

10.00am, Thursday 29 June 2017

## Urgent Actions

Item number	8.5
Report number	
Executive/routine	
Wards	All

### Executive summary

---

This report asks the Council to note a number of urgent actions taken by the Chief Executive in consultation with the Lord Provost and Group Leaders.

# Report

## Urgent Actions

### Recommendations

---

1. To note the actions taken under urgency provision.

### Main report

---

- 2.1 Provision is made within the Committee Terms of Reference and Delegated Functions (paragraph 4.1) for the Chief Executive or appropriate Director, in consultation with the Convener or Vice-Convener, to take decisions normally made by committee under urgency provision. The decision has then to be reported to the next meeting.
- 2.2 At its meeting on 25 May 2017, Council noted that all Group Leaders would also be consulted when taking decisions under urgency, until a Council Administration was formed.
- 2.3 Appended is a summary of a number of urgent decisions. Consultation on these took place with the Lord Provost and Group Leaders. Subsequently the proposals in each case have been accepted by the Chief Executive.
- 2.4 These mostly relate to procurement issues, where the Council would suffer detriment if an early decision was not made.

### Measures of success

---

- 3.1 The Council meets all contractual and other liabilities.

### Financial impact

---

- 4.1 Timely decisions have avoided additional costs associated with tendering and other processes, including penalty clauses.

### Risk, policy, compliance and governance impact

---

- 5.1 Reputational and financial risk would have been incurred if these early decisions weren't taken.

### Equalities impact

---

- 6.1 Not applicable.

## Sustainability impact

---

7.1 Not applicable.

## Consultation and engagement

---

8.1 As required, consultation took place with the Lord Provost and Group Leaders before these decisions were taken.

## Background reading/external references

---

9.1 Further detailed information is available from the relevant Directorates.

### **Andrew Kerr**

Chief Executive

Contact Allan McCartney, Committee Services Manager

Email: [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk) | Tel: 0131 529 4246

## Summary of Decisions Taken Under Urgency Provision

ISSUE	ACTION TAKEN	FINANCIAL IMPLICATIONS
Polling Place List - Adjustment	Replacing St Cuthbert's Church; Stockbridge Church and The Principal Hotel by St Cuthbert's Primary School; Stockbridge Library and St Andrew's and St George's West Church at the June Parliamentary election.	Contained within existing budgets.
Education, Health and Social Care Home to School Transport Framework Agreement	One year multi supplier framework agreement, from 26 June 2017, with a further one- year extension option.	Contract value = up to £13m
Saughton Park Restoration Project	Award of Landscape and Associated Works Contract – authorise Director of Place to appoint contractor.	Contract value = £4.1m
Street Lighting Central Management System	Authorise the Director of Place to purchase the Street Lighting Management System from CGI.	Contract value = up to £6m.
School Session dates 2018/19 and Beyond	To agree dates for the school year 2018/19 and a revised timescale for consultation on the criteria for future school session dates.	N/a
Contract – Holiday Activity Programme for Disabled Children and Young People	To agree a 43 month contract (with option to extend for two more years) for the provision of a Holiday Activity Programme for disabled children and young people.	Contract value = between £3.765m and £3.884m.
Tweed Lodge Care Home for Profound and Multiple Learning Disabilities	To agree a three year (with two year possible extensions) contract to "Voyage Care" to operate the new "Tweed Lodge" care home	Contract value = up to £3.087m