

Education, Children and Families Committee

10am, Tuesday 15 August 2017

Appointments to Sub-Committee on Standards for Children and Families, Consultative Committee with Parents and Working Groups 2017/2018

Item number	7.5
Report number	
Executive/routine	Executive
Wards	

Executive Summary

The Education, Children and Families Committee is required to appoint the membership of its Sub-Committee on Standards for Children and Families, Consultative Committee with Parents and Working Groups. The proposed membership structures and remits of each are detailed in appendices 1 to 5 of this report.

Appointments to Sub-Committee on Standards for Children and Families, Consultative Committee with Parents and Working Groups 2017/2018

1. Recommendations

- 1.1 To appoint the membership of the Sub-Committee on Standards for Children and Families as set out in Appendix 1.
- 1.2 To appoint the Convener of the Sub-Committee on Standards for Children and Families.
- 1.3 To appoint the membership of the Consultative Committee with Parents as set out in Appendix 2.
- 1.4 To appoint the Convener of the Consultative Committee with Parents and Working Groups for 2017/2018.
- 1.5 To appoint membership of the Working Groups as set out in Appendices 3 to 5.
- 1.6 To approve the remits of the Sub-Committee on Standards for Children and Families, Consultative Committee with Parents and Working Groups for 2017/2018 as set out in appendices 1 to 5 of this report.

2. Background

- 2.1 The Council, at its meeting on 22 June 2017, approved revised political management arrangements for 2017 and appointed membership of the Education, Children and Families Committee including the Convener and Vice-Convener.

3. Main report

- 3.1 The Committee is required to appoint the membership of its Sub-Committee on Standards for Children and Families, Consultative Committee with Parents and other Working Groups for 2017/18.
- 3.2 While there is no requirement for the membership of working groups to be proportionate to that of the Council, it is suggested that this is good practice.

The proposed membership has therefore been adjusted to reflect the overall political balance on the Council. It is, however, open to the Committee to alter the membership where it feels this is warranted.

3.3 The proposed membership structures and remits are set out in Appendices 1 to 5 of this report.

4. Measures of success

4.1 Not applicable

5. Financial impact

5.1 Not applicable

6. Risk, policy, compliance and governance impact

6.1 The Sub-Committee on will be unable to take decisions unless a membership is appointed by the Committee in line with the Committee Terms of Reference and Delegated Functions.

7. Equalities impact

7.1 Not applicable.

8. Sustainability impact

8.1 Not applicable.

9. Consultation and engagement

9.1 Not applicable.

10. Background reading/external references

10.1 [Political Management Arrangements 2017 – report by the Chief Executive](#)

10.2 Minute of Council Meeting of 22 June 2017

Andrew Kerr

Chief Executive

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11. Appendices

Appendix 1 – Sub-Committee on Standards for Children and Families

Appendix 2 – Consultative Committee with Parents

Appendix 3 – Corporate Parenting Member Officer Group

Appendix 4 – Duncan Place Working Group

Appendix 5 – Gaelic Implementation Steering Group

Consultative Committee with Parents

Consultative Committee with Parents

Proposed Membership - 7 members

(Convener and Vice-Convener of the Education, Children and Families Committee and 2 Conservative members, 1 SNP member, 1 Green member, 1 SLD member)

Councillor	Councillor
Councillor	Councillor
Councillor	Councillor
Councillor	

Other Members

Two parent representatives from each of the Neighbourhood Groups
(1 primary and 1 secondary representative)

One parent representative from the citywide Special Schools Group

One parent representative from the Additional Support for Learning (ASL) Forum

One head teacher from each sector on a rota basis

One representative from the National Parent Forum

One representative from the Scottish Parent Teacher Council

Remit

The Consultative Committee with Parents is a forum which:

- provides discussion and consultation with parents on citywide and national issues
- provides a parent perspective at local and national level
- identifies common areas of discussion
- makes a recommendation to the Council on the appointment of a parent representative (non-voting) to the Education Children and Families Committee
- ensures parent groups eg. National Parent Forum and Scottish Parent Teacher Council are represented
- communicates with neighbourhood groups and the wider parent councils

Corporate Parenting Member Officer Group

Corporate Parenting Member Officer Group

Proposed Membership - 8 members and 1 Religious Representative

(Convener and Vice-Convener of the Education, Children and Families Committee and 2 Conservative members, 1 SNP member, 1 Labour, 1 Green member, 1 SLD member and 1 Religious Representative)

Councillor	Councillor
Councillor	Councillor
Councillor	Councillor
Councillor	

Other Partner Members

Two representatives from NHS Lothian
 One representative from Police Scotland
 One representative from Third Sector

Remit

The remit of the Corporate Parenting Member Officer Group is to:

- establish a common understanding of the factors which lead to poor outcomes for looked after children
- agree a clear set of outcomes for looked after children
- set up a robust scrutiny mechanism of the outcomes for looked after children
- ensure that looked after children are considered in all policy initiatives
- have an overview of all recommendations in reports on looked after children
- ensure that looked after children are a high priority for all Council departments and partner agencies
- communicate with looked after children
- convey celebrations of success
- identify initiatives to progress the outcomes of looked after children
- support foster carers and kinship carers

Duncan Place Working Group

Duncan Place Working Group

Proposed Membership - Local Ward Members (Leith Ward)

(Councillors Chas Booth, Adam McVey and Gordon Munro)

Remit

The Working Group's establishment and remit arose from the following decision by the Education, Children and Families Committee on 6 October 2015:

- 1) To note that it was not possible to progress with the demolition of the existing entire Duncan Place building as had been previously approved.
- 2) To approve the recommended way forward to provide replacement accommodation as set out in paragraph 3.17 of the report by the Executive Director of Communities and Families.
- 3) To request that a further report be provided to a future Committee meeting on the outcome of the discussions with the local community regarding the possibility of community asset transfer of the part of the existing Duncan Place building which would remain.
- 4) **To agree that a working group be established involving locally elected members, relevant officers and the Duncan Place Management Committee to take forward the discussions outlined in paragraph 3.17 (ii) of the report by the Executive Director ([Link to Report – Duncan Place and Leith Primary School](#))**

