

The City of Edinburgh Council

10.00am, Thursday 29 June 2017

Council Diary 2017/18

Item number	8.3
Report number	
Executive/routine	
Wards	All

Executive summary

At its meeting on 22 June 2017 the Council agreed to adopt a streamlined executive committee model for its political management arrangements. This was based on six executive committees, meeting on an eight-week cycle.

The same meeting noted that a draft Council diary, and governance documentation, would be submitted to this meeting for approval. The draft Council Diary 2017/18 is now appended, for approval.

Report

Council Diary 2017/18

Recommendations

1. To agree the Council Diary 2017/18 as appended, and authorise the Chief Executive to make minor adjustments, as necessary.

Main report

- 2.1 Standing Order 4.2 states that committees will hold such meetings as the Council prescribes.
- 2.2 At its meeting on 22 June 2017 the Council agreed revised political management arrangements, comprising six Executive Committees together with a number of statutory and other committees and sub-committees.
- 2.3 The attached draft diary reflects these new committee arrangements, based around an eight-week meetings cycle.
- 2.4 Discussions are ongoing on the scheduling of one or two meetings, including the Licensing Sub-Committee. Council is asked to note these, and that these will be addressed in consultation with the relevant Conveners.

Measures of success

- 3.1 A structured meetings programme supports the Council's democratic functions.

Financial impact

- 4.1 There are no financial implications arising from this report.

Risk, policy, compliance and governance impact

- 5.1 Failure to agree meetings arrangement could open the Council to legal challenge where statutory timescales apply.

Equalities impact

- 6.1 Not applicable.

Sustainability impact

- 7.1 Not applicable.

Consultation and engagement

8.1 The draft diary reflects the Council decision of 22 June 2017.

Background reading/external references

Appendix – draft Council Diary 2017/18

Andrew Kerr

Chief Executive

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Appendix 1 - draft Council Diary 2017/18

(Summer Recess until w/c 31 July 2017) Licensing Sub-Committee – 26 July 2017					
Wk 1	Mon	31	July	a.m.	Licensing Board
				p.m.	
	Tue	1	August	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	2	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	3	August	a.m.	
			p.m.		
Wk 2	Fri	4	August	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	7	August	a.m.	
				p.m.	
	Tue	8	August	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	9	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
			p.m.	Licensing Sub-Committee	
Wk 3	Thu	10	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	Planning Committee Workshop
	Fri	11	August	a.m.	Licensing Sub-Committee
				p.m.	Edinburgh Integration Joint Board
	Mon	14	August	a.m.	
				p.m.	
	Tue	15	August	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
			p.m.		
Wk 4	Wed	16	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	17	August	a.m.	Planning Committee
				p.m.	
	Fri	18	August	a.m.	
				p.m.	
	Mon	21	August	a.m.	
			p.m.		
Wk 4	Tue	22	August	a.m.	
				p.m.	
	Wed	23	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	
	Thu	24	August	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	25	August	a.m.	
			p.m.		

Wk 5	Mon	28	August	a.m.	Licensing Board
				p.m.	
	Tue	29	August	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	30	August	a.m.	Development Management Sub-Committee
				p.m.	
Wk 6	Thu	31	August	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
	Fri	1	September	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	4	September	a.m.	Lothian Valuation Joint Board
				p.m.	
Wk 7	Tue	5	September	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Wed	6	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Licensing Sub-Committee
	Thu	7	September	a.m.	
				p.m.	
Wk 8	Fri	8	September	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	11	September	a.m.	
				p.m.	
	Tue	12	September	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
Wk 8	Wed	13	September	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	14	September	a.m.	Regulatory Committee
				p.m.	
	Fri	15	September	a.m.	
				p.m.	
	Mon	18	September	a.m.	
			p.m.		
Wk 8	Tue	19	September	a.m.	
				p.m.	
	Wed	20	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	
	Thu	21	September	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
Wk 8	Fri	22	September	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	

Wk 1	Mon	25	September	a.m.	Licensing Board
				p.m.	
	Tue	26	September	a.m.	Governance, Risk and Best Value Committee
				p.m.	Pensions Audit Sub-Committee
	Wed	27	September	a.m.	Development Management Sub-Committee
				p.m.	Pensions Committee
	Th	28	September	a.m.	
			p.m.		
Wk 2	Fri	29	September	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	2	October	a.m.	
				p.m.	
	Tue	3	October	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	4	October	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
			p.m.	Licensing Sub-Committee	
Wk 3	Th	5	October	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	Planning Committee Workshop
	Fri	6	October	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	9	October	a.m.	
				p.m.	
	Tue	10	October	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
			p.m.		
Wk 4	Wed	11	October	a.m.	Development Management Sub-Committee
				p.m.	
	Th	12	October	a.m.	Planning Committee
				p.m.	
	Fri	13	October	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	
	<i>(October School Week Recess until w/b 23 October 2017)</i>				
Wk 4	Mon	23	October	a.m.	
				p.m.	
	Tue	24	October	a.m.	
				p.m.	
	Wed	25	October	a.m.	Development Management Sub-Committee
				p.m.	
	Th	26	October	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
Wk 4	Fri	27	October	a.m.	
				p.m.	

