

Appointment Committee

Notice of Meeting and B Agenda

Monday 19 March 2018 at 10:00am
in the Green Group Room, Room 6.8, City Chambers, High Street, Edinburgh

The documentation being considered at this meeting falls within the description of exempt and/or confidential information and is consequently likely to be considered in private.

B1 Order of Business

Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

B2 Declaration of Interests

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

B3 Appointment of Assessor and Electoral Registration Officer

To agree a short list of candidates for interview:

B3.1 Candidates' Application Forms (to follow)

B3.2 Interview Date

Thursday 29 March 2018

10:00-17:00 – Dunedin Room, City Chambers

Andrew Kerr
Chief Executive and Clerk

Membership

The City of Edinburgh Council

Councillor David Key (Convener)
Councillor Norman Work

East Lothian Council

Councillor Jane Henderson

Midlothian Council

Councillor Pauline Winchester

West Lothian Council

Councillor Andrew McGuire

Notes:

- (1) The attached papers are **not for publication** as they fall within the description of exempt information, and consequently, are likely to be considered in private.
- (2) Elected members must attend this short listing meeting if they wish to participate in the interviews arranged for 29 March 2018.
- (3) Substitutes must be notified before the start of the meeting. Members wishing to appoint a substitute for the meeting are asked to advise Lesley Birrell on 0131 529 4240.
- (4) All officers and elected members involved in the recruitment process must be trained in the application of their Council's Equal Employment Opportunities Policy and Recruitment and Selection Procedure.



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