

# North East Locality Committee

5.00pm, Thursday 26 April 2018

## Convener and Vice-Convener Appointments

Item number	7.4
Report number	
Executive/routine	
Wards	
Council Commitments	

### Executive Summary

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The Committee on 19 February 2018 requested a report on the options surrounding the rotation of the Convener and Vice-Convener. This report outlines the rules surrounding these appointments.

## Convener and Vice-Convener Appointments

### 1. Recommendations

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- 1.1 To agree to appoint the Convener and Vice-Convener in May 2019.

### 2. Background

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- 2.1 The Committee on 19 February 2018 requested a report on the options surrounding the rotation of the Convener and Vice-Convener.

### 3. Main report

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- 3.1 The locality committees' terms of reference state that the Convener and Vice Convener will be appointed by the committee annually and that it would be usual practice for a member to serve for a maximum of one year as convener in each Council term.
- 3.2 Locality committees appointed their conveners and vice-conveners in February 2018. In order to align the process with the Council annual appointment process and the local government elections it is suggested that the next appointment takes place in May 2019.
- 3.3 The terms of reference point committees in the direction of rotating their convener every year to allow different elected members to lead the committee's direction and approach. However, it is only defined as usual practice so there is flexibility for the committee in who to appoint and re-appointments are permitted. The vice-convener is not included in this qualification.
- 3.4 Thus, the Locality Committee has freedom in its appointment process to determine who should be its convener and vice-convener. The Committee could choose to appoint with some underlying principles but these would not be binding on the Committee.
- 3.5 An example of some underlying principles are as follows:
  - 3.5.1 Appoint a convener from different political parties each year;
  - 3.5.2 Following a year as vice convener, appoint that elected member as convener to ensure continuity;
  - 3.5.3 Appoint the convener and vice-convener from different wards to reflect the social and geographical differences in wards; and

3.5.4 Appoint a convener and vice-convener from different political parties.

3.6 As stated above it should be noted that any principles would not be binding on the Committee and could only guide the appointment process.

#### **4. Measures of success**

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4.1 To appoint a convener and vice-convener in line with the rules set out by Council.

#### **5. Financial impact**

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5.1 n/a

#### **6. Risk, policy, compliance and governance impact**

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6.1 Committee must comply with what is set out in the Committee Terms of Reference and Delegated Functions.

#### **7. Equalities impact**

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7.1 There are no equalities impact as a result of this report.

#### **8. Sustainability impact**

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8.1 There is no sustainability impact as a result of this report.

#### **9. Consultation and engagement**

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9.1 n/a

#### **10. Background reading/external references**

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10.1 [Committee Terms of Reference and Delegated Functions](#)

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**11. Appendices**

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