Wk 5	Mon	30	October	a.m.	Licensing Board
				p.m.	
	Tue	31	October	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	1	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	
Wk 6	Thu	2	November	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
	Fri	3	November	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	6	November	a.m.	
				p.m.	
Wk 7	Tue	7	November	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Wed	8	November	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	9	November	a.m.	
				p.m.	
Wk 8	Fri	10	November	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	13	November	a.m.	Lothian Valuation Joint Board
				p.m.	
	Tue	14	November	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
Wk 8	Wed	15	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	
	Thu	16	November	a.m.	Regulatory Committee
				p.m.	
	Fri	17	November	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	
Wk 8	Mon	20	November	a.m.	
				p.m.	
	Tue	21	November	a.m.	
				p.m.	
	Wed	22	November	a.m.	Development Management Sub-Committee
				p.m.	
Wk 8	Thu	23	November	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	24	November	a.m.	
				p.m.	

Wk 1	Mon	27	November	a.m.	
				p.m.	
	Tue	28	November	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	29	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	
Wk 2	Thu	30	November	a.m.	
				p.m.	
	Fri	1	December	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	4	December	a.m.	Licensing Board
				p.m.	
Wk 3	Tue	5	December	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	Pensions Audit Sub-Committee
	Wed	6	December	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee Pensions Committee
	Thu	7	December	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	Planning Committee Workshop
Wk 3	Fri	8	December	a.m.	Licensing Sub-Committee
				p.m.	
	Mon	11	December	a.m.	Planning Committee
				p.m.	
	Tue	12	December	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
Wk 3	Wed	13	December	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	
	Thu	14	December	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	15	December	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	
<i>(Christmas and New Year Recess until w/b 8 January 2018)</i>					

Wk 4	Mon	8	January	a.m.	
				p.m.	
	Tue	9	January	a.m.	
				p.m.	
	Wed	10	January	a.m.	Development Management Sub-Committee
				p.m.	
Wk 5	Thu	11	January	a.m.	
				p.m.	
	Fri	12	January	a.m.	
				p.m.	
	Mon	15	January	a.m.	
				p.m.	
Wk 6	Tue	16	January	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	17	January	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	
	Thu	18	January	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
Wk 7	Fri	19	January	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	22	January	a.m.	
				p.m.	
	Tue	23	January	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
Wk 8	Wed	24	January	a.m.	Development Management Sub-Committee
				p.m.	Licensing Sub-Committee
	Thu	25	January	a.m.	
				p.m.	
	Fri	26	January	a.m.	Licensing Sub-Committee Edinburgh Integration Joint Board (provisional)
				p.m.	
Wk 9	Mon	29	January	a.m.	Licensing Board
				p.m.	
	Tue	30	January	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
	Wed	31	January	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	
Wk 10	Thu	1	February	a.m.	Regulatory Committee
				p.m.	
	Fri	2	February	a.m.	
				p.m.	

Wk 8	Mon	5	February	a.m.	Lothian Valuation Joint Board
				p.m.	
	Tue	6	February	a.m.	
				p.m.	
	Wed	7	February	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	8	February	a.m.	CITY OF EDINBURGH COUNCIL (BUDGET)
				p.m.	
	Fri	9	February	a.m.	
				p.m.	
<i>(February Recess until w/c 19 February 2018)</i>					
Wk 1	Mon	19	February	a.m.	
				p.m.	
	Tue	20	February	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	21	February	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	22	February	a.m.	CITY OF EDINBURGH COUNCIL (BUDGET)
				p.m.	
	Fri	23	February	a.m.	Planning Committee Site Visits
				p.m.	
Wk 2	Mon	26	February	a.m.	Licensing Board
				p.m.	
	Tue	27	February	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	28	February	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Licensing Sub-Committee
	Thu	1	March	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	Planning Committee Workshop
	Fri	2	March	a.m.	Licensing Sub-Committee
				p.m.	Edinburgh Integration Joint Board (provisional)
Wk 3	Mon	5	March	a.m.	
				p.m.	
	Tue	6	March	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	7	March	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	8	March	a.m.	Planning Committee
				p.m.	
	Fri	9	March	a.m.	
				p.m.	

