and was therefore almost one year out of date;</p> <p>2) To recognise that, as a matter of good governance, decisions to approve a new three year SLA and the significant funding as proposed in recommendation 1.1.5 of the report by the Executive Director of Place should only be taken on the basis of a report which evaluated the performance of Marketing Edinburgh (ME) and which allowed the committee to make an informed decision;</p> <p>3) To note the progress made in developing a new SLA for ME for the period 1 April 2018 –</p>	Executive Director of Place	<p>Actions 1-7 – June 2018</p> <p>Action 8 – October 2018</p>		<p><b>Recommended for closure</b> – Report on agenda for June meeting (Item Number 7.4)</p>

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24	22.03.18	<a href="#">Silk Road International Expo Xi'an and Shenzhen International Cultural Industries Fair, May 2018</a>	To note that a post-visit report would be provided following the event.	Executive Director of Place	August 2018		Visit took place mid May 2018. This will be reported in August 2018.
25	22.03.18	<a href="#">UNESCO Creative Cities Network XII Annual Meeting, Krakow and Katowice, 12-15 June 2018</a>	To note that a post-visit report would be provided following the event.	Executive Director of Place	August 2018		Visit taking place mid June 2018. This will be reported in August 2018.
26	22.03.18	<a href="#">MIPIM 2018</a>	The Executive Director of Place to report to the next meeting of the Housing and Economy Committee on the outcomes from this years' conference and on proposals for collaboration to increase Scotland's presence in future years.	Executive Director of Place	June 2018		<b>Recommended for closure</b> – Report on agenda for June meeting (Item Number 7.11)

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27	22.03.18	<a href="#">Invitation to Fuzhou</a>	To note that a post-visit report would be provided following the event.	Executive Director of Place	June 2018		Visit took place in March 2018. This will be reported in August 2018.