

Education, Children and Families Committee

10.00, Tuesday, 12 December 2017

Transfer of the Management of Secondary School Sport Facilities to Edinburgh Leisure

Item number 7.9

Report number

Executive/routine

Wards

Council Commitments

Executive Summary

Since the decision made by the Corporate Policy and Strategy Committee in June 2016 to transfer the management of secondary school sport facilities to Edinburgh Leisure, 13 schools now have an Edinburgh Leisure presence on site to manage community access to their sport facilities.

All PPP1 and PPP2 schools have been transferred to Edinburgh Leisure as well as the new Council owned and managed schools – Portobello High School and James Gillespie's High School.

Edinburgh Leisure have also taken on the administration of bookings for community access to all secondary school sport facilities. A one-stop shop at Edinburgh Leisure's central office now manages and processes requests for access to all sport spaces at secondary schools (apart from WHEC) during community time (after 6pm Monday to Friday – term time, weekends, and school holidays).

Transfer of the Management of Secondary School Sport Facilities to Edinburgh Leisure

1. Recommendations

- 1.1 To note the progress made with transfer of management of secondary school sport facilities to Edinburgh Leisure.
- 1.2 To request a report on the transfer of management of sport facilities at the remaining Council owned and managed secondary schools.

2. Background

- 2.1 Education, Children and Families Committee approved the following recommendations at its meeting on the 15 August 2017:
 - 2.1.1 To note the progress made to date on the transfer of management of school sports facilities from the Council to Edinburgh Leisure.
 - 2.1.2 To note that officials from the Council and Edinburgh Leisure are working together to address the issues raised in the transfer process to date to ensure that the remaining schools are transferred to Edinburgh Leisure in a timely fashion.
 - 2.1.3 To note that the PPP schools will be prioritised for transfer whilst further work is completed on the issues raised in this report.
- 2.2 Council officials have been working closely with Edinburgh Leisure colleagues to complete the transfer of PPP schools and resolve issues that have arisen throughout this process.

3. Main report

Update

- 3.1 As of the end of September 2017, the management of sport facilities at 13 secondary schools have formally transferred to Edinburgh Leisure. This number represents all PPP1 and PPP2 schools along with James Gillespie's High School and Portobello High School.

- 3.2 Along with the operational transfer, Edinburgh Leisure have taken on the booking agent role for all secondary school sport facilities (apart from WHEC) meaning that they are now responsible for the administration of access during community time.
- 3.3 For this project, access has been split into school time and community time. School time is Monday to Friday up to 6pm during term time and community time is Monday to Friday (after 6pm) weekends and school holidays. Access to sport and non-sport facilities at secondary schools during school time is the responsibility of each individual school. Most of use during school time is of course for curricular activity but the 4pm to 6pm period is also available for schools to deliver after school clubs and active schools programmes. Clubs and external groups can gain access during this period but this is at the discretion of each secondary school.

The formal transfer of the remaining secondary schools will only commence once all aspects of this project has been reviewed.

Governance

- 3.4 Since April 2017 a project board has met on a fortnightly basis to provide leadership and guidance for the delivery of this transfer. The Council are represented by the Head of Schools and Lifelong Learning and Senior Education Manager whilst Edinburgh Leisure are represented by their Chief Executive, Director of Operations, and Head of Operations (Schools). The board is served by four sub-groups made up of officials from the Council and Edinburgh Leisure covering operations, finance, HR, and FM. The Council's internal project group chaired by the Head of Schools and Lifelong Learning meets on a weekly basis.

FM review

- 3.5 The outcome of the FM review will have a significant impact on this project. Further stakeholder engagement is currently taking place on models of operation that could see a reduction in opening hours for Council owned and managed schools at evenings and weekends. The scheduled delivery date for the new model of operation is February 2018. Officials from Communities & Families and Edinburgh Leisure have provided information on the current use of school sport facilities to inform the review as it goes forward.

If operational hours were to be reduced this could result in a loss of income for the Council as well as customer dissatisfaction.

Condition surveys

- 3.6 The review of the condition of the Council estate including primary and secondary schools was scheduled to be completed by the end of September 2017. Information on the condition of the school's sports facilities and cost to bring them up to an appropriate standard will be reviewed before further transfer of the remaining Council owned and managed secondary schools is considered.

PPP contracts

- 3.7 Access to PPP1 and PPP2 schools outside of core hours remains a significant cost to the Council. For PPP2 schools once the bank of 4,000 hours has been utilised, access to any school space has a cost of c. £50 per hour and resulted in a bill for £260,000 in 2016/17. Officers have been reviewing the current arrangements to determine options for reducing the financial impact to the Council for accessing PPP schools outside of core hours. Options include standard opening hours for all PPP 2 schools with costs to access the school beyond these times being passed to the customer. These proposals do require thorough consideration however as loss of income for not opening schools during certain periods of the weekend and school holidays could outweigh the PPP charges.

TUPE

- 3.8 At 30 October 2017, 20 staff at PPP1 and PPP2 sites have come into scope and have transferred from the Council to Edinburgh Leisure under TUPE; both the Council and Edinburgh Leisure have worked in partnership to ensure that staff and Trade Union are informed and consulted in keeping with their obligations under TUPE.

MoU

- 3.9 The Memorandum of Understanding between the Council and Edinburgh Leisure is now complete and ready to be signed by both parties. As further schools are transferred to Edinburgh Leisure, their individual details and arrangements will be added to schedules that form part of the MoU.

4. Measures of success

- 4.1 The transfer of management of all secondary school sport facilities for the period out with school core hours by the beginning of 2018.
- 4.2 A mixed economy of sports provision will continue to be available to residents of Edinburgh in secondary schools.
- 4.3 All costs to the Council have been identified and will be met from income generated from the new arrangements.

5. Financial impact

- 5.1 Financial implications are contained in section 3.11 to 3.17 of this report.

6. Risk, policy, compliance and governance impact

- 6.1 The transfer to Edinburgh Leisure of the management of community access to school sports facilities which, while not without risk, does support the Council's existing policies on improving health and well-being through greater participation in physical activity and sport, in line with national priorities and policies.

7. Equalities impact

- 7.1 The new arrangements will widen access to all the Council's sport facilities and the development of an equalities and rights impact assessment is being progressed.

8. Sustainability impact

- 8.1 Carbon, climate change adaptation and sustainable development impact assessments have enabled consideration of the public body duties under the Climate Change (Scotland) Act 2009. The findings of these assessments will also help to achieve a sustainable Edinburgh regarding progressing climate change, social justice and community well-being objectives.

9. Consultation and engagement

- 9.1 Engagement has taken place and is continuing with sports clubs, **sportscotland**, staff in scope of the revised arrangements, head teachers and trade unions.

10. Background reading/external references

[Corporate Policy and Strategy Committee Report 4 October 2016](#)

[Corporate Policy and Strategy Committee Report 14 June 2016](#)

[Education, Children and Families Committee 24 May 2016](#)

[Corporate Policy and Strategy Committee Report 17 May 2016](#)

[Corporate Policy and Strategy Committee Report 29 September 2015](#)

[Culture and Sport Committee 11 March 2014](#)

[Education, Children and Families Committee 15 August 2017](#)

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11. Appendices