Wk 4	Mon	12	March	a.m.	
				p.m.	
	Tue	13	March	a.m.	
				p.m.	
	Wed	14	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Pensions Committee
	Thu	15	March	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
Wk 5	Fri	16	March	a.m.	
				p.m.	
	Mon	19	March	a.m.	
				p.m.	
	Tue	20	March	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	21	March	a.m.	Development Management Sub-Committee
			p.m.		
Wk 6	Thu	22	March	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
	Fri	23	March	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	26	March	a.m.	Licensing Board
				p.m.	
	Tue	27	March	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
Wk 7	Wed	28	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Licensing Sub-Committee
	Thu	29	March	a.m.	
				p.m.	
	Fri	30	March	a.m.	Licensing Sub-Committee
				p.m.	
	(Easter Recess until w/c 23 April 2018) Lothian Valuation Joint Board – 16 April 2018				
Wk 7	Mon	23	April	a.m.	
				p.m.	
	Tue	24	April	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
	Wed	25	April	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	26	April	a.m.	Regulatory Committee
			p.m.		
Wk 7	Fri	27	April	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	

Wk 8	Mon	30	April	a.m.	Licensing Board
				p.m.	
	Tue	1	May	a.m.	
				p.m.	
	Wed	2	May	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	
Wk 1	Thu	3	May	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	4	May	a.m.	
				p.m.	
	Mon	7	May	a.m.	
				p.m.	
Wk 2	Tue	8	May	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	9	May	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	10	May	a.m.	
				p.m.	
Wk 3	Fri	11	May	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	14	May	a.m.	
				p.m.	
	Tue	15	May	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
Wk 4	Wed	16	May	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Licensing Sub-Committee
	Thu	17	May	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	Planning Committee Workshop
	Fri	18	May	a.m.	Licensing Sub-Committee
				p.m.	Edinburgh Integration Joint Board (provisional)
Wk 5	Mon	21	May	a.m.	
				p.m.	
	Tue	22	May	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	23	May	a.m.	Development Management Sub-Committee
				p.m.	
Wk 6	Thu	24	May	a.m.	Planning Committee
				p.m.	
	Fri	25	May	a.m.	
				p.m.	

Wk 4	Mon	28	May	a.m.	Licensing Board
				p.m.	
	Tue	29	May	a.m.	
				p.m.	
	Wed	30	May	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	
Wk 5	Thu	31	May	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	1	June	a.m.	
				p.m.	
	Mon	4	June	a.m.	
				p.m.	
Wk 6	Tue	5	June	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	6	June	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	7	June	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
Wk 7	Fri	8	June	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	11	June	a.m.	
				p.m.	
	Tue	12	June	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
Wk 8	Wed	13	June	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Licensing Sub-Committee
	Thu	14	June	a.m.	
				p.m.	
	Fri	15	June	a.m.	Licensing Sub-Committee Edinburgh Integration Joint Board (provisional)
				p.m.	
Wk 9	Mon	18	June	a.m.	
				p.m.	
	Tue	19	June	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
	Wed	20	June	a.m.	Development Management Sub-Committee
				p.m.	
Wk 10	Thu	21	June	a.m.	Regulatory Committee
				p.m.	
	Fri	22	June	a.m.	
				p.m.	
	Mon	25	June	a.m.	Licensing Board Lothian Valuation Joint Board
				p.m.	
Wk 11	Tue	26	June	a.m.	
				p.m.	
	Wed	27	June	a.m.	Pensions Audit Sub-Committee The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Pensions Committee
	Thu	28	June	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
Wk 12	Fri	29	June	a.m.	
				p.m.	
(Summer Recess until w/c 30 July 2018) Licensing Sub-Committee – 25 July 2018					

Wk 1	Mon	30	July	a.m.	Licensing Board (provisional)
				p.m.	
	Tue	31	July	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	1	August	a.m.	Development Management Sub-Committee
				p.m.	
Wk 2	Thu	2	August	a.m.	
				p.m.	
	Fri	3	August	a.m.	Planning Committee Site Visits
				p.m.	
	Mon	6	August	a.m.	
				p.m.	
Wk 3	Tue	7	August	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	8	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Licensing Sub-Committee
	Thu	9	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	Planning Committee Workshop
Wk 4	Fri	10	August	a.m.	Licensing Sub-Committee
				p.m.	Edinburgh Integration Joint Board (provisional)
	Mon	13	August	a.m.	
				p.m.	
	Tue	14	August	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
Wk 5	Wed	15	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	16	August	a.m.	Planning Committee
				p.m.	
	Fri	17	August	a.m.	
				p.m.	
Wk 6	Mon	20	August	a.m.	
				p.m.	
	Tue	21	August	a.m.	
				p.m.	
	Wed	22	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	
Wk 7	Thu	23	August	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	24	August	a.m.	
				p.m.	