

Item 6.2 - Rolling Actions Log

Finance and Resources Committee

29 October 2015 – 19 January 2017

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	RAG Status	Comments
1	29-10-15	Redhall House and Lawn - Progress Report	To request an update report was brought to the Finance and Resources Committee at conclusion of the planning process.	Acting Executive Director of Resources	Feb 2017		A	An update report would be provided at the Finance and Resources Committee being held on 23 February 2017 – ongoing

2	18-08-16	Property Repairs and Maintenance Contract Update	To agree that the internal audit report would be circulated to all elected members of the Council by Committee Services.	Committee Services	As soon as possible	15-11-16	G	Report considered by the Health, Social Care and Housing Committee on 15 November 2016 and the report was circulated to members – closed.
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3	08-09-16	Managing Workforce Change - Workforce Dashboard	To agree that an extract of information on reviews from the Transformation Programme Progress report should be circulated to elected members as a briefing note.	Chief Executive/ Acting Executive Director of Resources	As soon as possible		A	Ongoing
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4	01-12-16	Managing Workforce Change - Workforce Dashboard	To agree that the Head of Human Resources would provide a briefing note with a summary of expenditure on agency staff would be provided to members of the Finance and Resources Committee.	Acting Executive Director of Resources	As soon as possible		A	Ongoing
5	01-12-16	Contracts Awarded Under Delegated Authority (Waiver Reports) and Contract Waiver Management Update	To agree that the Interim Chief Procurement Officer would provide information on the justification for the direct award of the SEEMIS contract without a waiver.	Acting Executive Director of Resources	As soon as possible	30-01-17	G	Briefing note circulated to members – closed.
6	01-12-16	Monitoring Officer Investigation (B agenda)	To agree that a report would be brought back to the F+R Committee setting out a mechanism to include necessary training identified for procedures to be adopted to ensure that collaborative working between relevant departments was implemented.	Monitoring Officer	23 March 2017		A	Report would be brought to the March 2017 Finance and Resources Committee – ongoing.

7	01-12-16	Temporary Accommodation for Homelessness Contract (B agenda)	To agree that a progress report would be brought to the Finance and Resources Committee in two cycles.	Head of Safer and Stronger	23 Feb 2017	23 Feb 2017	A	Report would be brought to the F+R Committee on 23 February 2017 – ongoing.
8	19-01-17	Revenue Monitoring 2016/17 – Month Nine Position	<p>1) To agree that the Acting Executive Director of Resources would provide a briefing note to members in relation with more details of the Social Stock Exchange described in para 3.21 of the report.</p> <p>2) To agree that the Acting Executive Director of Resources would provide a briefing note and the Business Case on the Spend to Save funding described in para 3.25 of the report.</p>	Acting Executive Director of Resources	As soon as possible	7 February 2017	G	Briefing notes circulated to Councillors – closed.

9	19-01-17	Report by the Accounts Commission – Local Government in Scotland: Financial Overview 2015/16	To agree that the Acting Executive Director of Resources would provide a briefing note to members containing further details on the Exhibit 12 graph in the report.	Acting Executive Director of Resources	As soon as possible	7 February 2017	G	Briefing note circulated to Councillors – closed.
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Red – Action has not been completed within timescales indicated.

Amber – Action is in Progress.

Green – Action has been completed and recommended for closure.