

Governance, Risk and Best Value Committee

10.00am, Tuesday, 20 February 2018

Present

Councillors Mowat (Convener), Main (Vice-Convener), Bird (substitute for Councillor Ritchie), Doggart (substitute for Councillor Webber), Ian Campbell, Jim Campbell, Gordon, Lang, Munro, Rae and Watt.

1. Licensing Forum: Review of Constitution and Membership

a) Deputation – Tollcross Community Council

The deputation expressed concern over the lack of consultation on the process for the appointment of the Licensing Forum members. They felt that there was a lack of transparency on how the current Licensing Forum members were appointed and that the rules and regulations surrounding this should be clarified.

The deputation asked the Council to review the arrangements for the appointment of members to the Forum and felt that there was a need to establish a basis for a properly constituted Forum.

b) Report by the Executive Director of Place

The Committee had called for a further report reviewing the process for the appointment of the Licensing Forum members.

Details were provided on the review of the Forum membership, including consultation with the existing membership at the time, which had taken place during 2017. The Council had approved a revised constitution and membership in November 2017.

Decision

- 1) To note the approach taken for reviewing the constitution and appointment of members for the Forum, as reported to Council on 23 November 2017.
- 2) To call for a report to the next meeting of the Committee on the current appointment process to the Licensing Forum together with the timelines for reviewing the current process.
- 3) To request a review of the Licensing Forum's appointment process.

(References – Governance, Risk and Best Value Committee 28 November 2018 (item 3); report by the Executive Director of Place, submitted.)

2. Minute

Decision

To approve the minute of the Governance, Risk and Best Value Committee of 16 January 2018 as a correct record subject.

3. Outstanding Actions

Details were provided on the outstanding actions arising from decisions taken by the Committee.

Decision

- 1) To agree to close the following Actions:
 - Action 10** – Governance of Major Projects – Progress Report
 - Action 12** – Monitoring Officer Investigation
 - Action 21** – GRBV Work Programme – November 2017
 - Action 22** – Re-basing the 2017-18 Internal Audit Plan
 - Action 26** – Corporate Leadership Team Risk Update
 - Action 27** – Status of the ICT Programme.
- 2) To note the remaining outstanding actions.
(Reference – Outstanding Actions – 2 February 2018, submitted.)

4. Work Programme

Decision

To note the work programme.

(Reference – Governance, Risk and Best Value Committee Work Programme – 20 February 2018, submitted.)

5. Revenue Monitoring 2017/18 – Month Eight Position – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report on the projected budget for 2017/18 based on analysis of actual expenditure and income to the end of November 2017, to the Governance, Risk and Best Value Committee for consideration as part of its work programme.

Decision

To note the report.

(References – Finance and Resources Committee 23 January 2018 (item 7); referral report from the Finance and Resources Committee, submitted.)

6. Capital Monitoring 2017/18 – Month Nine Position – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report on the overall position of the Council's capital budget at the nine month position (based on month eight data) and the projected outturn for the year, to the Governance, Risk and Best Value Committee for consideration as part of its work-plan.

Decision

To note the report.

(References – Finance and Resources Committee 23 January 2018 (item 10); referral report from the Finance and Resources Committee, submitted.)

7. Edinburgh Shared Repairs Service (ESRS) and Legacy – Programme Progress Report – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report which provided a progress update for the Edinburgh Shared Repairs Service (ESRS) and the legacy work related to the former Property Conservation Service, to the Governance, Risk and Best Value Committee for scrutiny.

Decision

- 1) To note the report.
- 2) To record the Committee's appreciation of the work carried out by staff to bring forward the improvements to the Shared Repairs Service.

(References – Finance and Resources Committee 23 January 2018 (item 6); referral report from the Finance and Resources Committee, submitted.)

8. Risks Arising from Carillion PLC Entering Administration

The Committee had requested a report on the risks to the Council arising from the decision by Carillion PLC to enter into administration.

Details were provided on the checks instituted by the Council's Finance, Commercial and Procurement Services, and Legal Services teams to assess any risk to the authority including subsidiaries, joint ventures and sub-contractors.

Decision

- 1) To note the report by the Executive Director of Resources and the assurance of the Council's position in respect of the potential impacts arising from this.
- 2) To note that the Council was also undertaking a review of other construction companies that may have issued profit warnings to assess any further potential risks.

- 3) To request a written member briefing on how the Council would monitor the risk with third party contracts and how this could be incorporated into the Council's risk management process.

(References –Governance, Risk and Best Value Committee 16 January 2018 (item 9); report by the Executive Director of Resources, submitted.)

9. Change Management Reform

Details were provided of proposals to implement a portfolio and a coordinated change management approach to the planning and delivery of change.

Decision

- 1) To note the current governance arrangements for major projects.
- 2) To endorse the proposed enhancements to current governance arrangements, standards and processes in line with good project and programme delivery practice.
- 3) To endorse the approach to change management and implementation of a portfolio management approach to support delivery of outcomes required to deliver the business plan.

(Reference – Corporate Policy and Strategy Committee 5 December 2017 (item 7); report by the Chief Executive, submitted.)