

Development Management Sub-Committee

1.00 pm Tuesday 25 April 2017

Protocol Note for Hearing

**Planning Application No 16/04581/FUL, 16/04580/LBC, 16/04579/CON
26 Viewforth, Edinburgh EH10 4LR (Boroughmuir High School)**

Item number	6.1
Report number	
Ward	Meadows/Morningside

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Summary

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The Council is committed to extending public involvement in the planning process. Hearings allow members of the public to put their views on planning applications direct to the Councillors on the Development Management Sub-Committee.

The Sub-Committee members have a report on the planning application which contains a summary of the comments received from the public. Copies of the letters are available for Councillors to view in the group rooms.

Committee Protocol for Hearings

The Planning Committee on 25 February 2016 agreed a revised general protocol within which to conduct hearings of planning applications as follows:

- Presentation by the Chief Planning Officer	15 minutes
- Presentation by Community Council	5 minutes
- Presentations by Other Parties	5 minutes, each party
- Questions by Members of the Sub-Committee	
- Presentation by Ward Councillors	5 minutes each member
- Presentation by Applicant	15 minutes
- Questions by Members of the Sub-Committee	
- Debate and decision by members of the Sub-Committee	

Order of Speakers for this Hearing

1	Chief Planning Officer - presentation of report	13:00 - 13:20
2	Representators or Consultees Bruntsfield Conservation Area Support Group Viewforth Local SPOKES	13.25 -13.30 13.30 -13.35 13.40 -13.45
3	Ward Councillors Councillor Paul Godzik Councillor Sandy Howat Councillor Mark McInnes Councillor Melanie Main	13:50 – 14:10
4	Applicant and Applicant’s Agent Michael Laird Associates	14.10 – 14:25
5	Debate and Decision on Application by Sub-Committee	14:30

Scheduled times are approximate but within this the time limits for speakers will be enforced – speakers will be reminded when they have 1 minute remaining. Speakers should keep to “material planning matters” that the Sub-Committee can take into account. Any visual material must be submitted to Committee Services at least 24 hours before the meeting. Decisions will generally be to approve or refuse. Conditions of approval or reasons for refusal may be considered at a subsequent meeting. If the application is continued for further information, the Hearing will not be re-opened at a later stage and contributors will not be invited to speak again. In such cases, the public can attend the meeting to observe the discussion from the gallery.